

**LANGSTONE COMMUNITY COUNCIL**  
**ORDINARY MEETING**

<b>Date:</b> 8 <sup>th</sup> April 2019	<b>In attendance</b> Ms H K Jones (Clerk)
<b>Time:</b> 7.00pm	Cllr R Mogford (NCC)
<b>Venue:</b> Kennett Room, Langstone Village Hall	2 members of the public
<b>Present</b> Cllr C Bryant (Chair)	<b>Apologies</b> Cllr M Griffiths
Cllr H Brown	Cllr J Lloyd
Cllr L Duthie	M Counsell (Youth Rep)
Cllr J Ford	<b>Absent</b> Cllr M Backhouse
Cllr L Humphries	Cllr H Dinham
	E Wood (Youth Rep)

- 18/223** Cllr C Bryant was elected as Chair and signed her acceptance of office form.
- 18/224** Apologies were received from Cllrs Griffiths and Lloyd and from Youth Rep Counsell. Due to family health issues, the Council resolved to grant Cllr Lloyd a 4 month leave of absence which could be extended on application from Cllr Lloyd if necessary. **ACTION: HJ**
- 18/225** There were no declarations of interest.
- 18/226** The minutes of the meeting held on 11<sup>th</sup> March 2019 and the Clerk's Report were approved.
- 18/227** **Police** – No police attendance
- 18/228** **Public Participation**
- Road Safety Conference will take place on 11<sup>th</sup> October in the new International Convention Centre at the Celtic Manor.
- Road speeds on A48 - The Council received a request to include the A48 as far as the Llandevaud junction in discussions with NCC on reducing speed limits. At a meeting with NCC in December re the A48 near the Llandevaud junction, the services of a traffic consultant were offered but nothing had happened despite further requests.
- Notices had been posted on Catsash Road re plans to set up a 20mph zone. This was part of the required public consultation. The Celtic Manor had agreed some funding. The 20's Plenty campaign had received good support in the area. The Catsash Road scheme would provide a good example and forerunner for other areas.
- 18/229** **City Councillors**
- Cllr Mogford stated that NCC had been clearing down their database of old requests to Streetscene. Streetscene was now known as Newport City Services.
- VAS signs indicate the speed of traffic but do not identify vehicles. The data they record is useful for profiling traffic speeds. City Councillor Routley had posed a question regarding the provision of data to the cabinet member, who replied that it was an operational issue. City Cllr Mogford planned to ask a re-worded question about NCC's strategy re traffic data from VAS signs. John Griffiths AM is pushing for 20mph limit in urban areas. The City Councillors were still pushing for a 20mph limit near the school on Old Roman Road.
- Five Lanes Recycling Centre – Newport residents not allowed to use the site from 1<sup>st</sup> March 2019. Question had been asked of cabinet member who responded that Newport residents need to contribute to Newport's recycling targets. However local residents may be allowed to use Five Lanes for an annual fee. Issue was still ongoing.
- Nothing had been heard from the police re Operation Harley – off-road motorbikes.
- Ward boundaries were being reviewed. The aim was to balance out the number of residents represented by each city councillor. It was possible that Langstone and Bishton would be amalgamated.
- 18/230** **Information**
- The Council noted that 3 vacancies in the role of Councillor had been advertised.
- The Council noted that the revised website had gone live, compliant with new accessibility regulations and providing a better experience for phone and tablet users.

The Council noted that correspondence had been received from the external auditor detailing the requirements for this year's audit.

The Council noted that Cllr Ford planned to attend the One Newport Green and Safe Spaces workshop on 11<sup>th</sup> April.

#### **18/231 Decisions**

The Council resolved not to send a donation to the Llangollen International Music Eisteddfod.

The Council nominated Cllr Ford to act as a representative of Community Councils on One Newport's Third Sector Partnership and Community Engagement Group. Clerk to notify NCC Liaison Group of the nomination. **ACTION: HJ**

#### **18/232 Representatives / Reports**

**Langstone Village Hall** – AGM to be held on 22<sup>nd</sup> April. Cllr Ford offered a large painting to be hung in the hall.

