**Clerk: Ms Heather Jones**

**Merlin House**

**Langstone Business Park**

**Newport NP18 2HJ**

**Tel: 01633 415393**

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9th October 2019

An **Ordinary Meeting** of **Langstone Community Council** is to be held on **Monday 14th October 2019** at **the Kennett Room, Langstone Village Hall,** for the purpose of transacting the business set out in the Agenda below. Committee Meetings will commence at 7pm and the Full Council Meeting will commence immediately following conclusion of the Committee Meetings

**Members of the public are welcome to attend.**

Heather Jones (Clerk)

**ORDINARY MEETING AGENDA**

1. **Chairman’s address & presentation of cheque to The David “Bomber” Pearce Legacy Charity**
2. **Apologies -** To receive and accept apologies
3. **Declarations of Interest -** To receive and accept declarations of interest
4. **Previous Minutes**
5. To receive and approve minutes of Annual and Ordinary Meetings, including Committee Meetings, held on 9th September 2019
6. To receive and accept the Clerk’s report for appending to the minutes for 9th September
7. **Gwent Police** (10 minutes) – To receive a report from Gwent Police (if present)
8. **Public Participation** (15 minutes) - To receive any questions or addresses to the Council from Members of the Public
9. **City Councillors** (15 Minutes)
10. To receive any addresses/updates from City Councillors
11. To discuss Members’ questions for NCC or City Councillors
12. **Co-option of Councillors**
13. To consider amendment to Co-option Policy
14. To consider application for co-option if amendment at 8 above adopted
15. **Finance**
16. To review the Q2 budget report and consider any virements needed
17. To approve a budget for a Children’s Christmas Party
18. To approve a grant of £500 for fireworks to Llandevaud Common Committee for Bonfire Night
19. To approve the purchase of a portable PA system
20. To approve a quote to carry out multiple low priority repairs to play equipment (£2500)
21. **Events**
22. To review:

|  |  |
| --- | --- |
| 21 Sept | Tribute Night (Mayor) |
| 11 Oct | Road Safety Conference |

1. To plan:

|  |  |
| --- | --- |
| 2 Nov | War silhouettes |
| 8 Nov | School Remembrance |
| 10 Nov | Remembrance |
| 29 Nov | Seniors Christmas Meal |
| 5 Dec | Llanmartin Christmas Lights |
| 6 Dec | Langstone Christmas Lights |
| 7 Dec | Christmas Concert, LVH |
| 8 Dec | Children’s Christmas party, LVH? |
| 2020 | Party in the Park? VE Day? VJ Day? |

1. **Representatives / Reports** –
2. To consider future of Neighbourhood Watch & Community Speedwatch
3. To consider representative to Aneurin Bevan University Health Board meetings
4. To receive a report or update on:

* One Voice Wales (CB)
* Langstone Primary School (CB)
* Planters (CB)
* Langstone Village Hall Trustees (HB)
* Newport City Council Liaison (JF/HB)
* Neighbourhood Police Liaison (HB)
* Environment - Litter, dog-fouling (HB)
* Road safety (HB/MG)
* One Newport – Public Service Boards (JF)
* Play parks (HR)

1. **Training / Conferences**
2. To note that the Chairman attended Magor-With-Undy’s re-dedication of their war memorial on 21st September.
3. To note planned attendance 23/10/19 on Social Media Training for Volunteers, Newport Centre, by Clerk, Cllr C Bryant, Cllr J Ford (free)
4. To identify any further training required by Clerk or Councillors
5. **Items for inclusion in next Agenda** – (form to be submitted)
6. **Date of next meeting –** 11th November 2019

**PLANNING COMMITTEE AGENDA**

1. Apologies - To receive any apologies
2. Declarations of Interest - To receive and accept any declarations of interest.

**Planning applications**

1. To note planning applications dealt with by the Clerk using delegated authority - none
2. To consider the following planning applications:

|  |  |  |
| --- | --- | --- |
| **Ref** | **Application** | **Address** |
| 19/0895 | Rear single storey extension | 25 Blossom Close, Langstone NP18 2LT |
| 19/0936 | Rear single storey study extension | Priory View, Silure Way, Langstone NP18 2LZ |

1. To consider any Planning Applications received after the Agenda was published to be dealt with by the Clerk under delegated authority

All application details can be viewed online at <http://planning.newport.gov.uk/swift/apas/run/wphappcriteria.display>

Enter the reference number in the Application Reference box. Eg. 19/1234

Click the View Documents tab then “View Documents” text. Click to download desired documents

**FINANCE & DEVELOPMENT COMMITTEE AGENDA**

1. To receive and accept any apologies
2. To receive and accept any declarations of interest
3. To accept accounts for September 2019:
   1. Receipts/Payments listing
   2. Monthly bank statements and reconciliation

|  |  |  |
| --- | --- | --- |
| **Unity Trust Current Account** | | |
| Opening Balance | 1st Oct 2019 | 52,544.84 |
| Closing Balance | 31st Oct 2019 | 69,433.03 |

1. To note and approve receipts:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Method** | **Date** | **Payee** | **Description** | **Amount** |
| BACS | 02/09/19 | H K JONES | Repayment of erroneous Paypal transaction | 80.00 |
| BACS | 09/09/19 | NCC | Precept 2nd payment | 22,456.18 |

1. To note and approve payments made:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Method** | **Date** | **Payee** | **Description** | **Amount** |
| DD | 26/09/19 | Rombourne | Office rent | 647.08 |
| DD | 30/09/19 | Unity Trust Bank | Bank charges | 18.00 |
| BACS | 02/10/19 | Minuteman Press | Conference folders | 355.00 |

1. To authorise payments:

|  |  |  |  |
| --- | --- | --- | --- |
| **Method** | **Payee** | **Description** | **Amount** |
| DD | Lloyds Corporate Card | Various | 489.23 |
| BACS | Cllr C Bryant | Mileage & concert expenses | 242.85 |
| BACS | NCC | Grounds maintenance | 129.97 |
| BACS | Office Depot | Stationery | 46.16 |
| BACS | WM Garden Maintenance | Installation of litter bins | 720.00 |
| BACS | Wales Audit Office | External Audit | 214.00 |
| SO | Microshade | Citrix Hosting | 57.54 |
| SO | H K Jones | Salary | 1680.60 |
| SO | Torfaen BC | Pension |
| SO | HMRC | Tax & NIC |

1. To review the budget position at 30/09/19 and consider any budget virements for recommendation to Full Council.