

**LANGSTONE COMMUNITY COUNCIL
ORDINARY MEETING OF THE COUNCIL**

Date: 25th November 2020
Time: 7.00pm
Venue: Virtual meeting via Zoom

Present Cllr C Bryant (Chair)
Cllr J Ford
Cllr R Hollister
Cllr L Humphries
Cllr L Duthie
Cllr S Powell

Apologies Cllr M Griffiths
Cllr L Aherne

Absent Miss E Blakemore

In attendance Ms H K Jones (Clerk)
1 member of the public

- 20/40.** The Chairman welcomed everyone to the Council's fifth meeting via Zoom.
- 20/41.** **Apologies** were received from Cllrs Griffiths and Aherne. The Clerk stated that if they did not attend the next Council meeting in January, they would automatically be disqualified as councillors under the six-month rule.
- 20/42.** **Declarations of interests:** Cllr Ford declared an interest in the matter concerning grants/donations to Llanmartin Residents' Association and Langstone Friendship Group. Cllr Powell declared an interest in the matter concerning grants/donations to Langstone Primary School.
- 20/43.** **Previous Minutes** – The minutes of the Ordinary Meetings held on 12th October and 9th November were approved. The Clerk's Report was approved for appending to the minutes.
- 20/44.** **Public participation** – None.
- 20/45.** **Finance**
- i. The Council received a copy of the outturn report to 31/10/20 and estimated year-end budget position.
 - ii. The Council received and approved monthly accounts reports from March – October 2020.
 - iii. The Council approved the first draft of the proposed budget for 2021-22. Clerk's salary to be updated to reflect 0% planned public service pay increase. **ACTION HJ**
 - iv. The Council resolved to purchase and site new litter bins on Stockwood Close and Priory Gardens (near access points to Ger-Y-Parc Woods) subject to agreement from neighbours. Clerk to contact immediate neighbours. **ACTION HJ**
 - v. The Council received the external audit report for 2019-20.
 - vi. The Council noted the "Future Audit Arrangements for Community and Town Councils in Wales" document produced by Wales Audit Office.
 - vii. The Council approved the purchase of Mylar poppies for attaching to lamp-posts in 2021 – by donation to RBL. Chairman to speak to producer and advise cost. **ACTION CB**
 - viii. The Council resolved to make grants and donations to charities and good causes as per the attached appendix. Clerk to contact recipients of grants and donations. **ACTION HJ**
- 20/46.** The Council discussed Centenary Field. Estimates had been received for new fencing and gates in the region of approximately £20k. Concern was expressed at the cost when there was very little external evidence of a wide-scale problem (ie. 2 calls to the police over the last 6 months). There was some concern also regarding the aesthetic impact of new fencing. Formal quotes to be obtained for metal fencing 10'-12' high with overhang to prevent climbing plus matching gates. **ACTION HJ/JF**
- 20/47.** Events - LVH Christmas Tree to be decorated 29th November. Real trees to be erected in the 3 villages the first weekend of December by WM Garden Maintenance Ltd.

20/48. Training

- i. The Council noted that the Clerk attended a webinar re Audit Wales's future audit arrangements
- ii. The Council noted that Cllrs Bryant and Ford attended a webinar on The Council as an Employer
- iii. No further training need was identified

20/49. Planning

Tree Tops, Caerlicken Lane, Langstone NP18 2JZ – No objections

20/50. Date of next meeting - 11th January 2021

There being no other business, the meeting concluded at 20:10

CLERK'S REPORT appended to minutes for 25 th November 2020					
Clerk's Actions					
Ref	Date	Action	Update		Status
20/17	14/09/20	Obtain quotes for Christmas trees	Completed		Closed
20/31	12/10/20	Investigate practical sites for bins on Priory Gdns & Stockwood Close	Completed		Closed
20/45	25/11/20	Adjust draft budget to reflect 0% public sector pay rise	Completed		Closed
20/45	25/11/20	Contact immediate neighbours of pathways on Priory Gardens & Stockwood Close re siting of bins	Completed. Objections received. Proposal rejected		Closed
20/45	25/11/20	Contact recipients of grants and donations & set up payments	Completed		Closed
20/15	14/09/20	Site new litter bin on Langstone Court Road	Quote requested. Discussed with contractor. Bins to be ordered		
20/15	14/09/20	Replace litter bin opposite The Gorelands with cast iron bin			
20/15	14/09/20	Provide post-mounted litter bins at Llanmartin bus-stops			
20/27	12/10/20	Purchase litter bin to be sited on Priory Way replacing lamp-post bin which overflows			
	09/11/20	Explore options for changing email provider	On-going		
20/45	25/11/20	Obtain formal quotes for fencing and gates at Centenary Field	Quotes requested		
Clerk has activated a new PAYG mobile number for the business of the Community Council. The number is 07926 392516. Councillors are requested to use this in future rather than personal mobile number. Thank you.					
Councillors' Actions					
Ref	Date	Action	Who	Update	Status
18/172	14/01/19	Set up online access to bank account	LH		
18/213	11/03/19	Draft a training plan for Councillors	LH		
19/199	09/03/20	Speak to Cllr Routley re off-road bikes in Wentwood Forest and road safety (speed limit / pelican crossing)	CB		
19/199	09/03/20	Speak to Police re off-road bikes in Wentwood	RH		
20/45	25/11/20	Speak to producer of lamp-post poppies re costs	CB		

Grants and Donations

Name	£		
Howard Brown Collection	£ 100		
Litter Pickers' Afternoon Tea (DB Award)	£ 300		
Chairman's Fund (4360)	£ 400		
Llandeud Church	£ 500		
Langstone Church	£ 500		
Llanmartin Church	£ 500		
Old Hamlet of Llanmartin Residents Association	£ 500		
Langstone Village Hall	£ 500		
Concurrent total (4405)	£ 2,500		
The Stroke Association	£ 100		
CLIC Sargent	£ 150		
Newport Night Shelter (Eden Gate)	£ 200		
Kidney Wales Foundation	£ 200		
Talking Books Wales	£ 100		
Macmillan Cancer Support	£ 100		
SARA	£ 200		
Alzheimer's Society Cymru	£ 100		
Llanmartin Residents' Association	£ 200		
Langstone Ladies Friendship Group	£ 200		
Tan Gwylt Explorer Scouts	£ 100		
St David's Hospice Care	£ 200		
Wales Air Ambulance	£ 200		
Langstone Primary School	£ 400		
Royal British Legion (Poppy Appeal)	£ 300		
Langstone Seniors	£ 200		
1st Llanmartin Scouts	£ 200		
The Sparkle Appeal	£ 100		
Age Cymru Gwent	£ 100		
Diabetes UK Newport Group	£ 100		
Parkinson's Society	£ 100		
Llandeud Common Committee	£ 200		
HCPT Group 99	£ 300		
Newport MIND	£ 100		
S137 grants (4400)	£ 4,150		
Budgets	Budget	Spend	Remaining
Concurrent	£ 2,500	£ 2,500	£ -
S137	£ 4,150	£ 4,150	£ -
Chairman's Fund	£ 400	£ 400	£ -

Langstone Community Council

Transaction listing for account 60-83-01 20334280 from 01 Nov 2020 to 30 Nov 2020

