

LANGSTONE COMMUNITY COUNCIL

Date: 8th July 2019
Time: 7.00pm
Venue: Kennett Room
 Langstone Village Hall

In attendance Ms H K Jones (Clerk)
 4 members of the public
 3 Police Officers / PCSOs

Present Cllr C Bryant (Chair)
 Cllr H Brown
 Cllr L Duthie
 Cllr J Ford
 Cllr M Griffiths
 Cllr L Humphries
 Cllr J Lloyd
 Cllr H Rocker (Formerly Dinham)

Absent Cllr M Backhouse
 E Wood (Youth Rep)
 M Counsell (Youth Rep)

PLANNING COMMITTEE

- 19/55** Present: Cllrs Bryant, Griffiths, Rocker and Duthie. The Clerk was in attendance.
- 19/56** Apologies: None
- 19/57** Declarations of interests None
- 19/58** There had been no planning applications dealt with by the Clerk using delegated authority.
- 19/59** The Committee considered the following planning applications:

Ref	Application	Address	Outcome
190586	Variation of standard time condition of planning permission 14/0549 for the erection of part two storey / part single storey side extension to include first floor extension over existing single storey side extension and retention of gated entrance for a further 5 years	Seymour Cottage, Caerlicken Lane, Langstone, Newport, NP18 2JZ	No objection
190531	Construction of single storey link between St William's Hospital and St William's Hospital 6 bed low dependency building	Llanbedr Court, Chepstow Road, Newport, NP18 2AA	No objection
190626	Development of 9 residential dwellings and access	Land To The Rear Of Byeways, Chepstow Road, Newport	Objection – traffic issues and drainage
190679	Variation of condition 03 (expiry of permission) of appeal decision APP/G6935/A/15/3034087 for photovoltaic panels (10mwp) and associate works, access tracks, security fencing and cameras offering PROW 394/59 and 394/60 Llanmartin	Court Farm, Magor Road, Newport, NP18 2EB	Objection – most solar farms are granted permission to operate for 25 years not 40

- 19/60** There were no planning applications received after the agenda was published to be dealt with by the Clerk under delegated authority
- 19/61** The Committee noted that the appeal to the Welsh Government re 19/0007 Seymour Cottage, Caerlicken Lane, Langstone NP18 2JZ [Two-storey side extension] had been dismissed by the Planning Inspector.

FINANCE & DEVELOPMENT COMMITTEE

Present: Cllrs Humphries, Ford, Lloyd and Brown. The Clerk was in attendance.

Apologies: None

Declarations of interests None

19/62 The Committee accepted the accounts for June 2019:

- (i) Transaction listings
- (ii) Monthly bank statements and reconciliation

Unity Trust Current Account		
Opening Balance	1 st June 2019	63,767.45
Closing Balance	30 th June 2019	60,396.72

19/63 The Committee noted and approved the following payments:

Method	Date	Payee	Description	Amount
DD	27/06/19	Rombourne	Office rent	647.08

19/64 The Committee authorised the following payments:

Method	Payee	Description	Amount
DD	Lloyds Corporate Card	Various	379.58
BACS	NCC	Grounds Maintenance (parks)	129.97
BACS	Rob Mills Construction	Painting fences	845.00
BACS	One Voice Wales	Understanding the Law training x 2	80.00
BACS	Office Depot	Stationery	32.45
BACS	Langstone Village Hall	Hall hire – event	28.50
SO	Microshade VSM	Citrix Hosting	57.54
SO	H K Jones	Salary	1680.60
SO	Torfaen BC	Pension	
SO	HMRC	Tax & NIC	

19/65 The Committee agreed to remove E Jeffery as a bank signatory and signed the mandate as required.

ORDINARY COUNCIL MEETING

19/66 Apologies: None

19/67 Declarations of interests None

19/68 The Chairman asked Councillors to stick to the agenda to ensure a timely finish.

19/69 No apologies were received. Cllr Backhouse had not attended a meeting for 6 months, had not requested an extension of the 6 month rule and would automatically cease to be a councillor on 14th July. Clerk to send letter. **ACTION HJ**

19/70 **Declarations of Interests**

Interests were declared as follows:

Langstone Village Hall – Cllrs Bryant, Lloyd, Brown
Llanmartin Village Hall – Cllr Ford

19/71 **Minutes**

The minutes of the Annual, Ordinary and Committee meetings held on 10th June 2019 were approved. The Clerk's Report was approved for appending to the minutes of 10th June.

