

**Langstone Community Council  
Minutes of the Ordinary Meeting held on  
Monday 11 October 2021  
at 7.00 pm**

Date: 11 October 2021

**Time: at 19.00hrs**

Venue: Zoom

In attendance:

Adrian Edwards Clerk  
County Councillor R Mogford  
8 members of the public.

**Cllr's Present**

C Bryant	A Jarman
L Duthie	M Kellaway
J Harring-Burn	M Griffiths
M Harring-Burn	J Straw
L Humphries	

Apologies received:

Cllr C Romani  
Cllr M Griffiths

Absent:

Cllr A Tucker  
Cllr S George

**21/211 Agenda Item 1.** Apologies for absence.

Cllr Chris Romani - Apologies were accepted due to business commitments: Cllr M Griffiths - family commitments

**21/212 Agenda Item 2.** Declarations of interest

Members will make any declaration as and when required.

**21/213 Agenda Item 3.** 15 minutes set aside for Community interaction and members of the community to ask the Clerk or elected members questions of local interest. Any questions should be submitted to the Clerk 3 clear working days before the meeting. All questions need to be relevant to the agenda.

The Clerk received no requests to address the council.

**21/214 Agenda Item 4.** To receive and if appropriate agree the Community Councils minutes of the Ordinary Meetings on the 13 September 2021 as a true and accurate record:

**Proposed:** by Cllr Kellaway seconded Cllr Humphries that the minutes are accepted

**Resolved:** the minutes were accepted as a true and accurate record for the meeting on 13 September.

**All those in attendance agreed**

**21/215 Agenda Item 5.** Matters to report

The Clerk asked those members present to come to a conclusion relating to the report regarding the "Queens 70th Platinum Jubilee Celebrations", and whether the Community Council will present all the pupils and staff of the Junior School a celebratory mug. Currently the school has 347 pupils plus 34 staff members, estimated cost would be around £2,400.00. For items like this, the lead up time will be around 6 to 8 weeks. A discussion took place with a range of views expressed, and it was:

**Proposed by:** Cllr M Kellaway seconded by Cllr J Harring-Burn to place an order for the appropriate number of mugs

---

21-10-11 Oct Minutes Ord meeting

**Meeting Note:**

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

Chairman's initials .....

**21/216 Agenda Item 6.** To receive a report following a public meeting in Llandevaud

The Clerk gave those present a verbal report relating to minute 21/199 relating to the public meeting convened on the 7 October. The Clerk explained that the meeting was convened and took into account a Place Plan process. He explained this would be one of several Place Plan meetings. He explained that some detailed discussion took place with a range of views expressed by all those present and one issue that came out of the meeting was the Common needed cutting and be maintained. It was resolved the Clerk should ask Newport grounds department to undertake this work.

All those present agreed:

**21/217 Agenda Item 7.** Reports from the City Councillors

Apologies were offered for Cllr William Routley

Cllr Mogford gave a verbal report regarding a number of issues relating to flooding on the highway and transport matters in the community. He explained that flooding had occurred in the community during the heavy rain, and the drainage system was unable to manage the level of water and some of the under-ground culverts were unable to cope with the extreme water levels. He explained that he and Cllr Routley have been in contact with the relevant officers at the City Council.

Cllr Mogford also explained that the Highways Authority will be providing a shed/container to store sand bags and a local resident or business will be asked to retain a key for local access. One member asked about the quantity of bags that will be stored. Cllr Mogford explained that 100 bags will be stored. It was explained that quantity would not be sufficient.

Cllr Mogford gave a verbal report relating to the ongoing issues relating to potholes on the highway. Cllr Mogford will report back on this matter.

Cllr Mogford gave a verbal report relating to Fflecsi bus services. He explained that only 50% of the community is covered by the service. It was explained that 3 Fflecsi buses travel the route to Underwood. He explained that both City Councillors are having informal discussions with officers from the relevant department.

Cllr Mogford gave a verbal report relating to the highway subsiding at Coed-y-Caerau where residents are having issues with collections and deliveries due to the subsidence. It was also explained that during the heavy rain weekending the 8 October rainwater washed off the fields onto the highway. There are still ongoing inspections.

All those present noted the verbal reports

**Meeting Note:**

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

**21/218 Agenda Item 8.** To consider any verbal or written reports from Gwent Police

No reports received and no officer in attendance

**21/219 Agenda Item 9.** To consider any verbal or written Clerks reports

The Clerk informed members that the Community Council received a complaint from a resident about the noise from the MUGA located at Centenary Park. The Clerk explained that he made contact with the person but the person declined to have any further dialogue with the Community Council, therefore the matter has been closed.

The Clerk explained to members that the cost of the IT has risen since the report that was presented in July. This is due to the current pandemic and companies explaining that some components are difficult to obtain.

**All those present noted the verbal report.**

**21/220 Agenda Item 10.** To consider matters relating to the Public Service Ombudsman and the office of the ICO

The Clerk informed members about correspondence from the PSOfW. The Clerk explained that Community Council received correspondence indicating that the PSOfW will not be taking any further action and closed the complaint.