Date	Time	Description	Serial No	Debits	Credits	Balance
09Nov2020	06:23	Direct Debit (LLOYDS BANK PLC)		(522.09)		68,439.91
11Nov2020	06:23	S/O to: MICROSHADE VSM		(57.54)		68,382.37
26Nov2020	06:18	Direct Debit (ROMBOURNE LTD)		(665.41)		67,716.96
30Nov2020	06:32	S/O to: HEATHER JONES		(969.66)		66,747.30
30Nov2020	06:32	S/O to: TORFAEN BC PENSION		(366.70)		66,380.60
30Nov2020	06:33	S/O to: HMRC Cumbernauld		(407.51)		65,973.09

Page Generated at 11:29 on 09 Dec 2020

Date: 09/12/2020

Langstone Community Council Current Year

Page 1

Time: 12:21

Bank Reconciliation Statement as at 30/11/2020
for Cashbook 1 - Unity Trust Current Account

User: HKJ

Bank Statement Account Name (s)	Statement Date	Page No	Balances
UNITY TRUST CURRENT ACCOUNT	30/11/2020		65,973.09
			65,973.09
Unpresented Cheques (Minus)		Amount	
07/12/2019 300277 LLANDEVAUD COMMON CTTEE		200.00	200.00
			65,773.09
Receipts not Banked/Cleared (Plus)			
		0.00	0.00
			65,773.09
		Balance per Cash Book is :-	65,773.09
		Difference is :-	0.00

Time: 12:21

Bank Reconciliation up to 30/11/2020 for Cashbook No 1 - Unity Trust Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
07/12/2019	300277	200.00			200.00	<input type="checkbox"/>	LLANDEVAUD COMMON CTTEE
09/11/2020	DD	522.09		522.09		R <input checked="" type="checkbox"/>	LLOYDS BANK CORP CARD
11/11/2020	SO	57.54		57.54		R <input checked="" type="checkbox"/>	MICROSHADE VSM
26/11/2020	DD	665.41		665.41		R <input checked="" type="checkbox"/>	ROMBOURNE LTD
30/11/2020	SO	969.66		969.66		R <input checked="" type="checkbox"/>	HK JONES
30/11/2020	SO	366.70		366.70		R <input checked="" type="checkbox"/>	TORFAEN BC PENSION FUND
30/11/2020	SO	407.51		407.51		R <input checked="" type="checkbox"/>	HMRC
		<u>3,188.91</u>	<u>0.00</u>				

Date: 09/12/2020

Langstone Community Council Current Year

Page 1

Time: 12:22

Unity Trust Current Account

List of Payments made between 01/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/11/2020	LLOYDS BANK CORP CARD	DD	522.09		LLOYDS BANK CORP CARD
11/11/2020	MICROSHADE VSM	SO	57.54		CITRIX HOSTING
26/11/2020	ROMBOURNE LTD	DD	665.41		OFFICE RENT
30/11/2020	HK JONES	SO	969.66		SALARY NOV
30/11/2020	TORFAEN BC PENSION FUND	SO	366.70		PENSION NOV
30/11/2020	HMRC	SO	407.51		TAX & NIC NOV
	Total Payments		<u>2,988.91</u>		

Langstone Community Council

Transaction listing for account 60-83-01 20334280 from 01 Dec 2020 to 31 Dec 2020

Date	Time	Description	Serial No	Debits	Credits	Balance
10Dec2020	06:21	Direct Debit (LLOYDS BANK PLC)		(521.79)		65,451.30
11Dec2020	06:22	S/O to: MICROSHADE VSM		(57.54)		65,393.76
16Dec2020	06:27	B/P to: LVH		(500.00)		64,893.76
21Dec2020	06:31	B/P to: LANGSTONE CHURCH		(500.00)		64,393.76
21Dec2020	06:32	B/P to: Talking Books Wale		(100.00)		64,293.76
* 21Dec2020	06:33	B/P to: Langstone Ladies F		(200.00)		64,093.76
21Dec2020	06:34	B/P to: Royal British legi		(300.00)		63,793.76
21Dec2020	06:34	B/P to: Llanmartin Church		(500.00)		63,293.76
21Dec2020	06:35	B/P to: CLIC SARGENT		(150.00)		63,143.76
21Dec2020	06:36	B/P to: St Davids Hospice		(200.00)		62,943.76
21Dec2020	06:36	B/P to: STROKE ASSOCIATION		(100.00)		62,843.76
21Dec2020	06:38	B/P to: Macmillan		(100.00)		62,743.76
21Dec2020	06:39	B/P to: Severn Area Rescue		(200.00)		62,543.76
21Dec2020	06:39	B/P to: Llanmartin Residen		(200.00)		62,343.76
21Dec2020	06:40	B/P to: Tan Gwyllt ESU		(100.00)		62,243.76
21Dec2020	06:40	B/P to: Llanmartin Residen		(500.00)		61,743.76
21Dec2020	06:40	B/P to: Alzheimers Soc No2		(100.00)		61,643.76
21Dec2020	06:40	B/P to: Wales Air Ambulanc		(200.00)		61,443.76
21Dec2020	06:41	B/P to: Llandevaud Church		(500.00)		60,943.76
21Dec2020	06:42	B/P to: Eden Gate Newport		(200.00)		60,743.76
22Dec2020	06:35	B/P to: Age Cymru Gwent	* DUPLICATE PAYMENT ASKED TO REPAY	(100.00)		60,643.76
29Dec2020	06:32	S/O to: HEATHER JONES		(969.66)		59,674.10
29Dec2020	06:32	S/O to: TORFAEN BC PENSION		(366.70)		59,307.40
29Dec2020	06:32	S/O to: HMRC Cumbernauld		(407.51)		58,899.89
29Dec2020	06:34	B/P to: Langstone Ladies F		(200.00)		58,699.89
29Dec2020	06:34	B/P to: Sparkle (South Wal		(100.00)		58,599.89
29Dec2020	06:34	B/P to: Kidney Wales		(200.00)		58,399.89
29Dec2020	06:35	B/P to: Langstone Primary		(400.00)		57,999.89
29Dec2020	06:36	B/P to: Newport Mind Assoc		(100.00)		57,899.89
29Dec2020	06:36	B/P to: Age Cymru Gwent	*	(100.00)		57,799.89
29Dec2020	06:37	B/P to: Diabetes UK Newpo		(100.00)		57,699.89
30Dec2020	06:18	Direct Debit (ROMBOURNE LTD)		(676.19)		57,023.70
31Dec2020	18:58	Service Charge		(18.00)		57,005.70

PAID TWICE! *
REPAID
41.121

4400
4.00 8137 DONATIONS
4405 CONCURRENT GRANTS

Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Unity Trust Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
UNITY TRUST CURRENT ACCOUNT	31/12/2020		57,005.70
			<u>57,005.70</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
07/12/2019 300277 LLANDEVAUD COMMON CTTEE		200.00	
			<u>200.00</u>
			56,805.70
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			56,805.70
		Balance per Cash Book is :-	56,805.70
		Difference is :-	0.00

