



Clerk: Ms Heather Jones
Merlin House
Langstone Business Park
Newport NP18 2HJ
Tel: 01633 415393
Mobile: 07926 392516

Email: clerk@langstonecommunitycouncil.org.uk

3rd February 2021

An **Ordinary Meeting** of Langstone Community Council is to be held online via Zoom at **7.00pm on Monday 8th February 2021**. **Members of the public are welcome to attend virtually.**

You will need to download Zoom to your device. You will be prompted to do this if you have not already done so by clicking this weblink: <https://us02web.zoom.us/j/85441548815>

You do not need a password.

If you cannot access Zoom by video, you can dial in via telephone using one of these numbers:

0203 481 5240 0203 901 7895 0203 051 2874 0203 481 5237

(Meeting ID: 854 4154 8815)

When you first join the meeting, you will be held in a virtual waiting room until admitted by the Clerk. You will be muted during the meeting until called upon to speak by the Chairman. Please indicate that you would like to speak by raising your hand.

Members of the public will be allowed to speak only during the Public Participation session or at the invitation of the Chairman.

The meeting may be recorded for the purpose of aiding the production of minutes.

A handwritten signature in black ink that reads "Heather Jones".

(Clerk)

ORDINARY MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest
3. **Previous Minutes**
 - i) To receive and approve minutes of Ordinary Meeting held on 11th January
 - ii) To receive and accept the Clerk's report for appending to the minutes for 11th January
4. **Public Participation** (15 minutes max)
To receive any questions or addresses to the Council from Members of the Public
5. **City Councillors** (15 minutes max)
 - i) To receive any addresses/updates from City Councillors
 - ii) To discuss Members' questions for NCC or City Councillors
6. **Meetings**
 - i. to fix dates, times and locations of ordinary meetings for the Council for 2021
 - ii. to resolve whether meetings held via Zoom should be recorded / streamed / published
 - iii. to resolve whether committees should resume or whether to continue dealing with committee business in full council meetings
 - iv. to resolve that draft minutes of a meeting are to be produced and published electronically within 5 working days of the meeting being held
7. **Review of Standing Orders and LCC Policies**
 - i. To resolve whether any amendments to Standing Orders or other LCC Policies are required
 - ii. To resolve to establish a Policies Working Group. TOR to be agreed via email.
8. **Finance**
 - i) To accept monthly accounts reports for January 2021
 - a. Receipts/Payments listing
 - b. Monthly bank statements and reconciliation

Unity Trust Current Account		
Opening Balance	1 st Jan 2021	57,005.70
Closing Balance	31 st Jan 2021	53,604.84

- ii) To approve payments:

Method	Payee	Description	Amount
DD	Rombourne	Office Rent Feb	666.57
BACS	WM Garden Maintenance	Christmas Trees	2,736.00
SO	Microshade	Citrix Hosting	57.54

- iii) To receive a copy of the confirmed annual budget
 - iv) To note that Bishton CC will shortly be repaying the loan of £12k, funding having now been received
 - i. To agree councillor remuneration payments for 2020-21 to be paid in February (See IRPW Report pages 41-49)
 - ii. To appoint an internal auditor for 2020-21
9. **Website and Email**
 - i) To resolve to move email hosting to Cloudnext in order to resolve spam issues, at a cost of £39.99 pa, saving approximately £111 pa
 - ii) To consider migrating the website from VisionICT to Cloudnext
 10. **Playpark**
 - i) To discuss drainage in Centenary Field and approve any remedial action (RH)
 - ii) To resolve to purchase signage informing the public that it is now illegal to smoke in a fixed play area (legal requirement). NCC can supply for £34 inc fitting per sign.
 11. **Road Safety**
 - i) To receive an update on data gathering re speeds on A48

12. Correspondence

- i) To note that a complaint about a Councillor has been received by the Public Services Ombudsman for Wales. The details remain confidential at this stage.
- ii) To note letters of thanks for donations from:
- | | |
|--|--|
| <ul style="list-style-type: none">• Llanmartin Church• Llandevaud Church• Langstone Village Hall• CLIC Sargent• Eden Gate Night Shelter• Kidney Wales• Talking Books Wales• Macmillan Cancer Support• SARA• Alzheimer's Society Cymru• Langstone Ladies Friendship Group | <ul style="list-style-type: none">• Wales Air Ambulance• Langstone Primary School• Royal British Legion Gwent• Langstone Seniors• 1st Llanmartin Scouts• Sparkle• Age Cymru Gwent• Diabetes UK Newport Group• Parkinson's Society• HCPT Group 99• Newport MIND |
|--|--|

13. Training

- i) To note that Cllrs Bryant, Ford and the Clerk attended Planning Aid Wales training on 8th February – “Local Decision Making and Predetermination in the Planning Process” at a cost of £30 each
- ii) To approve attendance of the Clerk on the SLCC Practitioners' Conference on 23-25 February at a cost of £37.50 (50% bursary from Welsh Govt applied)
- iii) To identify any further training required by Clerk or Councillors

14. Planning

- i) To consider the following planning applications:

Ref	Site	Proposal	Outcome
21/0062	27 Maplewood, Langstone NP18 2AN	Partial conversion of garage to home office and creation of additional parking space within front garden	
21/0028	13 Tregarn Court, Langstone NP18 2JJ	Retention of fence	

- ii) To consider any Planning Applications received after the Agenda was published to be dealt with by the Clerk under delegated authority

Please go to NCC's planning portal and search using the reference number.

<https://licensing.newport.gov.uk/online-applications/search.do?action=simple&searchType=Application>

15. Items for the next agenda - Form to be completed please

16. Date of next meeting – 8th March 2021. Please note future meeting dates in 2021 for your diary.