The Clerk also informed members that the Community Council had received correspondence from the office of the ICO informing the Community Council the ICO had received a Freedom of Information request relating to correspondence the ICO received from the Community Council.

**All those present noted the verbal report.**

**21/221 Agenda Item 11.** Consider any planning applications received before the meeting

- ❖ 21/0927: Shiralee, Lower Road, Llandevaud Newport NP18 2AE
- ❖ 21/0853: Llanbedr Court, Chepstow Road, Newport NP18 2AA
- ❖ 21/0813: Woodlands, Magor Road, Newport NP18 2JX
- ❖ 21/0782: 43 Park End, Langstone, Newport NP18 2NA

All the applications had been sent to all elected members during the month prior to the meeting for consideration and comment.

**All those present noted the applications and actions taken.**

**21/222 Agenda Item 12.** To note finance matters, including Income & Expenditure.

The Clerk informed members that the Community Council received three minor grant applications.

This document has been redacted with signatories and staff salaries

Date: 28 July to 11 October 2021

**Subject: Invoices and Payments**

---

21-10-11 Oct Minutes Ord meeting

**Meeting Note:**

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

Chairman's initials .....

**Reason for payment. In light of the changing circumstances surrounding COVID-19 Langstone Community Council need to make payments to companies or individuals.**

Langstone Community Council have received the following invoices for payment.

Under s5 Financial Regulations, "Banking Arrangements and Authorisation" the Clerk and (RFO) shall have delegated authority to authorise the payment of items only in the following circumstances:

"If a payment is necessary to avoid a charge to interest under the Late Payment of Commercial Debts (Interest) Act 1998".

Any expenditure item authorised under these regulations, where it states continuing contracts and obligations, the Clerk shall provide a list of such payments to be submitted to the next appropriate meeting of Council or finance committee.

A record of regular payments made under this regulation shall be drawn up and be signed by two members on each and every occasion when payment is authorised, thus controlling the risk of duplicated payments being authorised.

<b>Date</b>	<b>Payment to</b>	<b>Amount</b>	<b>Cheque</b>
	Payments from 28 July to 11 October 21	Amount	
13 Sept 21	Balance on account	£80,472.57	
13 Sept 21	Lloyds Bank	£17.39	<b>D/D</b>
13 Sept 21	Microshade VSM	£57.54	<b>D/D</b>
13 Sept 21	Rombourne Ltd August	£673.13	<b>D/D</b>
13 Sept 21	Reimbursement on Clerk travelling June	£178.48	<b>362</b>
13 Sept 21	Reimbursement on Clerk	£187.68	<b>360</b>
13 Sept 21	Clerks Aug Salary		<b>363</b>
13 Sept 21	Reimbursement to Clerk from July	242.88	<b>364</b>
13 Sept 21	Reimbursement to Cllr Bryant	22.13	<b>365</b>
13 Sept 21	WM Ground Services	£2088.00	<b>366</b>
13 Sept 21	HMRC		<b>367</b>
13 Sept 21	Rombourne Ltd September	£673.13	<b>D/D</b>
30 Sept 21	Clerks Sept Salary		<b>368</b>
30 Sept 21	HMRC		<b>369</b>
	Balance on account 11 Oct 2021	£74,354.40	

21-10-11 Oct Minutes Ord meeting

**Meeting Note:**

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

Chairman's initials .....

Cllr **Carol Bryant**, Chairman of Langstone Community Council confirm the Clerk under the above regulation make payment to the above-named recipients:

Signed: .....Dated: .....2021

I Cllr **Lance Humphries** Chair of Finance Committee and signatory Langstone Community Council confirm the Clerk under the above regulation make payment to the above-named recipients:

Signed: .....Dated: .....2021

**21/223      Agenda Item 13.** Consider any correspondence received before the meeting (all correspondence is sent to members electronically for consideration)

Members noted miscellaneous correspondence that was emailed direct to Members as appropriate during remote working conditions. No further comments were made.

**21/224      Agenda Item 14.** Reports from members on outside bodies;

The Chair informed members that the booking has been made for the seniors Christmas Dinner and the Clerk will be publishing the notice for residents to reply. It was explained that the Christmas Dinner will be held at The Old Barn. Further information will be published shortly.

The Chair explained that she has attended a meeting of the school governors. It was explained that the school has worked throughout the Covid pandemic and provided a fantastic service to the pupils.

The Chair informed members that there will be a service of remembrance on the 14 November and all members are welcome to attend. It was explained that the Head Boy and Girl from the Junior School will be attending. Cllr Kellaway explained that he will be unable to attend and offered his apologies but suggested as many as possible attend.

**21/225      Agenda Item 15.** Date of the next meeting 8<sup>th</sup> November 2021

The 8<sup>th</sup> November was agreed

**21/226      Members request for items for inclusion on the agenda:** (Motions need to be tabled with the Proper Officer at least 10 clear days before the meeting.)

The Chair thanked everyone for attending and the meeting closed at 19:58 hrs

Clerks note: please note these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting

**Meeting Note:**