Time: 16:16

Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - Unity Trust Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
07/12/2019	300277	200.00			200.00	<input type="checkbox"/>	LLANDEVAUD COMMON CTTEE
10/12/2020	DD	521.79		521.79		R <input checked="" type="checkbox"/>	LLOYDS BANK CORP CARD
11/12/2020	SO	57.54		57.54		R <input checked="" type="checkbox"/>	MICROSHADE VSM
16/12/2020	BACS	500.00		500.00		R <input checked="" type="checkbox"/>	LANGSTONE VILLAGE HALL
21/12/2020	BACS	500.00		500.00		R <input checked="" type="checkbox"/>	LANGSTONE CHURCH
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	TALKING BOOKS WALES
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	LANGSTONE FRIENDSHIP GROUP
21/12/2020	BACS	300.00		300.00		R <input checked="" type="checkbox"/>	ROYAL BRITISH LEGION
21/12/2020	BACS	500.00		500.00		R <input checked="" type="checkbox"/>	LLANMARTIN CHURCH
21/12/2020	BACS	150.00		150.00		R <input checked="" type="checkbox"/>	CLIC SARGENT
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	ST DAVID'S HOSPICE CARE
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	STROKE ASSOCIATION WALES
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	MACMILLAN CANCER SUPPORT
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	SEVERN AREA RESCUE ASSOC
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	LLANMARTIN RESIDENTS ASSOC
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	TAN GWYLLT EXPLORER SCOUTS
21/12/2020	BACS	500.00		500.00		R <input checked="" type="checkbox"/>	LLANMARTIN RESIDENTS ASSOC
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	ALZHEIMER'S SOCIETY
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	WALES AIR AMBULANCE
21/12/2020	BACS	500.00		500.00		R <input checked="" type="checkbox"/>	LLANDEVAUD CHURCH
21/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	EDEN GATE (NPT NIGHT SHELTER)
21/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	AGE CYMRU GWENT
29/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	LANGSTONE FRIENDSHIP GROUP
29/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	SPARKLE APPEAL
29/12/2020	BACS	200.00		200.00		R <input checked="" type="checkbox"/>	KIDNEY WALES FOUNDATION
29/12/2020	BACS	400.00		400.00		R <input checked="" type="checkbox"/>	LANGSTONE PRIMARY SCHOOL
29/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	NEWPORT MIND
29/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	AGE CYMRU GWENT
29/12/2020	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	DIABETES UK NEWPORT GROUP
29/12/2020	BACS	676.19		676.19		R <input checked="" type="checkbox"/>	ROMBOURNE LTD
29/12/2020	SO	969.66		969.66		R <input checked="" type="checkbox"/>	HK JONES
29/12/2020	SO	366.70		366.70		R <input checked="" type="checkbox"/>	TORFAEN BC PENSION FUND
29/12/2020	SO	407.51		407.51		R <input checked="" type="checkbox"/>	HMRC
31/12/2020	DD	18.00		18.00		R <input checked="" type="checkbox"/>	UNITY TRUST BANK
		9,167.39	0.00				

Time: 16:16

Unity Trust Current Account

List of Payments made between 01/12/2020 and 31/12/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
10/12/2020	LLOYDS BANK CORP CARD	DD	521.79		LLOYDS BANK CORP CARD
11/12/2020	MICROSHADE VSM	SO	57.54		CITRIX HOSTING
16/12/2020	LANGSTONE VILLAGE HALL	BACS	500.00		LANGSTONE VILLAGE HALL CONC GR
21/12/2020	LANGSTONE CHURCH	BACS	500.00		LANGSTONE CHURCH CONC GRANT
21/12/2020	TALKING BOOKS WALES	BACS	100.00		TALKING BOOKS WALES DONATION
21/12/2020	LANGSTONE FRIENDSHIP GROU	BACS	200.00		LANGSTONE FRIENDSHIP GROUP DON
21/12/2020	ROYAL BRITISH LEGION	BACS	300.00		ROYAL BRITISH LEGION DONATION
21/12/2020	LLANMARTIN CHURCH	BACS	500.00		LLANMARTIN CHURCH CONC GRANT
21/12/2020	CLIC SARGENT	BACS	150.00		CLIC SARGENT DONATION
21/12/2020	ST DAVID'S HOSPICE CARE	BACS	200.00		ST DAVID'S HOSPICE CARE DONATI
21/12/2020	STROKE ASSOCIATION WALES	BACS	100.00		STROKE ASSOCIATION WALES DONAT
21/12/2020	MACMILLAN CANCER SUPPORT	BACS	100.00		MACMILLAN CANCER SUPPORT DONAT
21/12/2020	SEVERN AREA RESCUE ASSOC	BACS	200.00		SEVERN AREA RESCUE ASSOC DONAT
21/12/2020	LLANMARTIN RESIDENTS ASSOC	BACS	200.00		LLANMARTIN RESIDENTS ASSOC DON
21/12/2020	TAN GWYLLT EXPLORER SCOUTS	BACS	100.00		TAN GWYLLT EXPLORER SCOUTS DON
21/12/2020	LLANMARTIN RESIDENTS ASSOC	BACS	500.00		LLANMARTIN RESIDENTS CONC GRAN
21/12/2020	ALZHEIMER'S SOCIETY	BACS	100.00		ALZHEIMER'S SOCIETY DONATION
21/12/2020	WALES AIR AMBULANCE	BACS	200.00		WALES AIR AMBULANCE DONATION
21/12/2020	LLANDEVAUD CHURCH	BACS	500.00		LLANDEVAUD CHURCH CONC GRANT
21/12/2020	EDEN GATE (NPT NIGHT SHELTER)	BACS	200.00		EDEN GATE NPT NIGHT SHELTER
21/12/2020	AGE CYMRU GWENT	BACS	100.00		AGE CYMRU GWENT DONATION
29/12/2020	LANGSTONE FRIENDSHIP GROU	BACS	200.00		LANGSTONE FRIENDSHIP GROUP
29/12/2020	SPARKLE APPEAL	BACS	100.00		SPARKLE APPEAL DONATION
29/12/2020	KIDNEY WALES FOUNDATION	BACS	200.00		KIDNEY WALES FOUNDATION DONATI
29/12/2020	LANGSTONE PRIMARY SCHOOL	BACS	400.00		LANGSTONE PRIMARY SCHOOL DONAT
29/12/2020	NEWPORT MIND	BACS	100.00		NEWPORT MIND DONATION
29/12/2020	AGE CYMRU GWENT	BACS	100.00		AGE CYMRU GWENT DONATION
29/12/2020	DIABETES UK NEWPORT GROUP	BACS	100.00		DIABETES UK NEWPORT GROUP DONA
29/12/2020	ROMBOURNE LTD	BACS	676.19		OFFICE RENT
29/12/2020	HK JONES	SO	969.66		SALARY DEC
29/12/2020	TORFAEN BC PENSION FUND	SO	366.70		PENSION DEC
29/12/2020	HMRC	SO	407.51		TAX & NIC DEC
31/12/2020	UNITY TRUST BANK	DD	18.00		BANK CHARGES

Total Payments	8,967.39
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Microshade Business Consultants Ltd

Administration
11 - 13 Curzon Street
Calne
Wiltshire
SN11 0DB

Telephone: 01752 869053**VAT Reg Number:** 639 5910 07**Invoice To**

Langstone Community Council
Merlin House
Langstone Business Park
Newport
NP18 2HU

Invoice No: 13891**Invoice Date:** 26/12/2020**Customer A/c No:** LAN001**Order No:****Invoice****Company Code**