19/72 **Gwent Police**

1 police officer and 2 PCSOs attended the meeting. Three calls to 101 had been made between 1st June and 7th July regarding anti-social behaviour in the park. The Police confirmed that they were not able to respond to complaints about general noise in the park as this was not criminal activity. This would be the remit of NCC. Residents were asked to telephone 101 or to contact the PCSO at Rebecca.Morgan@gwent.pnn.police.uk if they witnessed any drug abuse, providing vehicle registration numbers, description or photographs if available.

The Police planned to attend the park with a specially equipped van to engage with young people in games, etc in order to break down barriers.

A Councillor raised the issue of traffic safety on Tregarn Road. The Police stated that any concerns re illegal parking or a suggestion for one-way traffic should be addressed to NCC. Broken zig-zag lines outside the school would prevent any tickets being issued as they would not be enforceable. During the meeting, a message was sent to City Cllr Routley who responded that he would follow up the issue and ensure that lines were re-painted ASAP.

19/73 Public participation

The following topics were discussed:

- Anti-social behaviour in Centenary Field including drug and alcohol abuse. (See para 19/64 above).
- The missing plaque at the beacon off Grenadier Drive – the Clerk clarified that this was not a Council matter as it was a residents' initiative in 2000 rather than a Council project, but offered to discuss with the resident who currently had the plaque.
- The missing mesh panel on the Multi-Use Games Area in Centenary Field – the Clerk confirmed that no notification of the panel's removal had been received from NCC and that a request had been made to replace the panel.
- Broken fence panels – the Council agreed to repair any broken panels. Clerk to contact contractor in order to ensure prompt repairs and to write to resident of Bramley Close re maintenance of leylandii hedge which was damaging the fence. **ACTION HJ**

19/74 City Councillors – unable to attend

19/75 Finance

- i. The Council received the quarterly budget outturn report for Quarter 1 and resolved not to make any changes at this time.
- ii. The Council noted that the Clerk had sent all required papers to the external auditor.
- iii. The Council noted that the Clerk had sent to NCC details of expenditure on park repairs.

19/76 Motions

- i. The Council considered the paper presented by the Clerk regarding grants to church-owned buildings. After much discussion, considering its desire to support the local community and the potential for penalties if the Council were found to have acted ultra vires, the Council resolved not to make any grants to church-owned buildings whilst the law remained unclear. Clerk to contact Mr Arthur. **ACTION HJ**
- ii. The Council considered the two quotes received and resolved to order signage for Centenary Field from Sign Shop Newport. **ACTION HJ**
- iii. The Council resolved to carry out repairs to park equipment classed as low/very low risk. **ACTION HJ**
- iv. The Council resolved to obtain quotes to resurface the remaining part of the entrance path from A48 to Centenary Field. **ACTION HJ**
- v. The Council resolved to purchase a bench (bee & butterfly design) from David Ogilvie Engineering Ltd @ £886. The Llandevaud Common Committee to determine where bench is installed. WM Garden Maintenance to be requested to install bench due to time constraints. **ACTION HJ**
- vi. The Council resolved to purchase a new all-in-one PC for the Council's office @ approx. £500 **ACTION HJ**
- vii. The Council resolved to lend Langstone Village Hall £12,000 for improvements, to be repaid within 2 years. [Cllrs Bryant, Lloyd and Brown left the room and did not take part in the discussion or vote on this matter]. Clerk to write to LVH Trustees. **ACTION HJ**

19/77 Litter picking

The Council discussed safety concerns re volunteers walking on central reservation and unpaved verges near Coldra Court Hotel/McDonalds. It was agreed that the Council had a duty of care to volunteers and that insurance may be invalidated if they continue to walk in these dangerous areas.

(Clerk to seek clarification from insurance company.) NCC to be asked to cone off road and pick litter in these dangerous areas.

The Council agreed a budget of £50 for a meeting at The New Inn in July/August. **ACTION HJ**

19/78 **Events**

2 July Council visit to Mayor's Parlour – a great success and an evening enjoyed by all who attended. Thanks go to Mayor Routley for the invitation.

21 Sept A Night with the Stars - Tribute Night at Langstone Village Hall (Mayor to attend)

2 Nov Erect Silhouettes near memorial

8/11 Nov School – poppy crosses

10 Nov Remembrance Day at memorial & wreaths on war graves at church

30 Nov Seniors' Lunch at The Old Barn

5 Dec Llanmartin Christmas Lights switch-on

6 Dec Langstone Christmas Lights switch-on (Mayor)

7 Dec Christmas Concert at Langstone Village Hall

Working Party to meet in August to make arrangements for Tribute Night. **ACTION CB**

Clerk to advertise dates of all events in Community First and to produce a poster and flyers for the Tribute Night. **ACTION HJ**

19/79 **Representatives / Reports**

Langstone Village Hall – Work had commenced on building new storage units. Internal decorating was due to commence on 22nd July.

