



Minutes of Langstone Community Council Full Council

Tuesday 14/04/ 2026 at 19:30 PM

Present Councillors: R Bevan, S Davies, J Humphries, L Humphries, S Voyle, B Newport, S George,, I Riley, J Bryant, R Lewis, J Smith and B Sheppard

Also Present: 1 member of the public in person, 2 members of the public online, Clerk to the Council A Bird

26/045 Apologies for Absence

None received

26/046 Declarations of Interest

Declarations received from IR and JS.

26/47 Public Questions and Representations

None submitted. Although one member of the public brought the use of google workspace to the councils attention owing to ongoing discussions around shared folder access and collaborative working.

26/048 Update from NCC Councillors

No update was given due to the pre election period, members were advised to submit any questions directly to NCC councillors until after 07/05/26

26/049 Update from Gwent Police

Update was circulated to members before the meeting, and the contents noted, JH raised concerns over thefts in the area.

Minutes

26/050 Council Meeting: 10 March 26

- i. Members voted to accept the minutes of the meeting held 10 March 2026 and these were signed by Cllr S Davies.
- ii. Members noted that matters arising from the minutes would be handled in reports later in the agenda.

26/051 Finance

- i. Members received an update on the work of the finance committee and formally ratified the decisions made at the Policy and Finance Committee Meeting held 14/04/2026 including expenditure.

26/052 Clerks Report

- a. Members received an update on communications received by the clerk, notably the update to the IT system from Vision ICT (members to receive updated passwords from the clerk) also an update from the clerk regarding the OVW awards and national conference, with members noting that the Clerk had submitted the council for two awards in the best older persons initiative category (for the older persons christmas dinner) and the best youth engagement initiative (for the youth consultation process around the upgrade in centenary park)
- b. Members noted the summary of the clerk's ongoing workload, noting that the coming 12 weeks were the probably the clerks busiest period, and work would include the regular admin, finance and public facing tasks, but would mainly be focused on the end of year accounts, the annual report, the annual return, submissions for internal and external audits and prep work for the upcoming annual general meeting.

26/053 Events, Amenities and Parks

Members gave the following updates.

- 1) **Events-** Chair of the Council, Cllr S Davies gave an update on the Langstone Scarecrow Trail noting the positive feedback given from the community. It was also noted that due to the popularity of the trail, additional maps had to be printed and that the council would agree an additional amount to be paid upon presentation of the bill.

The Chair of the council also updated members of the council on the ongoing arrangements for the summer's Party in the Park, noting that arrangements would be similar to the previous years, where the council would be paying for the party with Laura Netherway providing the organisation again.

Members also asked about the program of events being organised by Langstone primary school with the clerk to arrange payment of £350 for their event at Langstone Village Hall

2) Parks and amenities-

- a) **Dog Fouling:** RB updated on issues in Park particularly issues around dog fouling, members agreed that this was definitely an issue but were unsure how to proceed given that issues around enforcement of fines or bans were out of the councils remit, members discussed the idea of camera systems, but noted that the ongoing costs were prohibitive, and that until issues surrounding drainage were completely settled the cost of fencing in play areas was not a starter. After further debate members settled on increased signage throughout the park asking for dogs to be kept on leads, and that dispensers with excrement bags be put in place. Signs were costed as £30 each and thought that 3 would be good moving forward. Members and members of the public raised issues around what should be included in the signage and it was agreed that reiteration of the Public Spaces Protection Order policy was the way forward.
- b) **Litter picking group:** IR highlighted the work of the community litter picking group and suggested that some form of recognition would be in order for the hard work they do for the benefit of the community. It was suggested that approximately £30 per member of the group would be a sufficient award, with IR to finalise the details on membership numbers and report back to full council

3) Planters- no update

26/054 Planning

1. Members had no comments or queries regarding application 26/0200
2. no pre planning applications were received by the clerk.

Community

26/055 Seminars and Outside Bodies

Members noted that SD and the clerk of the council would be attending the one voice wales seminar on preparing year end accounts and prepping for the external audit. Also that JS attended a scribe webinar on annual reports- members also noted that the clerk would be circulating a first draft of the annual report.

26/056 Highways and Footpaths:

Members heard from JS on a program for the council to focus on, wanting members to focus on the A48, JS went on to pass out a report to be brought to next council meeting relating to road safety issues, poorly maintained pathways and cycleways

IR also updated on the deteriorating situation on Langstone Court Road and Langstone Lane and has asked the clerk to write to NCC again for an update on the situation.

LH also raised the state of the Magor Road and the pedestrian access to the road.

26/057 Llandevaud Common: Members noted that this item was to be deferred until the next meeting.

26/058 Exclusion of the Press and Public

In view of the confidential nature of the business to be transacted, it was recommended that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 were exercised.

26/059 Council Improvement Plan

Cllr B Newport updated on improvement plan for council

1. Members discussed the implementation of council workflow documents
2. Members discussed the development and implementation of a risk register for Langstone Community Council
3. Members discussed the development and implementation of an action log for Langstone Community Council

26/060 Items for future meetings

The Chair of the council requested that the issue of Llandevaud common be deferred to the next meeting, JS road safety report.

26/061 Dates of Future Meetings

Members noted that the next meeting will be 12/05

Anthony Bird

*Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Langstone Community Council/Cyngor Cymuned Langstone*

clerk@langstonecommunitycouncil.org.uk
tel/ ffôn: 07513414936