Description	Qty	Qty Unit	Unit Price	Total Price	Vat
Monthly Hosting Fee	1.00		31.00	31.00	20%
Rental Microsoft Office	1.00		14.95	14.95	20%
Hosting Alpha Accounting Software	1.00		2.00	2.00	20%
	0.00		0.00		

BANK DETAILS

Bank: Lloyds
A/C Name: Microshade Business Consultants Ltd
Sort Code: 30-91-99
A/c No: 57327760

LANGSTONE COMMUNITY COUNCIL
PAYMENT AUTHORISATION

PUT DATE BANK SETUP

CODE BACS/CHQ/SO/DD

UTTEE DATE PAYMT DATE

SIGNED DATE

SIGNED DATE

Payment DUE DATE: 09/01/2021

Net	47.95
VAT	9.59
Gross	57.54

Microshade Business Consultants Ltd

Administration
11 - 13 Curzon Street
Calne
Wiltshire
SN11 0DB

Telephone: 01752 869053**VAT Reg Number:** 639 5910 07**Invoice To**

Langstone Community Council
Merlin House
Langstone Business Park
Newport
NP18 2HU

Invoice No: 14007**Invoice Date:** 26/01/2021**Customer A/c No:** LAN001**Order No:****Invoice****Company Code**

Description	Qty	Qty Unit	Unit Price	Total Price	Vat
Monthly Hosting Fee	1.00		31.00	31.00	20%
Rental Microsoft Office	1.00		14.95	14.95	20%
Hosting Alpha Accounting Software	1.00		2.00	2.00	20%
	0.00		0.00		

BANK DETAILS

Bank: Lloyds
A/C Name: Microshade Business Consultants Ltd
Sort Code: 30-91-99
A/c No: 57327760

**LANGSTONE COMMUNITY COUNCIL
PAYMENT AUTHORISATION**

INPUT DATE BANK SETUP.....
CODE BACS/CHQ/SO/DD
OTTEE DATE PAYMT DATE
SIGNED DATE
SIGNED DATE

Payment DUE DATE: 09/02/2021

Net	47.95
VAT	9.59
Gross	57.54

At sylw/For the attention of:

Langstone Community Council
 Merlin House
 Lanstone Business Park
 Langstone
 Newport
 NP18 2HJ

Cyfrif/Account:

C01115

Rhif Anfoneb/Invoice Number:

ARINV/004749

Dyddiad/Date:

30/12/2020

Rhif Cofrestru TAW/VAT Reg:

GB186329282

Ein Cyfeirnod/Our Reference:

2019/20 Audit Fee

Eich Cyfeirnod/Your Reference:

Not provided

Os bydd gennych unrhyw ymholiadau ynghylch y ffi, mae croese i chi gysylltu a Welshcouncilaudits@bdo.co.uk
 If you have any queries regarding the fee, please contact Welshcouncilaudits@bdo.co.uk

Disgrifiad o'r Gwaith Description of Work	Cod TAW VAT Code	Swm (£) Amount (£)
Audit of Accounts 2019/20 Archwiliad o Gyfrifon	0 %	224.28

LANGSTONE COMMUNITY COUNCIL
PAYMENT AUTHORISATION

INPUT DATE BANK SETUP

CODE BACS/CHQ/SO/DD

OTTEE DATE PAYMT DATE

SIGNED DATE

SIGNED DATE

Dyfynnwch rif eich cyfrif a'ch anfoneb ar unrhyw ymholiadau.
 Dylid talu o fewn 30 diwrnod a'r dyddiad yr anfoneb
 Dylir gwneud sieciau'n daladwy i Archwilio Cymru a'u hanfon i'r cyfeiriad isod.
 Please quote your account number and invoice number on any queries.
 Payment is due within 30 days of invoice date.
 Cheques should be made payable to the Audit Wales office and sent to the
 address below
 Ar gyfer trosglwyddiadau credyd defnyddwch / For credit transfers please
 use:

Net/Net (£) : **224.28**

TAW / VAT (£) : **0.00**

Gros / Gross (£) : **224.28**

Arian cyfredol / Currency : Sterling y DU / UK Sterling

Code Didoll / Sort Code: 60-70-80
 Rhif y Cyfrif / Account No: 10018611

Archwilio Cymru/Audit Wales
 24 Heol Gadeirlan/24 Cathedral Road
 Caerdydd/Cardiff
 CF11 9LJ

INVOICE

VAT Registration N 655646507

Invoice To:

Date Printed

28/12/2020



Langstone Community Council
Merlin House
Langstone Business Park
Newport

NP18 2HJ

Account Number	00107499
Invoice No.	269176100
Tax Point Date	31/12/2020
Contact Name	Sarah Bailey
Contact Tel.	01633 232214

Invoice relates to period from 01/10/2020 to 31/12/2020

1

Details	Net Amount £	VAT Rate (%)	VAT Amount £	Amount Due £
C/O Heather Kaye Jones Grounds Maintenance Quarterly Charges Langstone Playing Fields	128.43	20.00	25.69	154.12
<div><p>LANGSTONE COMMUNITY COUNCIL PAYMENT AUTHORISATION</p><p>INPUT DATE BANK SETUP.....</p><p>CODE BACS/CHQ/SO/DD</p><p>CITEE DATE PAYMT DATE</p><p>SIGNED DATE</p><p>SIGNED DATE</p></div>				

TOTAL DUE £ 154.12

Methods of Payment

Automated Telephone Payment Line - To pay by Debit or Credit Card
Phone (01633) 656656, Option1. then Option 3 followed by invoice number.

Lines are open 08:30 to 5:00pm Monday to Thursday (4:30pm on Friday)

If you wish to use online banking to pay this invoice
Please quote **269176100** and use these account details

Bank:- Santander
Sort Code 09-07-20
Account Number 05070406

Invoice No.	269176100
Invoice Total	£154.12
Tax Point Date	31/12/2020



Cheque and Postal Orders by Post -
to Newport City Council, P.O.Box 886, NEWPORT, NP20 9LU

Methods of payment are shown in larger print overleaf

6338691102691761007



Rialtas Business Solutions Ltd
Unit 5
Uffcott Rural Enterprise Centre
Uffcott
Swindon
Wiltshire
SN4 9NB

Invoice To

Langstone Community Council
Room 41
Merlin House
Langstone Business Park
Newport
NP18 2HJ

VAT Reg Number:920 9508 27
www.rialtas.co.uk

Invoice No SM22924

Invoice Date 30/01/2021

Customer A/c No:7289

Ord No Alpha single user

Description	Qty	Total	VAT	%
Alpha Software Annual Support and Maintenance Licence for 1 User, commencing from the date of Invoice.	1.00	124.00	24.80	20%

Software Support and Maintenance Agreement
For your information, the terms of your Software Support and Maintenance Agreement can be found on our website.

Support and Maintenance Invoices need to be paid annually, for the forthcoming 12 month period. Failure to pay invoices in a timely fashion may result in support being withdrawn until any overdue payment has been made. If your invoice indicates Single User, but the software is now being used by multiple users/computers you need to inform us to ensure you are not in breach of your software license.

**LANGSTONE COMMUNITY COUNCIL
PAYMENT AUTHORISATION**

INPUT DATE BANK SETUP

CODE BACS/CHQ/SO/DD

CTTEE DATE PAYMT DATE

SIGNED DATE

SIGNED DATE

Payment DUE DATE:30/01/2021
For BACS and Electronic payments:

Cater Allen Bank
A/c No: 56394548
Sort Code 16-57-10

Cheques must be made payable: Rialtas Business Solutions Ltd
If cheques are rejected because of wrong payee name then a £10 admin fee will be charged.

