

## LANGSTONE COMMUNITY COUNCIL ORDINARY MEETING OF THE COUNCIL

**Date:** 8<sup>th</sup> March 2021  
**Time:** 7.00pm  
**Venue:** Virtual meeting via Zoom

<b>Present</b>	Cllr C Bryant (Chair) Cllr J Ford Cllr R Hollister Cllr L Humphries Cllr L Duthie Cllr S Powell Cllr L Aherne Cllr M Griffiths	<b>In attendance</b>	Ms H K Jones (Clerk) 13 members of the public City Cllr W Routley City Cllr R Mogford
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**20/76.** In accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 this meeting took place remotely using the Zoom social media platform. This was advised with due notice on the Council's website with a link to the meeting on Zoom. The Clerk then controlled entry to the meeting using the waiting room facility. The Chairman welcomed everyone to the Council's eighth meeting via Zoom.

**20/77. Apologies** – none.

**20/78. Declarations of interests:** None

**20/79. Previous Minutes** – The minutes of the Ordinary Meetings held on 8<sup>th</sup> February were approved. The Clerk's Report was approved for appending to the minutes.

**20/80. Public participation** – Representatives from St Peter's Hospital explained the planned expansion of the hospital and stated that around 150 jobs would be created, many of which they hoped would be filled by local people. An open invitation was extended to councillors to visit the Hospital.

**20/81. City Councillors** – City Cllrs Mogford and Routley described their successes for "Making People Safer" and outlined some of the issues they were continuing to seek to resolve, such as road safety, drainage and flooding. They stated that they hoped very much that the Council would work closely with them on projects. Speed monitoring had been delayed until after lockdown ends.

**20/82. Co-options**

- i. The Clerk outlined the voting process. There was some opposition expressed to the method but it was emphasised that the process to be used was laid down by law and in all official guidance from OVW, the Charles Arnold Baker "Clerk's Bible" and in LCC's own Standing Orders.
- ii. The following candidates were co-opted:
  - Jon Straw
  - Jacqueline Harring-Burn
  - Michael Harring-Burn
  - Denise Jenkins
- iii. The Clerk stated that acceptance of office forms, Code of Conduct documents and induction training details would be sent to all successful candidates.
- iv. Thanks were expressed to all candidates for taking the time to apply.

**20/83. Email** – The Council noted that new email addresses were now active:

- clerk@langstonecc.gov.wales
- cbryant@langstonecc.gov.wales
- jford@langstonecc.gov.wales
- lduthie@langstonecc.gov.wales
- mgriffiths@langstonecc.gov.wales
- lhumphries@langstonecc.gov.wales
- rhollister@langstonecc.gov.wales
- spowell@langstonecc.gov.wales
- laherne@langstonecc.gov.wales

The email addresses to be set up for the newly co-opted councillors are:

- jstraw@langstonecc.gov.wales
- mharringburn@langstonecc.gov.wales
- jharringburn@langstonecc.gov.wales
- djenkins@langstonecc.gov.wales

**20/84. Playpark**

- i. The Council approved quotes for work as follows:
  - To dismantle youth shelter and temporarily store, making existing surface safe £860
  - To re-fix fence panels to post and to replace second fence post £280
- ii. The Council requested that additional quotes be sought to resolve the drainage issue.

**ACTION HJ**

**20/85. Litter picking** - The Council resolved that the Clerk should contact Bishton CC to organise either a joint litter pick or to undertake a litter pick in part of their community area. Clerk to contact Bishton CC.

**ACTION HJ**

**20/86. Remuneration**

- i. The Clerk stated that she would send payslips by post to Councillors who had received the £150 remuneration allowance. **ACTION HJ**
- ii. The Council resolved that the following additional responsibility payments were to be paid as follows:
  - Chairman £500
  - Deputy Chairman £0
  - Chairman of Finance Committee £500
  - Chairman of Planning Committee £500

Following declarations of interests, the current holders of each post were put in the Waiting Room on Zoom whilst their post was discussed.

- iii. The Council agreed to defer to the next meeting discussion of additional responsibility payments for 2021-22 plus whether to pay travel costs, overnight stays and compensation for financial loss.

