

**LANGSTONE COMMUNITY COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

**Date:** 12 April 2021  
**Time:** 7.00pm  
**Venue:** Virtual meeting via Zoom

<b>Present</b>	Cllr C Bryant (Chair) Cllr J Ford (Minutes) Cllr R Hollister Cllr L Humphries Cllr L Duthie Cllr S Powell Cllr L Aherne Cllr M Griffiths Cllr J Harring-Burn Cllr J Straw	<b>In attendance</b>	9 members of the public City Cllr W Routley City Cllr R Mogford
		<b>Apologies</b>	Cllr D Jenkins Cllr M Harring-Burn

In accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 this meeting took place remotely using the Zoom social media platform. This was advised with due notice on the Council's website with a link to the meeting on Zoom. The Clerk then controlled entry to the meeting using the waiting room facility. The Chairman welcomed everyone to the Council's tenth meeting via Zoom.

**20/100. Apologies** – none.

**20/101. Declarations of interests:** None

**20/102. Previous Minutes** – The minutes of the Ordinary Meetings held on 8<sup>th</sup> March were approved. The Clerk's Report was approved for appending to the minutes. The minutes of the Extraordinary Meeting held on 23<sup>rd</sup> March 2021 were also approved.

**20/103. Public participation** – A member of the public raised the issue of a possible Covid Rules Regulations Breach. An issue was raised on ownership/title of Llandevaud Common. Chair to investigate and report back to Council. It was noted that a complaint which is at level 2 had not received a response within the time specified. Another complaint to be forthcoming regarding SAR. An offer was made to provide advice on Implementation of GDPR – contact details to be emailed to the Chair.

**20/104. City Councillors** – City Cllrs Mogford and Routley outlined plans for improvements to pavements on Magor Road and to tackle Home to School Transport and Traffic Calming. They reported on increased tree cutting on A48 because of Ash die-back. He reported the suspension of Council activities because of Senedd Elections. Discussion took place on A48 improvements and proposed Pelican crossing. Cllr Routley called for increased cooperation with Langstone CC and NCC in future planning.

**20/105. Recruitment** – Chairman gave update on recruitment of Clerk. Interviews within a week. Discussion took place on continuing use of Merlin House. It was agreed to give 4 months' notice to Rombourne Ltd and look for alternative solution for housing the Clerk who will work 2 days home/1 day office. **ACTION CB**

**20/106. Website** – The Council noted that new Website was now active.

**20/107. Playpark**

i. The Council discussed issue raised from resident regarding trees affecting his garden and requiring cutting back. Discussion took place on whose responsibility it was., Chair to investigate and report to next meeting. **ACTION CB**

ii. The Council requested that additional quotes be sought to resolve the drainage issue. **ACTION CB/RH/SP**

**20/108. Litter picking** - Contact has been made with the Clerk of Bishton CC to organise either a joint litter pick or to undertake a litter pick in part of their community area. It is on the Agenda for Bishton CC – 14 April. Cllr Hollister confirmed level of High Viz equipment required.

**20/109 Remuneration**

- i. The Council resolved that the following additional responsibility payments were to be paid as follows:
  - Chairman £500
  - Deputy Chairman £500
  - Chairman of Finance Committee £500
  - Chairman of Planning Committee £500
- ii. The Council resolved not to include the additional payments such as travel costs, overnight stays and compensation for financial loss until the need arose.

**20/110 Correspondence**

- i. The Council noted that the Public Services Ombudsman for Wales had decided not to investigate a complaint about 2 Councillors.
- ii. The Council noted that a resident has escalated his complaint to Stage 2 of LCC’s Complaints Policy and not received a response in the required timescale. **ACTION CB**
- iii. The Council noted the main changes introduced by the Local Government and Elections (Wales) Act 2021. More guidance is expected to be issued.

**20/111. Training**

- i. The Council noted the requirement of all community and town councils to produce and publish a training plan for Councillors within 6 months of the Act coming into force.
- ii. Training requirements were noted: Cllr Aherne (Code of Conduct –Module 9) 28 April 2021 and Cllr Jenkins (The Council as an Employer – Module 3). **ACTION LD/LH**

**20/112. Finance**

- i. The Council accepted the monthly accounts for March 2021.

Unity Trust Current Account		
<b>Opening Balance</b>	1 <sup>st</sup> Mar 2021	60,153.37
<b>Closing Balance</b>	1 <sup>st</sup> Apr 2021	54,822.39

Method	Payee	Description	Amount
DD	Rombourne	Office	666.51
BACS	Office Depot	Stationery	42.46
BACS	NCC	Playpark lease	30.00
SO	Microshade	Citrix Hosting	57.54
BACS	NCC	No smoking signs	122.40
BACS	One Voice Wales	Membership	501.00
DD	Lloyds Bank Corporate Card	Various	52.43
BACS	NCC	Playpark Inspections	5616.00
BACS	NCC	Grounds Maintenance	154.12
BACS	Eyelid Productions	Website	750.00
BACS	Glasdon	Litter bins	1068.36

**20/113. Planning**

i) The Council considered the following planning applications:

Ref	Site	Proposal	Outcome
21/0239	Land south of Roker House, Upper Road Llandeud	Retrospective planning application for the change of use of land and an agricultural building to equestrian use; construction of a manege and exercise paddock; and hay storage building	No objection

**20/114. Items for the next agenda** – Councillors were asked to complete a form for any items they wished to add to the agenda for the next meeting.

- Council office

**20/115. Date of next meeting** – 10<sup>th</sup> May 2021

There being no other business, the meeting concluded at 21:19