Net	124.00
VAT	24.80
Gross	148.80

From: Information Commissioner's Office <dataprotectionfee@ico.org.uk>
nt: 03 December 2020 02:39
To: Heather Jones
Subject: Data Protection fee - Reminder to renew ICO:00015140405

Organisation name: Langstone Community Council
Reference: ZA037264

Dear Heather Jones

GDPR/Data Protection Act 2018

Data protection renewal fee is due - we will collect your direct debit payment on or before 14/01/2021

Organisations that process personal data are subject to the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Under the Data Protection (Charges and Information) Regulations 2018 (the Regulations) they must also pay an annual data protection fee, unless they are exempt.

Your payment and registration as a data controller under the Regulations will expire on 14/01/2021. You must now either:

- take the tier assessment to confirm the fee you need to pay (see ico.org.uk/fee-self-assessment), or
- cancel your registration if your circumstances have changed, telling us why you no longer need to be registered.

Amount required

Under the Regulations, you must pay an annual fee of £40, £60 or £2900 depending on the size or turnover of your organisation. **VAT is nil in all cases.**

Based on your last assessment you are now required to pay **£40.00**. However, you should use our tier assessment tool (see ico.org.uk/fee-self-assessment) to confirm how much you need to pay, and contact us immediately if your current assessment is wrong.

As you have a direct debit in place, we'll renew your registration automatically. **You will receive an annual £5 reduction each time you pay by direct debit.** We intend to collect your data protection fee on or around 14/01/2021.

£35

Further information

You must let us know if any of the details we hold about you change.

If you are required to have a Data Protection Officer (DPO) under the GDPR or you choose to appoint one, you should also tell us about this. For more information please see ico.org.uk/DPOs.

If you need any more information about the fee, please see ico.org.uk/fee-guide.

If you want to discuss your payment or your obligation to pay, call us on 0303 123 1113, or email dataprotectionfee@ico.org.uk. You'll need the **registration reference** from the top of this email and the **security number** we sent you when you first applied.

If you need help with your other data protection obligations, including any relating to changes brought about by COVID-19, please see ico.org.uk or call us on 0303 123 1113. We are here to help at what we know is a very challenging time.

For more information about what we do with personal data see our privacy notice at ico.org.uk/privacy-tice.



MS HEATHER K JONES
MERLIN HOUSE
LANGSTONE BUSINESS PARK
NEWPORT
NP18 2HJ

Lloyds Bank
Commercial Card Services
PO Box 6061
Milton Keynes
MK7 8LE

Tel: 0800 0964496

Website: www.commercialcards.co.uk/lloydsbank

Statement summary

Statement date: 29/12/2020

Card ending**** * 1645

Balance Summary

Balance carried forward	£0.00
Credits to your account	£0.00
Debits to your account	£27.39 DR
Statement Balance	£27.39 DR

Spending Since Your Last Statement

Date	Description	Foreign Exchange Details	Amount
29 Nov 20	ZOOM.US 888-799-9666 TELECOMMUNICATION SERV.INCLUD. LOCAL/L.DIST. CALLS,CR CARDCALLS		14.39 DR
01 Dec 20	giffgaff TELECOMMUNICATION SERV.INCLUD. LOCAL/L.DIST. CALLS,CR CARDCALLS		10.00 DR
29 Dec 20	MONTHLY FEE		3.00 DR

LANGSTONE COMMUNITY COUNCIL PAYMENT AUTHORISATION	
INPUT DATE	BANK SETUP
CODE	BACS/CHQ/SO/DD
CTTEE DATE	PAYMT DATE
SIGNED	DATE
SIGNED	DATE



LANGSTONE COMMUNITY COUNCIL EXPENSE CLAIM

Name	Heather Jones (Clerk)
Address	6 Spartan Close, Langstone, Newport NP18 2BH

Mileage

Date	Reason	Miles	Rate	Total
06/02/2020	Noticeboards	8.0	0.45 £	3.60
04/03/2020	Noticeboards	8.0	0.45 £	3.60
18/05/2020	Signatures on invoices - J Ford - Llanmartin	4.4	0.05 £	0.22
19/05/2020	Signatures on invoices - C Bryant - Llandeud	6.0	0.45 £	2.70
09/12/2020	Delivery of hi vis coats to litter pickers	6.0	0.45 £	2.70
15/12/2020	Take accounts to J Ford for signing	4.4	0.45 £	1.98
			0.45 £	-
			0.45 £	-
			0.05 £	-
			0.45 £	-
			0.45 £	-

Non-taxable mileage rate

All engine sizes	£0.45
Passenger rate	£0.05
Your car fuel	Diesel
Your engine size	Over 2000cc

36.8	Total Claimed	£	14.80
	VAT reclaimable	£	0.86
	Excl VAT	£	13.94

Reclaimable VAT rate

Diesel Over 2000cc 0.14

Receipted expenditure

Date	Description	VAT EXC	VAT	TOTAL
20/05/2020	Postage - accounts to internal auditor Hermes VRN 557145237	£ 5.74	£ 1.15	£ 6.89
		£ -	£ -	
		£ -	£ -	
		£ -	£ -	
		£ -	£ -	
		£ 5.74	£ 1.15	£ 6.89

Bank Details

Sort Code	Already supplied
Account No	Already supplied

Total amount claimed £ 21.69

Total VAT claimed £ 2.01

Signed:

Authorising signature 1

Authorising signature 2

Date:

Date

Date

15/12/2020

10/01/2021

10/01/2021

For Clerk's use only

Method of payment:

Online BACS payment

Bank setup date

Date paid

Date input to Alpha

Account Code Clerks Mileage
Account Code Postage
Account Code Office Equipment
Account Code Remembrance Day
VAT

4215 £ 13.94
4309 £ 5.74
4315 £ -
4710 £ -
£ 2.01
£ 21.69

TAX INVOICE



To
Langstone Community Council
Langstone Community Council
Room 4
Merlin House
Langstone Business Park
Newport
Monmouthshire
NP18 2HJ

From
Vision ICT Ltd
1 Southernhay West
Exeter
Devon
EX1 1JG

Invoice Number 12370
Reference EH
VAT Number GB785375777
Issued 1 January 2021
Due 31 January 2021, Due in 25 days

Description	Quantity	Unit Price	VAT	Amount GBP
Hosted email account March 2021 - February 2022	1.00	18.00	20%	18.00
Subtotal				18.00
Total VAT 20%				3.60
Amount Due GBP				21.60

Please pay by BACS into the following account:

Account name: Vision ICT Ltd
Sort code: 560049
Account number: 43539769

Please include the invoice number as the reference.