**20/87. Correspondence**

- i. The Council noted that the Public Services Ombudsman for Wales had decided not to investigate a complaint about a Councillor.
- ii. The Council asked the Clerk to write to Royal Mail re the constantly over-full mailbox reported by a resident. **ACTION HJ**
- iii. The Council noted the main changes introduced by the Local Government and Elections (Wales) Act 2021. Discussion was deferred to the next meeting when more guidance should have been issued.
- iv. The Council resolved to allow public access to an archived copy of LCC's website held by the National Library of Wales. Clerk to complete licence form. **ACTION HJ**

**20/88. Training**

- i. The Council noted the attendance of the Clerk on the SLCC Practitioners' Conference on 23-25 February.

**20/89. Finance**

- i. The Council accepted the monthly accounts for February 2021.

Unity Trust Current Account		
Opening Balance	1 <sup>st</sup> Feb 2020	53,604.84
Closing Balance	1 <sup>st</sup> Mar 2020	60,153.37

- ii. The Council approved the following receipts:

Date Pd	Method	Payee	Description	Amount
05/02/21	BACS	Bishton CC	Repayment of loan	12,000.00

iii. The Council approved the following payments:

Date Pd	Method	Payee	Description	Amount
09/02/21	DD	Lloyds Corp Card	Various	47.39
26/02/21	DD	Rombourne	Office rent	666.57
	BACS	Office Depot	Paper	37.80
	DD	Lloyds Corp Card	Various	350.37
	SO	Microshade	Citrix Hosting	57.54

**20/90. Planning**

i) The Council considered the following planning applications:

Ref	Site	Proposal	Outcome
21/0151	Llanbedr Court, Chepstow Road, Newport Np18 2AA	Proposed single storey building comprising of 7 beds with en-suites, shared living and dining areas and staff office	No objection
21/0108	11 Stockwood View, Langstone, Newport NP18 2NS	Proposed outbuilding with covered deck area	No objection
21/0207	Garden Centre Sunnyside Nurseries Chepstow Road Newport South Wales	Retention of 1 Storage/workshop building ancillary to existing use, 3 Cabins for retail use and extension of existing hard-standing	Objection re traffic management, unclear business plan, units have been built without planning permission.

**20/91. Items for the next agenda –** None. Councillors were asked to complete a form for any items they wished to add to the agenda for the next meeting.

- Council office
- Llandevaud Common Committee – bank account

**20/92. Date of next meeting –** 12<sup>th</sup> April 2021

There being no other business, the meeting concluded at 21:59

**CLERK'S REPORT appended to minutes for 8<sup>th</sup> March 2021**

**Clerk's Actions**

Ref	Date	Action	Update	Status
20/57	11/01/21	Obtain quote from WMGM to remove the Youth Shelter in Centenary Field and store it	Quote received and accepted	Closed
20/85	08/03/21	Contact Bishton CC re litter picking on their land	Contacted Bishton Clerk. She will liaise with councillors and call back	Closed
20/86	08/03/21	Send payslips to Councillors	Completed	Closed
20/87	02/03/21	Complete licence form for national Library of Wales to retain archived copy of website	Completed	Closed
20/15	14/09/20	Site new litter bin on Langstone Court Road	Quotes received. Discussed with contractor. Bins to be ordered	
20/15	14/09/20	Replace litter bin opposite The Gorelands with cast iron bin		
20/15	14/09/20	Provide post-mounted litter bins at Llanmartin bus-stops		
20/27	12/10/20	Purchase litter bin to be sited on Priory Way replacing lamp-post bin which overflows		
20/70	08/02/21	Clerk to update Standing Orders: draft minutes of meetings should be produced and published on the website within 5 working days of the meeting being held		On-going
20/71	08/02/21	Clerk draft Terms of Reference for Policies Working Party and circulate to all members		On-going
20/84	08/03/21	Obtain additional quotes for drainage in CF	Quote received for drainage pipe and soak-away. More quotes to be sought.	On-going
20/87	08/03/21	Write to Royal Mail re over-full mailbox		

**Councillors' Actions**

Ref	Date	Action	Who	Update	Status
19/199	09/03/20	Speak to Cllr Routley re off-road bikes in Wentwood Forest and road safety (speed limit / pelican crossing)	CB		
19/199	09/03/20	Speak to Police re off-road bikes in Wentwood	RH		
20/45	25/11/20	Speak to producer of lamp-post poppies re costs	CB		