

## Minutes of LCC Finance & Development Committee Meeting

13<sup>th</sup> June 2016

**Present:** Cllr A Henderson (Chair)  
Cllr Y Edwards  
Cllr K Dew

**In attendance:** Ms H Jones (Clerk)

- F 1** There were no apologies.  
**F 2** There were no declarations of interest.  
**F 3** The monthly transaction listings for May were accepted by the Committee.  
**F 4** The Bank Statements and Bank Reconciliations were accepted by the Committee.

	<b>Opening balance 01/05/16</b>	<b>Closing Balance 31/05/16</b>
<b>Unity Trust - current</b>	69,180.34	72,575.99
<b>Alto Card</b>	714.77	654.90
	<u>69,895.11</u>	<u>73,230.89</u>

- F 5** The Committee approved the following receipts:

<b>Method</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS	04/05/16	HMRC	VAT Refund	1,459.06
BACS	09/05/16	NCC	Concurrent Allocation	4,690.00

- F 6** The Committee approved the following payments:

<b>Method</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS	10/05/16	Came & Co	Insurance – reduced premium	426.05
ALTO	18/05/16	Tesco	Gifts for park project officers	50.00
ALTO	18/05/16	Card Factory	Stationery & stamps	9.87
SO	09/06/16	Microshade	Citrix hosting	83.10
BACS		OVW	Training – Y Edwards & H Jones	70.00
BACS		Office Depot	Shredder	93.34
CHQ300172	13/06/16	Lyn Llewellyn	Internal audit	180.00
BACS		SLCC	Wales conference	82.80
BACS		HMRC	TAX & NIC	444.62
BACS		HK Jones	Expenses	18.96
BACS		WM Garden Services	Fence repairs	360.00

- F 7** The Committee noted the Greater Gwent Pension Fund statement for 2015-16 – all payments are up-to-date.
- F 8** The Committee approved the proposed changes to Clerk’s Delegated Powers document to bring it in line with current Financial Regulations and online banking procedures. Clerk to issue revised document to all Councillors. **Action HJ**