

LANGSTONE COMMUNITY COUNCIL

Date: 20th January 2020
Time: 7.00pm
Venue: Kennett Room
 Langstone Village Hall

In attendance Ms H K Jones (Clerk)

Present Cllr C Bryant (Chair)
 Cllr M Griffiths
 Cllr J Ford
 Cllr L Humphries

Apologies Cllr L Duthie
 Cllr R Hollister

Absent Cllr H Rocker

ORDINARY MEETING OF THE COUNCIL

19/145 Apologies were received from Cllrs Duthie and Hollister.

19/146 Declarations of interests: None

19/147 Minutes

The minutes of the Ordinary and Committee meetings held on 11th November were approved. The Clerk's Report was approved for appending to the minutes of 11th November.

19/148 Policies

- i) The Council resolved to amend Standing Orders.
- ii) The Council resolved to amend Financial Regulations.

19/149 Finance

- i) The Council resolved to allocate a Road Safety budget of £10k in 2020-21 for VASS units at A48/Hendrew lane & for a Speed Reduction project.
- ii) The Council approved Bishton CC's request for a short term loan of £12k to remove cash-flow problems and enable completion of building project.
- iii) The Council approved the draft budget and precept options for 2020-21. A Band D precept of £33.00 was approved. Clerk to request precept of NCC. **Action HJ**

19/150 The meeting was suspended to allow a MOP to raise an issue regarding decommissioned fire hydrants. The Clerk agreed to ask Cllrs Mogford and Routley for an update as they had previously agreed to take this forward. **Action HJ**

PLANNING COMMITTEE

Present Cllr C Bryant (Chair)
 Cllr M Griffiths
 Cllr J Ford
 Cllr L Humphries

In attendance Ms H K Jones (Clerk)
Apologies Cllr L Duthie
 Cllr R Hollister
Absent Cllr H Rocker

19/151 Apologies were received from Cllrs Duthie and Hollister.

19/152 Declarations of interests: None

19/153 Planning applications

- i) The Committee noted planning applications dealt with by the Clerk using delegated authority

Ref	Address	Application	Outcome
19/1122	Bryn Teg, 8 Tregarn Close, Langstone, Newport, NP18 2JL	Demolition of conservatory and erection of single storey rear extensions	No objection
19/1179	Land To South West Of Hilton Hotel, Chepstow Road, Newport	Variation of condition 01 (plans) of planning permission 17/0429. Amendment in relation to layout and elevations of proposed A3 unit.	No objection

[Cllr Griffiths left at this point.]

ii) The Council considered the following planning applications:

Ref	Address	Application	Outcome
19/1265	Priory View, 8, Silure Way, Langstone, Newport, NP18 2LZ	Proposed single storey side study extension	No objection
19/1281	Mcdonalds, Chepstow Road, Newport, NP18 2NX	Installation of 4 New digital freestanding signs and 1 x 15 inch digital booth screen	No objection
19/1252	Grasmere, Chepstow Road, Newport, NP18 2LU	Replacement of garage door with window and associated internal works, installation of first floor bi-fold doors and erection of parapet wall with glass over to facilitate balcony, erection of fence and gate to front of property	No objection

FINANCE & DEVELOPMENT COMMITTEE

Present Cllr L Humphries (Chair)
Cllr J Ford
Cllr C Bryant

In attendance Ms H K Jones (Clerk)

19/154 Apologies None.

19/155 Declarations of interests: None

19/156 The Committee accepted the accounts for November and December 2019:

- (i) Receipts/Payments listing
- (ii) Monthly bank statements and reconciliation

Unity Trust Current Account		
Opening Balance	1 st Nov 2019	59,939.65
Closing Balance	31st Dec 2019	47,758.78

19/157 The Committee noted and approved receipts:

Method	Date	Payee	Description	Amount
BACS	18/12/19	H K Jones	Raffle proceeds – Christmas Concert	136.00

19/158 The Committee noted and approved payments made:

Method	Date	Payee	Description	Amount
BACS	26/11/19	G Jones	Additional performance fee	100.00
DD	28/11/19	Rombourne	Office rent	647.08
DD	10/12/19	Lloyds Corporate Card	Various	693.35
BACS	10/12/19	Office Depot	Stationery	20.84
DD	30/12/19	Rombourne	Office Rent	647.08
SO	28/12/19	H K Jones	Salary Dec	1680.60
SO	28/12/19	Torfaen BC	Pension Dec	
SO	28/12/19	HMRC	Tax & NIC Dec	
DD	31/12/19	Unity Trust Bank	Bank charges	18.00
CHQ	19/12/19	Llandevaud Church	Concurrent Grant	£ 500
CHQ	13/12/19	Langstone Church	Concurrent Grant	£ 500
CHQ	31/12/19	Llanmartin Church	Concurrent Grant	£ 500
CHQ	24/12/19	Langstone Village Hall	Concurrent Grant	£ 500
CHQ	17/12/19	Wales Air Ambulance	S137 donation	£ 450
CHQ	20/12/19	Langstone Seniors	S137 donation	£ 200
CHQ	19/12/19	1st Llanmartin Scouts	S137 donation	£ 200
CHQ	24/12/19	St David's Hospice Care	S137 donation	£ 200

