

LANGSTONE COMMUNITY COUNCIL

Date: 10th June 2019
Time: 7.00pm
Venue: Kennett Room
 Langstone Village Hall

In attendance Ms H K Jones (Clerk)
 Cllr W Routley (NCC)
 1 member of the public

Present Cllr C Bryant (Chair)
 Cllr J Ford
 Cllr H Brown
 Cllr M Griffiths
 Cllr L Humphries
 Cllr J Lloyd

Apologies Cllr L Duthie

Absent Cllr H Dinham
 Cllr M Backhouse
 E Wood (Youth Rep)
 M Counsell (Youth Rep)

- 19/32** The Chairman asked Councillors to stick to the agenda to ensure a timely finish.
- 19/33** Apologies were received from Cllr Duthie. If they do not attend July's meeting, Cllrs Backhouse and Dinham will automatically cease to be councillors. Clerk to send letter reminding them. **ACTION HJ**
- 19/34** **Declarations of Interests**
- i. The Clerk circulated a flowchart depicting the procedure re personal and prejudicial interests.
 - ii. Cllrs Bryant, Brown and Lloyd declared an interest in the item on Langstone Village Hall. Item deferred.
 - iii. Cllrs Ford and Lloyd declared an interest in the item regarding Llanmartin Residents' Association's shipping container and left the room during voting.

FINANCE & DEVELOPMENT

19/35 The Council accepted the accounts for May 2019:

- (i) Transaction listings
- (ii) Monthly bank statements and reconciliation

Unity Trust Current Account		
Opening Balance	1 st May 2019	60,988.79
Closing Balance	31 st May 2019	63,767.45

19/36 The Council noted the following receipt:

Method	Date	Payee	Description	Amount
BACS	14/05/19	HMRC	VAT refund	7,029.47

19/37 The Council noted and approved the following payments:

Method	Date	Payee	Description	Amount
DD	29/05/19	Rombourne	Office rent	647.08

19/38 The Council authorised the following payments:

Method	Payee	Description	Amount
DD	Lloyds Corporate Card	Various	28.99
BACS	Lyn Llewellyn	Internal Audit fee	255.00
BACS	Cllr Carol Bryant	Mileage & planting costs	685.28
BACS	One Voice Wales	Charing Skills training x 2	80.00

19/39 The Council agreed to amend bank standing orders for one month to enable account reconciliation:

H K Jones (Salary)
 HMRC (Tax & NIC)

PLANNING

19/40 There had been no planning applications dealt with by the Clerk using delegated authority.

19/41 The Council considered the following planning applications:

Ref	Application	Address	Outcome
19/0560	Partial discharge of condition 02 (landscape and boundary details) of planning permission 18/1187 for proposed two storey side extension, single storey side extension, single storey rear extension with roof terrace, second floor rear dormer and associated alterations including formation of off road parking and turning area and use of existing agricultural access by domestic vehicles	The Cottage, Llandevaud Farm, Llandevaud Lane, Llandevaud NP18 2AD	No comment Council not usually consulted on applications for partial discharges of conditions
19/0520	Conversion of existing domestic outbuilding to annexe and external alterations	Pencoed Manor, Magor Road, Newport NP18 2EB	No objection

19/42 The Council considered the following Planning Applications received after the Agenda was published to be dealt with by the Clerk under delegated authority:

Ref	Application	Address	Outcome
19/0237	Erection of agricultural building and retention of track	The Glen, Chepstow Road, Newport NP18 2AA	No objection
19/0541	Erection of two-storey side extension, single storey rear extension and Juliet balcony	Brookfield, Chepstow Road, Newport NP18 2JP	No objection

19/43 The Council noted the appeal to the Welsh Government re 19/0007 Seymour Cottage, Caerlicken Lane, Langstone NP18 2JZ [Two-storey side extension]. LCC made no objection to the original planning application and did not wish to make a comment to the Planning Inspector.

ORDINARY MEETING

19/44 Minutes

- i. The minutes of the Annual, Ordinary and Committee meetings held on 13th May 2019 were approved.
- ii. The Clerk's Report was approved for appending to the minutes of 13th May. Councillors' actions were reviewed. Cllrs were asked to update their actions with the Clerk ahead of the next meeting.

