



Clerk: Ms Heather Jones
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15th January 2020

An **Ordinary Meeting** of **Langstone Community Council** is to be held on **Monday 20th January 2020** at the **Kennett Room, Langstone Village Hall**, for the purpose of transacting the business set out in the Agenda below. Committee Meetings will commence at 7pm and the Full Council Meeting will commence immediately following conclusion of the Committee Meetings

Members of the public are welcome to attend.

Heather Jones (Clerk)

ORDINARY MEETING AGENDA

1. **Apologies** - To receive and accept apologies
2. **Declarations of Interest** - To receive and accept declarations of interest
3. **Previous Minutes**
 - i) To receive and approve minutes of Ordinary Meetings, including Committee Meetings, held on 11th November 2019
 - ii) To receive and accept the Clerk's report for appending to the minutes for 11th November
4. **Policies**
 - i) To resolve to amend Standing Orders
 - ii) To resolve to amend Financial Regulations
5. **Finance**
 - i) To consider allocating a Road Safety budget in 2020-21 for VASS units at A48/Hendrew lane & for Speed Reduction project
 - ii) To consider Bishton CC's request for a short term loan to remove cash-flow problems and enable completion of building project
 - iii) To consider draft budget and precept options for 2020-21
 - iv) To resolve to request precept of NCC as per selected budget option

PLANNING COMMITTEE AGENDA

1. Apologies - To receive any apologies
 2. Declarations of Interest - To receive and accept any declarations of interest.
- Planning applications**
3. To note planning applications dealt with by the Clerk using delegated authority
 - i. 19/1122 Bryn Teg, 8 Tregarn Close, Langstone, Newport, NP18 2JL Demolition of conservatory and erection of single storey rear extensions
 - ii. 19/1179 Land To South West Of Hilton Hotel, Chepstow Road, Newport Variation of condition 01 (plans) of planning permission 17/0429. Amendment in relation to layout and elevations of proposed A3 unit.
 4. To consider the following planning applications:
 - i. 19/1265 Priory View, 8, Silure Way, Langstone, Newport, NP18 2LZ Proposed single storey side study extension
 - ii. 19/1281 Mcdonalds, Chepstow Road, Newport, NP18 2NX Installation of 4 New digital freestanding signs and 1 15 inch digital booth screen
 - iii. 19/1252 Grasmere, Chepstow Road, Newport, NP18 2LU Replacement of garage door with window and associated internal works, installation of first floor bi-fold doors and erection of parapet wall with glass over to facilitate balcony, erection of fence and gate to front of property
 5. To consider any Planning Applications received after the Agenda was published to be dealt with by the Clerk under delegated authority

FINANCE & DEVELOPMENT COMMITTEE AGENDA

1. To receive and accept any apologies
2. To receive and accept any declarations of interest
3. To accept accounts for November and December 2019:
 - (i) Receipts/Payments listing
 - (ii) Monthly bank statements and reconciliation

Unity Trust Current Account		
Opening Balance	1 st Nov 2019	59,939.65
Closing Balance	31st Dec 2019	47,758.78

4. To note and approve receipts:

Method	Date	Payee	Description	Amount
BACS	18/12/19	H K Jones	Raffle proceeds – Christmas Concert	136.00

5. To note and approve payments made:

Method	Date	Payee	Description	Amount
BACS	26/11/19	G Jones	Additional performance fee	100.00
DD	28/11/19	Rombourne	Office rent	647.08
DD	10/12/19	Lloyds Corporate Card	Various	693.35
BACS	10/12/19	Office Depot	Stationery	20.84
DD	30/12/19	Rombourne	Office Rent	647.08
SO	28/12/19	H K Jones	Salary Dec	1680.60
SO	28/12/19	Torfaen BC	Pension Dec	
SO	28/12/19	HMRC	Tax & NIC Dec	
DD	31/12/19	Unity Trust Bank	Bank charges	18.00
CHQ	19/12/19	Llandevaud Church	Concurrent Grant	£ 500
CHQ	13/12/19	Langstone Church	Concurrent Grant	£ 500
CHQ	31/12/19	Llanmartin Church	Concurrent Grant	£ 500
CHQ	24/12/19	Langstone Village Hall	Concurrent Grant	£ 500
CHQ	17/12/19	Wales Air Ambulance	S137 donation	£ 450
CHQ	20/12/19	Langstone Seniors	S137 donation	£ 200
CHQ	19/12/19	1st Llanmartin Scouts	S137 donation	£ 200
CHQ	24/12/19	St David's Hospice Care	S137 donation	£ 200
CHQ	24/12/19	The Sparkle Appeal	S137 donation	£ 100
CHQ	17/12/19	Age Cymru Gwent	S137 donation	£ 100
CHQ	10/12/19	Diabetes UK Newport Grp	S137 donation	£ 100
CHQ	11/12/19	Parkinson's Society	S137 donation	£ 100
CHQ	24/12/19	Kidney Wales Foundation	S137 donation	£ 200
CHQ	19/12/19	Newport MIND	S137 donation	£ 100
CHQ	19/12/19	The Stroke Association	S137 donation	£ 100
BACS	10/12/19	Newport Night Shelter	S137 donation	£ 200
BACS	10/12/19	Alzheimer's Society Cymru	S137 donation	£ 100
BACS	12/12/19	CLIC Sargent	S137 donation	£ 150
BACS	10/12/19	Talking Books Wales	S137 donation	£ 100
BACS	10/12/19	Macmillan Cancer Support	S137 donation	£ 100

6. To authorise payments:

Method	Payee	Description	Amount
DD	Lloyds Corporate card	Various	510.96
DD	Information Commissioner's Office	Annual fee	40.00
BACS	Rialtas	Finance Software annual fee	145.20
SO	Microshade - Jan	Citrix Hosting	57.54
SO	Microshade - Feb	Citrix Hosting	57.54
BACS	NCC	Grounds Maintenance	129.97
SO	H K Jones	Salary Jan	1680.60
SO	Torfaen BC	Pension Jan	
SO	HMRC	Tax & NIC Jan	
SO	H K Jones	Salary Feb	1680.60
SO	Torfaen BC	Pension Feb	
SO	HMRC	Tax & NIC Feb	
SO	H K Jones	Salary Mar	

Method	Payee	Description	Amount
SO	Torfaen BC	Pension Mar	1680.60
SO	HMRC	Tax & NIC Mar	
Credit	Office Depot	Returned items	(25.78)
BACS	Cllr C Bryant	Mileage claim	37.17
CHQ	Llanmartin Residents Association	Concurrent Grant	500.00
CHQ	David Bomber Pearce Legacy Trust	S137 donation	190.00
CHQ	SARA	S137 donation	450.00
CHQ	Langstone Friendship Group	S137 donation	200.00
CHQ	Llanmartin Residents' Association	S137 donation	200.00
CHQ	Llandevaud Common Committee	S137 donation	200.00
CHQ	Tan Gwylt Explorer Scouts	S137 donation	100.00
CHQ	HCPT Group 99	S137 donation	300.00
BACS	H K Jones	Expenses claim	151.43
BACS	Cllr C Bryant	Expenses claim	293.84
BACS	WM Garden Maintenance	Install bins, install bench, lay tarmac path, install sign	2,292.00
BACS	NCC	Supply/install 3 Christmas trees	2,160.00