Company Registration No: 3911169. Registered Office: 26 - 28 Southernhay East, Exeter, Devon, EX1 1NS, United Kingdom

**LANGSTONE COMMUNITY COUNCIL
PAYMENT AUTHORISATION**

INPUT DATE BANK SETUP.....
CODE BACS/CHQ/SO/DD
CTTEE DATE PAYMT DATE
SIGNED DATE
SIGNED DATE

	Budget 2021-22 v5		Budget 2021-22 v6	
Opening bank balance 1/4/20	33,662		29,652	
Precept	33.00		52.50	
Tax base	1,933.24		1,933.24	
	63,796.92		101,495.10	
100 Income				
1076 Precept	63,797		101,495	
1100 Misc Income				
1105 Repayment of loans (Bishton)				
1107 Allocation for park repairs	3,000		3,000	
1108 Allocation for playground inspections	4,680		4,680	
	71,477		109,175	
200 Staff costs				
4200 Salary costs	21,423	0%	21,423	0%
4215 Clerks Mileage	200		200	
	21,623		21,623	
300 Administration				
4300 Insurance	1,000	5%	1,000	5%
4301 Bank Charges	108		250	
4305 Membership Subscriptions	680		680	
4309 Postage	50		50	
4310 Stationery	200		200	
4311 Printer Ink	50		50	
4315 Office Equipment	100		100	
4316 Information Technology	1,500	Increased £500	1,500	Increased £500
4320 Councillor Expenses	300		300	
4321 Councillor Remuneration	1,950	+ YR	1,950	+ YR
4325 Councillor Training	500		500	
4330 Clerk Training	120		120	
4331 Books /Reference Material	20		20	
4335 Conferences	500		500	
4340 Audit	225		225	
4344 Rent - meeting rooms	0		0	
4345 Rent - office	6,901	3%	6,901	3%
4360 Chairmans Fund	400		400	
4365 Commemorative Boards	0	50	0	50
4370 Website	250		250	
	14,854		14,996	
400 S137 Grants				
4400 S137 Grants	4,150		4,150	
	4,150		4,150	
500 Concurrent Expenditure				
4348 Langstone Village Hall improvements	0		0	
4349 Loan to LVH	0		0	
4405 Concurrent Grants	2,500		2,500	
4500 Ground Maintenance	600		600	
4505 Park Lease	30		30	
4510 Playpark inspections	4,680		4,680	
4517 Litter picking	1,000		1,000	
4520 Playpark repairs	3,000		3,000	
Playpark locking			3,650	
4605 Street furniture maintenance	100		100	
4606 War memorial maintenance	0		0	
4610 Annual Planting	1,000		1,000	
4735 Road safety	10,000		10,000	
4740 Street furniture purchase	1,000		1,000	
	23,910		27,560	
700 Community Events / Projects				
4700 Community Events	4,000		4,000	
4701 Christmas Concert	600		600	
4702 Christmas meal - seniors	1,250		1,250	
4704 VE Day afternoon tea	0		0	
4707 Christmas Trees	3,000		3,000	
4708 Autumn event	600		600	
4710 Remembrance Day	300		300	
4711 Spring event	600		600	
4713 Children's Party	400		400	
	10,750		10,750	
800 Capital projects				
4730 Playpark Equipment Purchase	200		30,000	
	200		200	30,000
900 Contingency				
4905 General Contingency	29,652	39%	29,749	27%
4920 Road safety contingency	0	of expenditure	0	of expenditure
	29,652		29,749	29,749
Opening Bank Balance / Reserves	33,662		29,652	
Income	71,477		109,175	
Total Income	105,139		138,827	
Total Expenditure	75,487		109,079	
Closing Reserves	29,652		29,749	

Our Ref/Ein Cyf CONNEX/ 20/1148
Your Ref/Eich Cyf
Tel/Ffôn 01633 656656
Direct Dial/Rhif Union 01633 210909
DX 99463 Newport (Gwent) 3
E-Mail/E-Bost planning@newport.gov.uk



Langstone Community Council
Room 14, Merlin House,
Priory Drive,
Langstone,
Newport,
NP10 2HJ

Civic Centre/Canolfan Ddinesig
Newport/Casnewydd
South Wales/De Cymru
NP20 4UR

3rd December 2020

Dear Sir/Madam,

PROPOSAL: **PROPOSED GARAGE CONVERSION AND FIRST FLOOR
SIDE EXTENSION**
SITE: **1 Court View Langstone Newport NP18 2NN**
APPLICATION **Full Application**
TYPE:

A planning application has been received in regards to the above site. The documents can be viewed at www.newport.gov.uk/planningonline using the case number 20/1148. We would appreciate your observations within 21 days of this letter. You may also choose to monitor the progress of this application through the website and view the decision made in due course.

As the application falls into the **delegated** decision category it is intended to determine the application as soon as possible after the end of the consultation period. Should you have any observations to make, I would be grateful to receive them as soon as possible.

You will be aware that the Council has been set a target by the Welsh Assembly to determine at least 80% of its applications within 8 weeks, which therefore necessitates a strict adherence to a timetable. In exceptional circumstances if you require an extension of the period for submitting observations would you please telephone Sophie Godfrey, in order that satisfactory arrangements can be agreed.

This application will have a Design & Access Statement if one is required by Article 7 of the Town And Country Planning (Development Management Procedure) (Wales) Order 2012 or Regulation 6 of The Planning (Listed Buildings And Conservation Areas) (Wales) Regulations 2012.

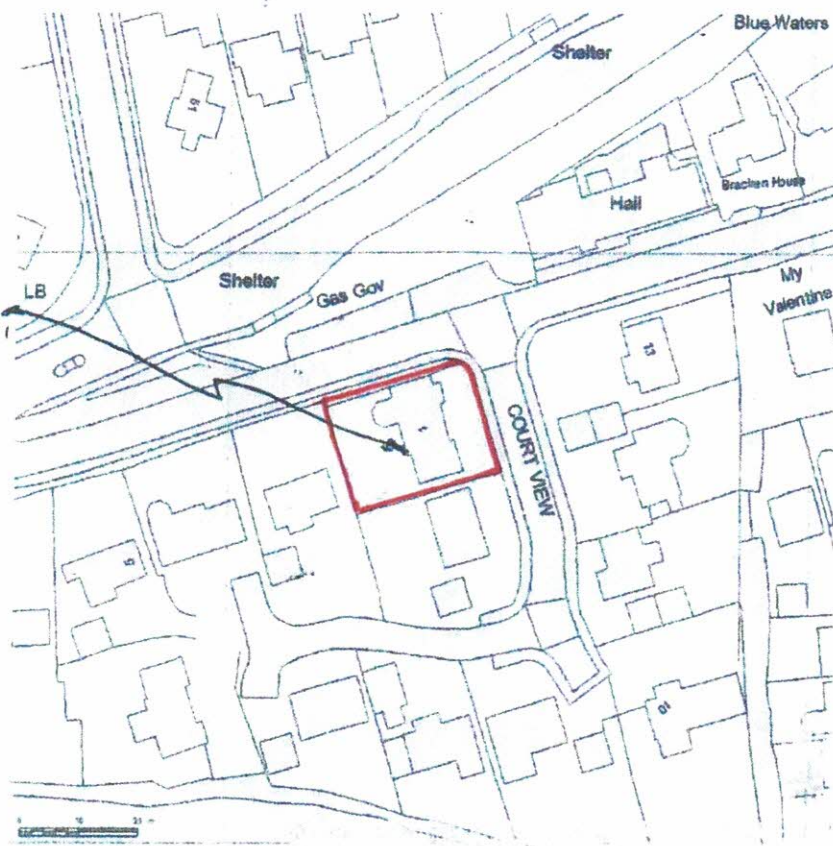
Please reply to planning@newport.gov.uk with your observation quoting the following reference in any response you make 20/1148. Please note that any comments you make will be in the public domain and may be posted on the Councils website.