NCC Liaison – Cllr Brown attended on 20th June. It had been agreed that Cllr Ford was to be the Community Councils' representative on the One Newport Boards.

One Voice Wales – Next meeting 18th July.

School – Attendance good (96.7%). Newsletter to be circulated when issued.

Community Speedwatch – All ID cards had been received. Any inactive members would need to return their cards. Cllr Lloyd to arrange a meeting to determine future activity.

Police Liaison – Cllr Brown had met with PCSO. If car-loads of people were driving to Centenary Field (to abuse drugs) as reported then residents should call 999.

Environment (Litter, dog-fouling, verges) – Litter volunteers had been contacted by Cllrs Brown and Lloyd and by the Clerk to reiterate the need for personal safety to come first. Cllr Brown provided the Clerk with information to include on flyers re dog-fouling.

Planters – Plants had been stolen from the planter at the bottom of Catsash Road. Cllr Bryant had replaced them with spare bedding plants.

Play parks – See Public Participation and Police items above.

19/80 **Training / Conferences**

The Council noted the attendance of Cllrs Ford, Bryant and Brown on Understanding the Law training at Usk on 19th June.

The Council noted the planned attendance of Cllrs Bryant, Ford and the Clerk on Making Effective Grant Applications training at Usk on 17th July.

The Council identified the need for Finance Training for several Councillors once the new OVW training programme is published.

19/81 **Items for the next agenda** – None

There being no other business, the meeting concluded at 21:45
Next meeting to be held at Langstone Village Hall's Kennett Room on 9th September at 7pm

CLERK'S REPORT appended to minutes for 8th July 2019

Clerk's Actions

Ref	Date	Action	Update	Status
18/211	11/03/19	Produce flyers re dog-fouling	Flyers produced	Closed
19/47	10/06/19	Invite NCC's leaders and officers, MP, AMs, etc to a public meeting to discuss decision not to build M4 Relief Road and next steps. In conjunction with neighbouring CCs	Contacted John Griffiths AM's office. Consultation meetings will be organised by Welsh Govt in due course.	Closed
19/49	10/06/19	Arrange meeting at New Inn with litter pickers to discuss risks and safety	Superseded by 19/72	Closed
19/64	08/07/19	Write to Cllr Backhouse	Completed	Closed
19/68	08/07/19	Request contractor to repair fence in park	Completed	Closed
19/71	08/07/19	Contact Mr Arthur re decision on funding church-owned property	Discussed by telephone. Sent letter as follow up	Closed
19/71	08/07/19	Write to LVH Trustees re approval of loan	Completed	Closed
19/71	08/07/19	Order new sign for CF from Sign Shop Newport	Completed	Closed
19/71	08/07/19	Carry out low/very low risk repairs to park equipment	Requested NCC arrange repairs	Completed
19/71	08/07/19	Purchase new all-in-one PC for Council office	Completed	Closed
19/71	08/07/19	Obtain quote to re-surface tarmac path to Centenary Field from A48	Quote obtained	Closed
19/71	08/07/19	Purchase bench from David Ogilvie Ltd and appoint WM Garden Maintenance to install it	Quote for installation obtained	Closed
19/72	08/07/19	Arrange meeting of litter volunteers at New Inn in July/August	Meeting held	Closed
19/73	08/07/19	Advertise forthcoming events – CF, posters, online	CF article completed. Posters will be publicised online nearer dates	Completed
18/211	11/03/19	Write to Andrew Jenkins at NCC to request a 30mph speed limit on A48 plus a pelican crossing	Awaiting data from speed cameras to provide supporting evidence	
18/233	08/04/19	Obtain advice and costs re purchase of an amplifier / PA system for outdoor events		
19/33	10/06/19	Contact Clerks of neighbouring CCs re combining forces to organise joint Party in the Park 2020 event	Emailed Clerks. Awaiting response following Sept meetings	On-going

Councillors' Actions

Ref	Date	Action	Who	Update	Status
18/211	11/03/19	Provide info to Clerk for Flyers re dog-fouling	HB	Completed	Closed
19/51	10/06/19	Contact all volunteer litter pickers re personal safety	HB	Completed	Closed
19/73	08/07/19	Arrange Events Working Party in August to discuss Tribute Night	CB	Meeting held	Closed
18/172	14/01/19	Set up online access to bank account	LH		
18/213	11/03/19	Draft a training plan for Councillors	LH		
19/51	10/06/19	Arrange Community Speedwatch meeting with volunteers to discuss risks	JL	Requested update or contact details from ex-Cllr Lloyd	On-going