19/45 **Public participation**

Anti-social behaviour in Centenary Field. A resident reported frequent loud noise and drug-taking. But police have stated that no reports have been made to them. Clerk & City Cllr Routley to request visits from police on Fri and Sat nights. Residents reminded to report all incidents, preferably via email, copying in Cllr Lloyd or Cllr Brown and the Clerk. Cllr Lloyd said he would visit the park and ask PCSOs to attend with him. City Cllr Routley said he would again raise the issue of CCTV with NCC.

19/46 **Gwent Police** – no attendance.

19/47 **City Councillors**

Cllr Routley stated that he and Cllr Mogford had been clearing weeds at a residence in Park End. With better weather they planned to walk around the ward. Invited Community Cllrs to join him with secateurs, etc.

9 fire hydrants in the area are still non-functioning. Residents were asked to report any fire hydrants which are out of use. (Indicated by a blue letter on the cover.) Welsh Water is responsible for maintaining fire hydrants.

Speeding traffic continues to be an issue throughout the community. Catsash Road changes are ready to commence. Awaiting final meetings to arrange work dates.

Llanvaches Party in the Park had been very successful. Penhow had been discussing a similar event. Cllr Routley suggested a joint Llanvaches/Penhow/Langstone event to combine resources and effort. Clerk to contact Clerks of neighbouring community councils. **Action HJ**

Despite his role as Mayor, Cllr Routley assured the Council that he continued to serve local residents with local issues.

The Chairman invited Cllr Routley as Mayor of Newport to attend an event on 21st Sept – Clerk to write to Mayor's Secretary to book date. Raffle to be held in aid of Mayor's Charity. **Action HJ**

M4 Relief Road – A new think-tank had been set up to discuss options in the light of the First Minister's decision not to build the M4 Relief Road. The traffic through Langstone would continue to pump pollution into the air. Cllr Routley suggested that LCC (possibly in conjunction with Penhow, Llanvaches & Bishton) invite NCC's Leader and Officers (and others) to attend a public meeting to discuss the issues and to explain to residents why the decision was made and what are the next steps to reduce the traffic issues in the area. **Action HJ**

19/48 Finance

- i. The Council noted the Internal Auditor's report.
- ii. The Council approved the Annual Governance Statement.
- iii. The Chairman signed the Annual Return report and the Summary Receipts & Payments report.
- iv. The Council resolved to purchase 2 litter bins to be sited on Tregarn Road near Langstone Primary School and at the bus stop on the A48 opposite Britannia Motors. Cost £364.24. **Action HJ**
- v. The Council selected WM Garden Maintenance to install the bins at a cost of £240 + VAT. **Action HJ**
- vi. The Council selected Rob Mills Construction & Maintenance to paint the fence in Centenary Field (inc removal of vegetation) at a cost of £845 + VAT. **Action HJ**
- vii. The Council asked the Clerk to obtain additional quotes to supply signage for Centenary Field. **Action HJ**
- viii. The Council considered gifting the shipping container to Llanmartin Residents' Association but resolved to leave it unchanged on the Council's asset register.
- ix. Amount of loan to Langstone Village Hall for internal renovations and storage: Three councillors declared a prejudicial interest leaving only three councillors eligible to vote. As a result, the meeting would have been inquorate and could not, therefore, vote on the issue. Item deferred to next meeting.
- x. The Council considered the purchase of a bench (Butterfly & Bee) for Llandevaud Common. The Council decided to ask Tony Ford (local artist) to quote for providing a similar bench. **Action HJ**
- xi. The Council resolved not to purchase Brake Road Safety Week banners but to re-use the banners purchased in 2018.
- xii. The Council considered the paper presented by the Clerk regarding grants to church-owned buildings. The item was deferred to July with councillors requested by the Clerk to read the associated papers ahead of the meeting.

19/49 Risk Register

The Council reviewed and resolved to adopt the revised draft Risk Register. Arrange meeting with litter pickers to discuss risks and safety. **Action HJ**

19/50 Membership of LCC Committees

The Council resolved not to make any changes.

19/51 Representatives / Reports

Langstone Village Hall – Next Trustees' Meeting to take place on 24th June.

NCC Liaison – Next meeting to take place on 20th June at 6pm. Cllr Brown to attend.