Yours faithfully

Sophie Godfrey
Sophie Godfrey

SITE LOCATION PLAN
AREA 2 HA
SCALE 1:1250 on A4
CENTRE COORDINATES: 337434, 189870

1, COURT VIEW,
LANGSTONE,
NEWPORT.

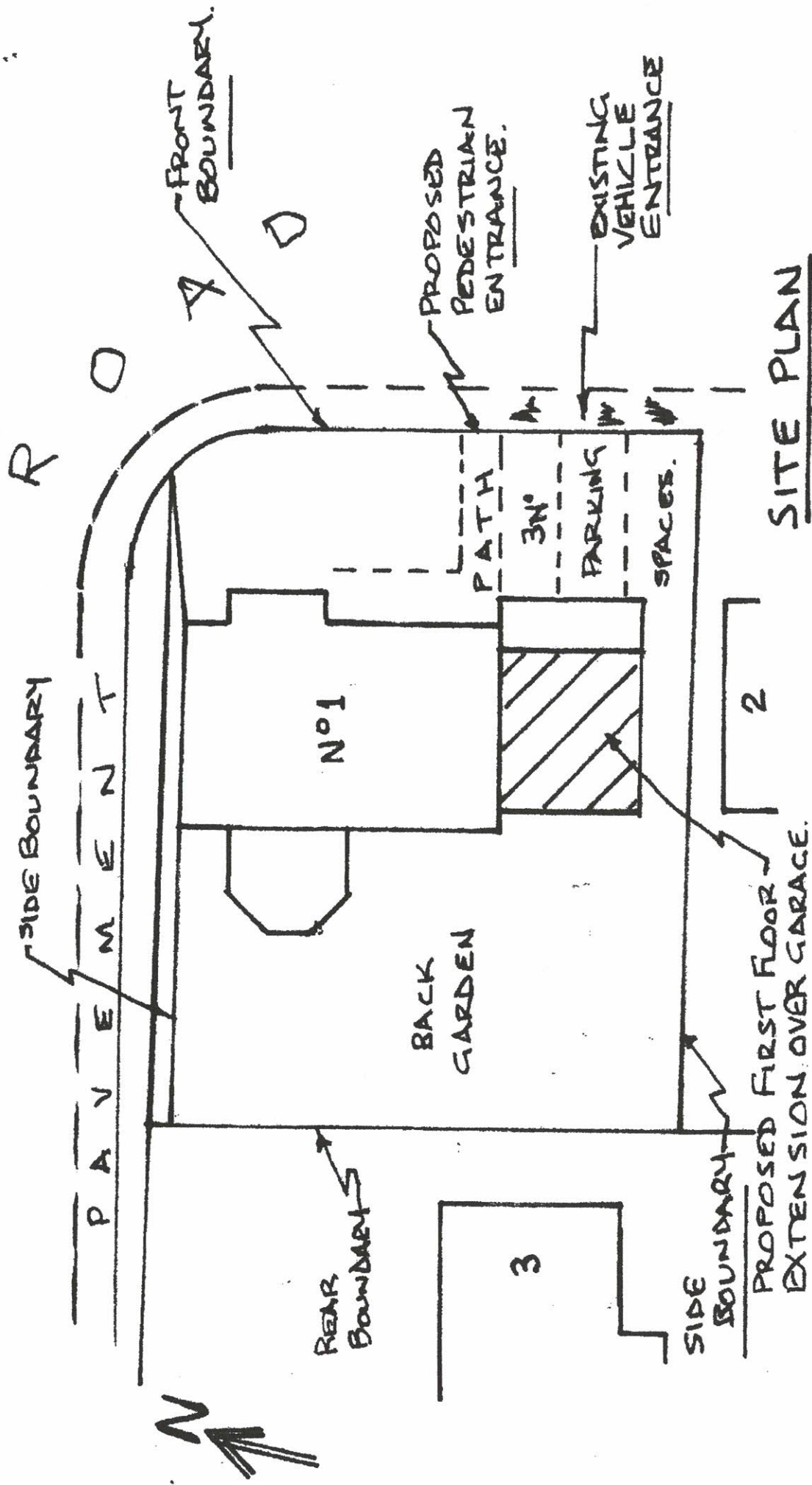


Supplied by Streetwise Maps Ltd
www.streetwise.net
Licence No: 100047474
27/10/2020 07:51

LOCATION PLAN FOR 1, COURT VIEW,
LANGSTONE, NEWPORT, NP18 2NN.

SCALE 1:1250 @ A4

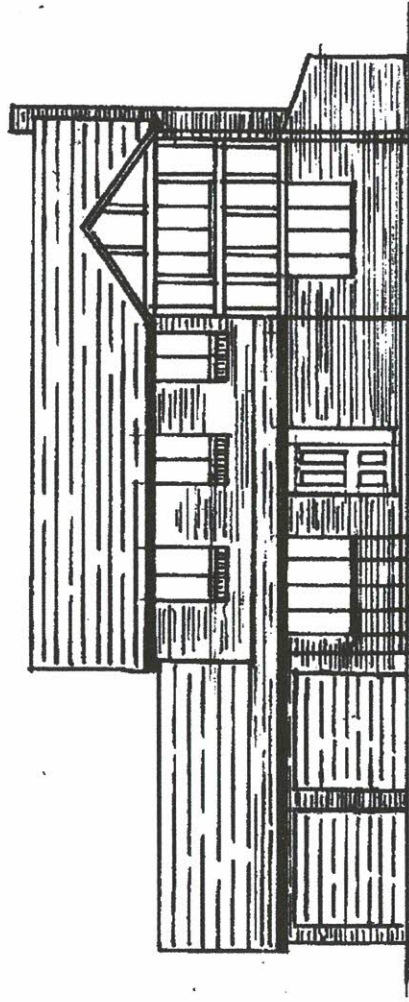
DRG. REF. 5



SITE PLAN FOR 1, COURT VIEW, LANGSTONE,
NEWPORT, S. WALES, NP18 2NN.

