Clerk: Ms Heather Jones

Merlin House

Langstone Business Park

Newport NP18 2HJ

Tel: 01633 415393

Mobile: 07926 392516

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7th April 2021

You are hereby summoned to attend an **Ordinary Meeting** of **Langstone Community Council** to be held at **7.00pm on** **Monday 12th April 2021.**

In accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 this meeting will take place remotely using the Zoom video-conferencing platform.

**Members of the public are welcome to attend virtually.**

You will need to download Zoom to your device. You will be prompted to do this if you have not already done so by clicking this weblink: <https://us02web.zoom.us/j/85441548815>

You do not need a password.

If you cannot access Zoom by video, you can dial in via telephone using one of these numbers:

0203 481 5240 0203 901 7895 0131 460 1196 0203 051 2874 0203 481 5237

(Meeting ID: 854 4154 8815)

Please register using your own name. When you first join the meeting, you will be held in a virtual waiting room until admitted by the Clerk. Your camera and microphone will be disabled when you join the meeting. Councillors will be asked to start their video and unmute their microphone.

If a member of the public wishes to speak during the public participation session, please use the Raise Hand function in Zoom. This will be available via one of the buttons on-screen – it is difficult to be precise as it is slightly different on every device. Members of the public will be allowed to speak only during the Public Participation session or at the invitation of the Chairman.

The meeting will be recorded for the purpose of aiding the production of minutes. Any recording will be deleted once the minutes are approved.



(Clerk)

**ORDINARY MEETING AGENDA**

1. **Apologies -** To receive apologies
2. **Declarations of Interest -** To receive declarations of interest
3. **Previous Minutes**
4. To receive and approve minutes of Ordinary Meeting held on 8th March
5. To receive and accept the Clerk’s report for appending to the minutes for 8th March
6. **Public Participation (15 minutes max)**

To receive any questions or addresses to the Council from Members of the Public

1. **City Councillors (15 minutes max)**
2. To receive any addresses/updates from City Councillors
3. To discuss Members’ questions for NCC or City Councillors
4. **Recruitment of Clerk –** Chairman to update
5. **Website -** To note that new website went live on 1st April
6. **Playpark –** Update and responsibilities
7. **Litter picking**
8. Update on resolution to contact Bishton CC to organise either a joint litter pick or to undertake a litter-pick in

part of their community area.

1. **Community Speedwatch -** Update and responsibilities
2. **Community Grant**

i) To resolve to write back an unpresented cheque timed out for a financial period that has subsequently been closed

ii) To cancel the payment transaction and remove from reconciliation list a cheque that will be timed out in May 2021

1. **Remuneration**
2. To resolve whether the following optional remuneration payments are to be made for the 2021-22 financial year (See IRPW Report pages 40-47). The figures are the same in last year’s report.
* Payment to the Chairman up to a maximum of £1500
* Payment to the Deputy Chairman up to a maximum of £500
* Payment to a maximum of 5 members in recognition of specific responsibilities (eg Committee Chairs) up to a maximum of £500 each
* To resolve to pay:
	+ travel costs
	+ overnight stays
	+ compensation for financial loss
1. **Correspondence**
2. To note that complaints have been received by the Public Services Ombudsman for Wales regarding two Community Councillors
3. To note that a resident has escalated his complaint to Stage 2 of LCC’s Complaints Policy (from investigation by the Clerk to investigation by the Chairman)
4. To note the main changes introduced by the Local Government and Elections (Wales) Act 2021
5. Email from resident re trees in Centenary Field
6. **Training**
7. To identify any further training required by Clerk or Councillors – Code of Conduct Training to be completed within 6 months of signing declaration
8. **Finance**
9. To accept monthly accounts reports for March 2021
	* + - 1. Receipts/Payments listing
				2. Monthly bank statements and reconciliation

|  |
| --- |
| **Unity Trust Current Account** |
| Opening Balance | 1st Mar 2021 | 60,153.37 |
| Closing Balance | 1st Apr 2021 | 54,822.39 |

1. To approve payments:

|  |  |  |  |
| --- | --- | --- | --- |
| **Method** | **Payee** | **Description** | **Amount** |
| DD | Rombourne | Office rent | 665.41 |
| BACS | Office Depot | Stationery | 42.46 |
| BACS | NCC | Playpark lease | 30.00 |
| SO | Microshade  | Citrix Hosting | 57.54 |
| BACS | NCC | No smoking signs | 122.40 |
| BACS | One Voice Wales | Membership | 501.00 |
| DD | Lloyds Band Corporate Card | Various | 52.43 |
| BACS | NCC | Playpark Inspections | 5616.00 |
| BACS | NCC | Grounds Maintenance | 154.12 |
| BACS | Eyelid productions | Website | 750.00 |
| BACS | Glasdon | Litter bins | 1068.36 |

1. **Planning**
2. To consider the following planning applications:

|  |  |  |  |
| --- | --- | --- | --- |
| Ref | Site | Proposal | Outcome |
| 21/0239 | Land south of Roker House, Upper Road, Llandevaud | Retrospective planning application for the change of use of land and an agricultural building to equestrian use; construction of a manège and exercise paddock; and hay storage building |  |

1. To consider any Planning Applications received after the Agenda was published to be dealt with by the Clerk under delegated authority

Please go to NCC’s planning portal and search using the reference number.

<https://licensing.newport.gov.uk/online-applications/search.do?action=simple&searchType=Application>

1. **Items for the next agenda** - Form to be completed please
2. **Date of next meeting –** 10th May 2021