**NCC Liaison** – The Clerk and Cllr Brown had attended a liaison meeting on 21<sup>st</sup> March. The Newport Marathon & 10k races were to be held on 5<sup>th</sup> May. Langstone would be unaffected by road closures. One Newport (Public Services Board) and the Wellbeing of Future Generations Plan were discussed. Community Council representatives were invited to join the Third Sector Partnership and/or Community Engagement Groups.

**One Voice Wales** – NEC minutes had been circulated.

**School** – There had been an incident where children climbed up onto the roof of the school and damaged drainpipes.

**Llandevaud Parish Hall improvements** – Meeting held 26<sup>th</sup> March. Minutes had been circulated by Clerk. The Council resolved that, due to time constraints, the Clerk should not manage the project, and that the Committee should apply for a grant once their requirements were known. Clerk to inform Committee. **ACTION: HJ**

**Best Kept Village / planters / bee-friendly village** – Planters were looking good with spring bulbs flowering.

**Police Liaison** – Cllr Brown had met with CSOs on 30<sup>th</sup> March. Calls reporting incidents in Langstone: 20 calls in February and 16 in March. They were not allowed to state what action had been taken as a result of calls. There had been no calls regarding anti-social behaviour in the park. The officers had emphasised that if there were no reports regarding problem in the park, there would be no patrols there.

**Community Speedwatch** – No report

**Neighbourhood Watch** – No report

**Environment (Litter, dog-fouling, verges)** – Meeting held on 27<sup>th</sup> March with 5 litter pickers, Cllr Brown and the Clerk. The litter situation was improving with more volunteers. Dog-fouling was still a big issue, however.

**Play parks** – Clerk had been in discussion with several potential contractors re signage.

#### **18/233 Events**

Clerk to set up a working party to discuss events:

- November
  - Remembrance – discussion re logistics of 2 events. Speak to vicar and set up Events Working Group. **ACTION: HJ**
- December
  - Christmas Concert,
  - Seniors' Lunch,
  - Christmas Trees & Carols

Other events could include The Good Old Days.

The Council resolved to purchase or hire a portable amplifier for outdoor events. Clerk to obtain advice and costs. **ACTION: HJ**

#### **18/234 Training / Conferences**

The Council noted the planned attendance of Councillors on the following training courses:

- 03/06/19 Chaining Skills, Undy (CB)
- 22/04/19 Understanding the law, Undy (HB)

- 19/06/19 Understanding the law, Usk (JF)

The Council noted the planned attendance of the Clerk on the SLCC/OVW Conference in Swansea on 15th May

**18/235 Items for the next agenda – None**

### FINANCE & DEVELOPMENT COMMITTEE

**18/236 Present –** Cllr Humphries (Chair); Cllr Ford; Cllr Bryant, Cllr Duthie, Cllr Brown

**18/237** Cllr Bryant, Cllr Duthie, Cllr Brown were co-opted onto the Committee for the duration of the meeting.

**18/238 Apologies –** Cllr Lloyd

**18/239 Declarations of Interest -** None

**18/240** The Committee accepted:

- Transaction listings for March 2019
- Monthly bank statements and reconciliation for March 2019:

Unity Trust Current Account		
Opening Balance	1 <sup>st</sup> Mar 2019	51,234.13
Closing Balance	31 <sup>st</sup> Mar 2019	41,292.59

**18/241** The Committee noted and approved payments already made:

Method	Date	Payee	Description	Amount
BACS	13/03/19	Bishton Community Council	Legal fees contribution	586.00
DD	28/03/19	Rombourne	Office rent	647.08
SO	28/03/19	H K Jones	Salary March	*
SO	28/03/19	Torfaen BC	Pension March	*
BACS	29/03/19	HMRC	Tax & NIC	*