Method	Date	Payee	Description	Amount
CHQ	24/12/19	The Sparkle Appeal	S137 donation	£ 100
CHQ	17/12/19	Age Cymru Gwent	S137 donation	£ 100
CHQ	10/12/19	Diabetes UK Newport Grp	S137 donation	£ 100
CHQ	11/12/19	Parkinson's Society	S137 donation	£ 100
CHQ	24/12/19	Kidney Wales Foundation	S137 donation	£ 200
CHQ	19/12/19	Newport MIND	S137 donation	£ 100
CHQ	19/12/19	The Stroke Association	S137 donation	£ 100
BACS	10/12/19	Newport Night Shelter	S137 donation	£ 200
BACS	10/12/19	Alzheimer's Society Cymru	S137 donation	£ 100
BACS	12/12/19	CLIC Sargent	S137 donation	£ 150
BACS	10/12/19	Talking Books Wales	S137 donation	£ 100
BACS	10/12/19	Macmillan Cancer Support	S137 donation	£ 100

19/159 The Committee authorised payments:

Method	Payee	Description	Amount
DD	Lloyds Corporate card	Various	510.96
DD	ICO	Annual fee	40.00
BACS	Rialtas	Finance Software annual fee	145.20
SO	Microshade - Jan	Citrix Hosting	57.54
SO	Microshade - Feb	Citrix Hosting	57.54
BACS	NCC	Grounds Maintenance	129.97
SO	H K Jones	Salary Jan	1680.60
SO	Torfaen BC	Pension Jan	
SO	HMRC	Tax & NIC Jan	
SO	H K Jones	Salary Feb	1680.60
SO	Torfaen BC	Pension Feb	
SO	HMRC	Tax & NIC Feb	
SO	H K Jones	Salary Mar	1680.60
SO	Torfaen BC	Pension Mar	
SO	HMRC	Tax & NIC Mar	
Credit	Office Depot	Returned items	(25.78)
BACS	Cllr C Bryant	Mileage claim	37.17
CHQ	Llanmartin Residents Association	Concurrent Grant	500.00
CHQ	David Bomber Pearce Legacy Trust	S137 donation	190.00
CHQ	SARA	S137 donation	450.00
CHQ	Langstone Friendship Group	S137 donation	200.00
CHQ	Llanmartin Residents' Association	S137 donation	200.00
CHQ	Llandevaud Common Committee	S137 donation	200.00
CHQ	Tan Gwylt Explorer Scouts	S137 donation	100.00
CHQ	HCPT Group 99	S137 donation	300.00
BACS	H K Jones	Expenses claim	151.43
BACS	Cllr C Bryant	Expenses claim	293.84
BACS	WM Garden Maintenance	Install bins, install bench, lay tarmac path, install sign	2,292.00
BACS	NCC	Supply/install 3 Christmas trees	2,160.00
DD	Rombourne	Office Rent	647.08

There being no other business, the meeting concluded at 20:25
Next meeting to be held at Langstone Village Hall's Kennett Room on 10th February 2020 at 7pm

CLERK'S REPORT appended to minutes for 20th January 2020**Clerk's Actions**

Ref	Date	Action	Update	Status
19/133	11/11/19	Make arrangement for taking over Llandeudau Village noticeboard	Details received from resident	Closed
19/129	20/01/20	Send precept request to NCC	Completed	Closed
19/130	20/01/20	Contact NCC councillors for update on fire hydrants	Emailed City Councillors	Closed
19/116	14/10/19	Authorise all low-priority repairs to be carried out at CF and obtain quotes	Quote received. Further quotes to be obtained. Authorisation given to repair MUGA panel immediately.	On-going
19/118	14/10/19	Source long-sleeved hi-vis jackets for litter pickers		

Councillors' Actions

Ref	Date	Action	Who	Update	Status
18/172	14/01/19	Set up online access to bank account	LH		
18/213	11/03/19	Draft a training plan for Councillors	LH		
19/99	09/09/19	Speak to ex-Cllr Lloyd re Community Speedwatch	CB		
19/118	14/10/19	Forward school newsletter to Clerk for circulation	CB		