One Newport – Cllr Ford had attended one meeting on Newport’s Green and Safe Spaces and had provided a CV and availability information. The Community Councils’ representative would be selected at the NCC Liaison Meeting on 20th June (Cllr Ford nominated).

One Voice Wales – No meeting.

School – Newsletter circulated. Next meeting 1st July.

Best Kept Village / planters / bee-friendly village – Planters had been filled with summer bedding plants. GAVO was no longer running the Best Kept Village competition. The concrete planter in Llandevaud had been painted green.

Community Speedwatch – Exercises had been held. On one occasion, 3 volunteers had been struck by a full water bottle thrown from a moving car. The incident and registration number had been reported to the police. This was the first incident in 2 years and had taken everyone by surprise. Volunteers needed to be more aware of the risks. Cllr Brown to discuss with police at next meeting whether using a dashcam focused on the volunteers would be legal. Cllr Lloyd to organise a group meeting of volunteers to determine a way forward. **Action HB/JL**

Police Liaison – Cllr Brown had met with PCSO. No-one apprehended for assault on Community Speedwatch volunteers (as above). It was possible that the vehicle’s registration plates had been cloned or stolen. GoSafe carry out assessments of suitable locations. It had been suggested that volunteers might stand further back from road.

Environment (Litter, dog-fouling, verges) – Litter had improved and was being very successfully controlled by team of volunteers. Cllr Brown to email all volunteers re personal safety. **Action HB**

Play parks – See Public Participation item above.

19/52 Events

Events Working Group – To meet on 11th June.

19/53 Training / Conferences

The Council noted that Cllrs Bryant and Ford had attended the Chairing Skills course in Undy on 3rd June.

A bronze statue was unveiled at the Wetlands on 8th June, event attended by Cllrs Bryant and Ford.

The Council noted the planned attendance of Cllrs Ford and Brown on Understanding the Law training at Usk on 19th June.

The Council noted the planned attendance of the Clerk on Making Effective Grant Applications training at Usk on 17th July.

The Council did not identify any further training requirements at this time.

19/54 Items for the next agenda – None

There being no other business, the meeting concluded at 21:50
Next meeting to be held at Langstone Village Hall’s Kennett Room on 8th July at 7pm

CLERK'S REPORT appended to minutes for 10th June 2019

Clerk's Actions

Ref	Date	Action	Update	Status
18/233	08/04/19	Speak to Vicar re Remembrance Event	Met and discussed – details to be confirmed	Closed
19/33	10/06/19	Send letters to Cllrs Dinham & Backhouse re attendance	Completed	Closed
19/47	10/06/19	Write to Mayor's secretary to book event dates in diary	Completed	Closed
19/48	10/06/19	Purchase 2 litter bins	Order placed	Closed
19/48	10/06/19	Contact contractors re installing bins and painting fence in CF	Orders placed	Closed
19/48	10/06/19	Obtain additional quotes for signs in CF	Quotes obtained	Closed
19/48	10/06/19	Contact Oakdale Ironworks for quote for bench for Llandevaud Common	Mr Ford unable to quote for this item	Closed
18/211	11/03/19	Write to Andrew Jenkins at NCC to request a 30mph speed limit on A48 plus a pelican crossing	Awaiting data from speed cameras to provide supporting evidence	
18/211	11/03/19	Produce flyers re dog-fouling	Awaiting info from HB	On-going
18/233	08/04/19	Obtain advice and costs re purchase of an amplifier for outdoor events		On-going
19/33	10/06/19	Contact Clerks of neighbouring CCs re combining forces to organise joint Party in the Park 2020 event		On-going
19/47	10/06/19	Invite NCC's leaders and officers, MP, AMs, etc to a public meeting to discuss decision not to build M4 Relief Road and next steps. In conjunction with neighbouring CCs		On-going
19/49	10/06/19	Arrange meeting with litter pickers to discuss risks and safety		On-going

Councillors' Actions

Ref	Date	Action	Who	Update	Status
18/172	14/01/19	Set up online access to bank account	LH/JL		
18/211	11/03/19	Provide info to Clerk for Flyers re dog-fouling	HB		
18/213	11/03/19	Draft a training plan for Councillors	LH		
19/51	10/06/19	Arrange Community Speedwatch meeting with volunteers to discuss risks	JL		
19/51	10/06/19	Contact all volunteer litter pickers re personal safety	HB		