**18/242** The Committee authorised payments:

Method	Payee	Description	Amount
DD	Lloyds Bank Comm Card	Litter pickers & bank card fee	74.40
BACS	VisionICT	Op London Bridge website changes	42.00
BACS	Office Depot	Postage stamps	39.04
BACS	NCC	Play park lease	30.00
BACS	NCC	Grounds maintenance Q4	129.97
BACS	VisionICT	Final website payment	600.00
SO	Microshade	Citrix Hosting	57.54

**18/243** The Committee resolved to award the grounds maintenance contract for Centenary Field to NCC for 2018/19 at a cost of £487.32 per year. The Committee instructed the Clerk not to seek additional quotes for this work as it was benchmarked 3 years ago and the cost is extremely competitive and good value.

### PLANNING COMMITTEE

**18/244** The Committee noted the following application dealt with by the clerk under delegated authority:

Ref	Application	Address	
19/0202	Retention & creation of memorial garden	Newport & Monmouthshire Crematorium, Magor Road, Newport, NP18 2BP	No objection

**18/245** The Committee considered the following planning applications received after the Agenda was published to be dealt with by the Clerk under delegated authority

Ref	Application	Address	
190345	Removal of existing 25 meter high monopole and replacement with new 30 metre tower to support 12 apertures and 1 dish, siting of 8 cabinets and removal of redundant equipment	Telecommunications Mast (Middle One of 3) West of Cwrt Barn , Langstone Court Road, Langstone, Newport	No objection

There being no other business, the meeting concluded at 21:25  
Next meeting to be held at Langstone Village Hall's Kennett Room on 13<sup>th</sup> May at 7pm

**CLERK'S REPORT appended to minutes for 8<sup>th</sup> April 2019****Clerk's Actions**

Ref	Date	Action	Update	Status
18/224	08/04/19	Write to Cllr Lloyd re leave of absence	Completed	Closed
18/231	08/04/19	Inform NCC Liaison Group of Cllr Ford's nomination to act as a Community Council representative on One Newport's Third Sector Partnership and Community Engagement Group	Completed	Closed
18/232	08/04/19	Inform Llandeud Parish Hall committee that Clerk may not manage the refurbishment project due to time constraints	Completed	Closed
18/211	11/03/19	Write to Andrew Jenkins at NCC to request a 30mph speed limit on A48 plus a pelican crossing	Awaiting data from speed cameras to provide supporting evidence	
18/211	11/03/19	Arrange purchase and installation of 2 litter bins on Tregam Rd & at bus stop opposite Britannia Motors	2 quotes received. Seeking more potential contractors to quote	On-going
18/211	11/03/19	Produce flyers re dog-fouling	Awaiting info from HB	On-going
18/211	11/03/19	Obtain quotes for repainting fence in CF	2 quotes received. Seeking more potential contractors to quote	On-going
18/211	11/03/19	Obtain quotes for new signage in Centenary Field	1 quotes received. Seeking more potential contractors to quote	On-going
18/233	08/04/19	Speak to Vicar re Remembrance Event and set up Events Working Party		On-going
18/233	08/04/19	Obtain advice and costs re purchase of an amplifier for outdoor events		On-going

**Councillors' Actions**

Ref	Date	Action	Who	Update	Status
16/125	13/03/17	Request method, time & locations of police speed surveys on A48	JL		
16/127	13/03/17	Request NCC install a pelican crossing on A48	JL		
17/202	15/01/18	Speak to NCC re double yellow lines on Tregam Rd	JL		
18/20	14/05/18	Set up Working Party to establish Neighbourhood Watch schemes in new areas	JL		
18/41	11/06/18	Complete forms re remuneration payments	HD	Form awaited from Cllr Dinham	On-going
18/43	11/06/18	Investigate possibility of planting a poppy patch near war memorial	CB		
18/172	14/01/19	Set up online access to bank account	LH/JL		
18/213	11/03/19	Draft a training plan for Councillors	LH		