SCALE 1:200 @ A4

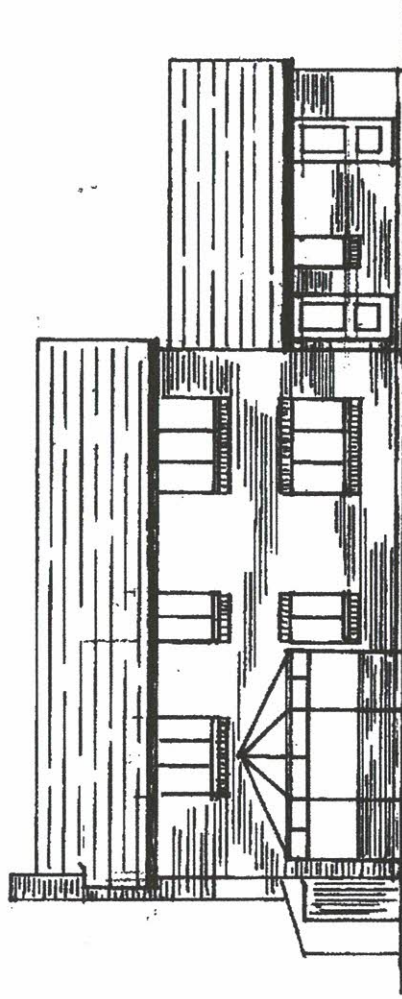
DRG. REF. 6



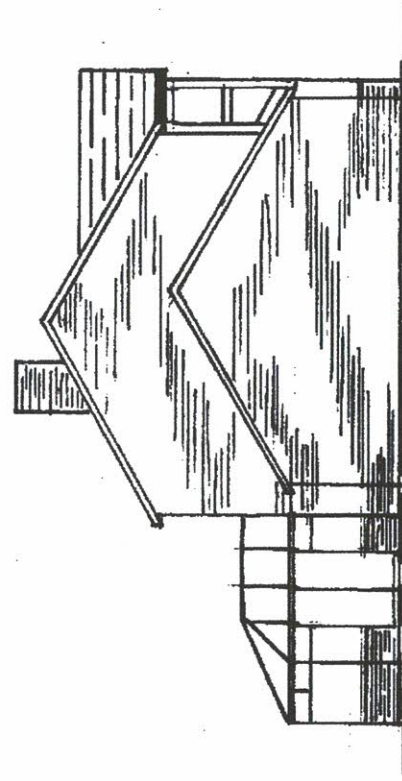
EXISTING FRONT ELEVATION

FINISHES

WALLS - BUFF FACING BRICK & WHITE PANELS.
 ROOFS - DARK TILES.
 WINDOWS - WHITE.



EXISTING REAR ELEVATION



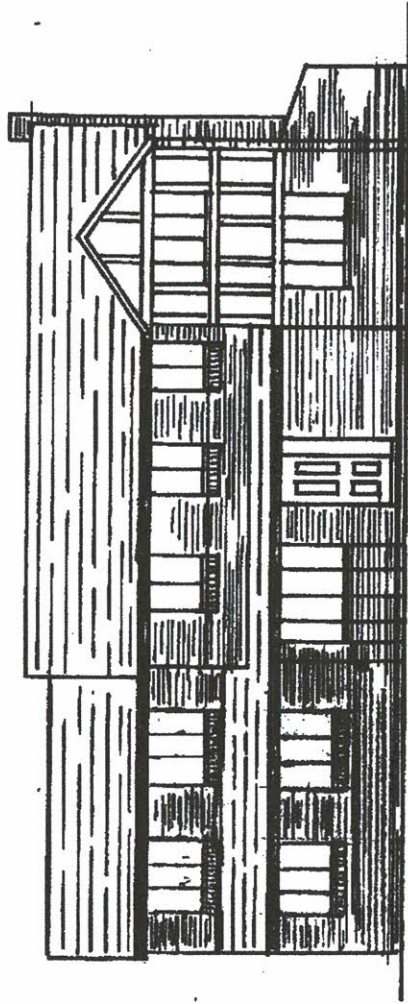
EXISTING SIDE ELEVATION

0 A3

EXISTING ELEVATIONS OF 1, COURT VIEW, LANGSTONE.

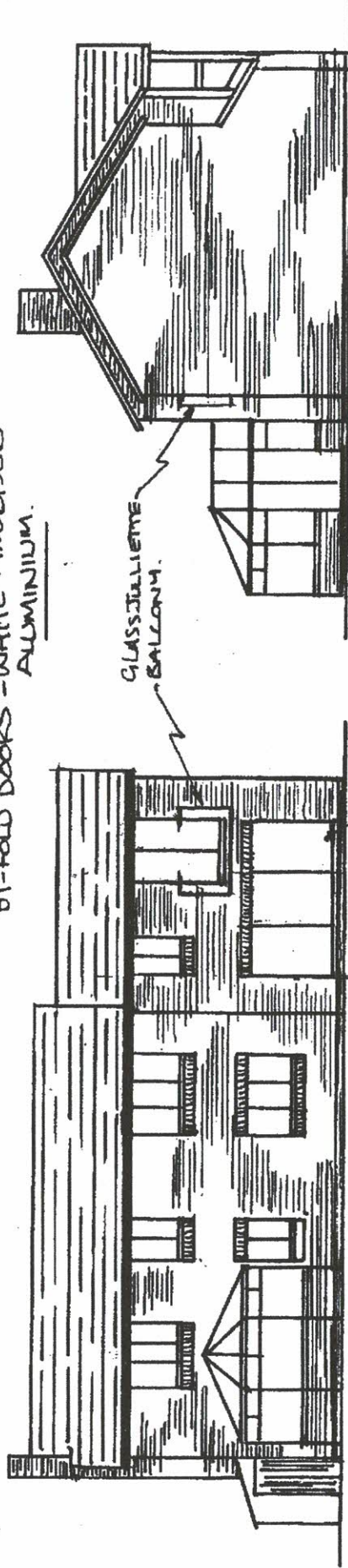
SCALE 1:100

DRG. REF. 1



PROPOSED FRONT ELEVATION

- PROPOSED FINISHES TO EXTENSION
- WALLS - BUFF FACING BRICK TO MATCH EXISTING.
 - ROOFS - DARK TILES TO MATCH EXISTING.
 - WINDOWS - WHITE
 - BI-FOLD DOORS - WHITE ANODISED ALUMINIUM.



PROPOSED REAR ELEVATION

BI-FOLD DOORS -
WHITE ANODISED
ALUMINIUM.

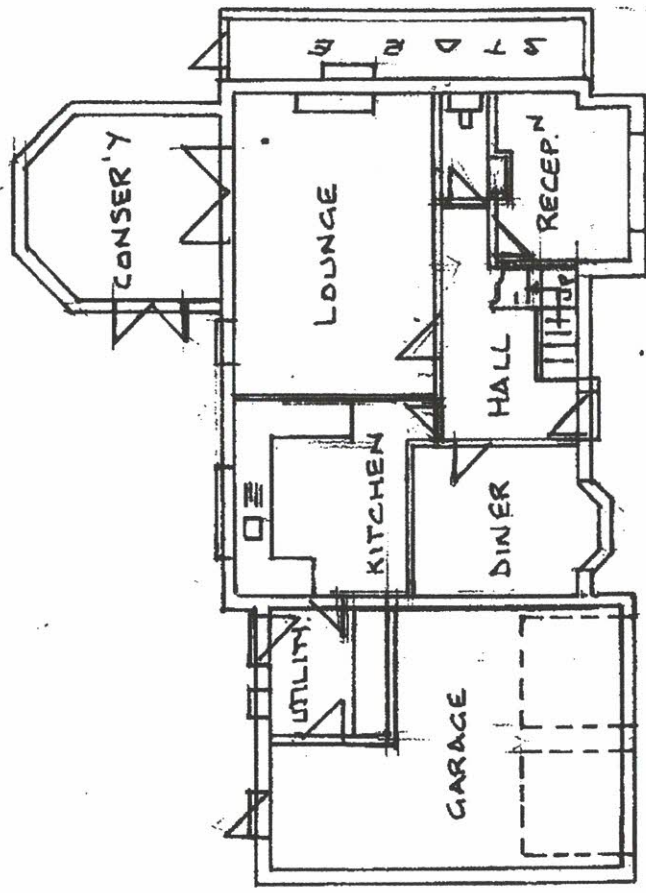
PROPOSED SIDE ELEVATION

@A3

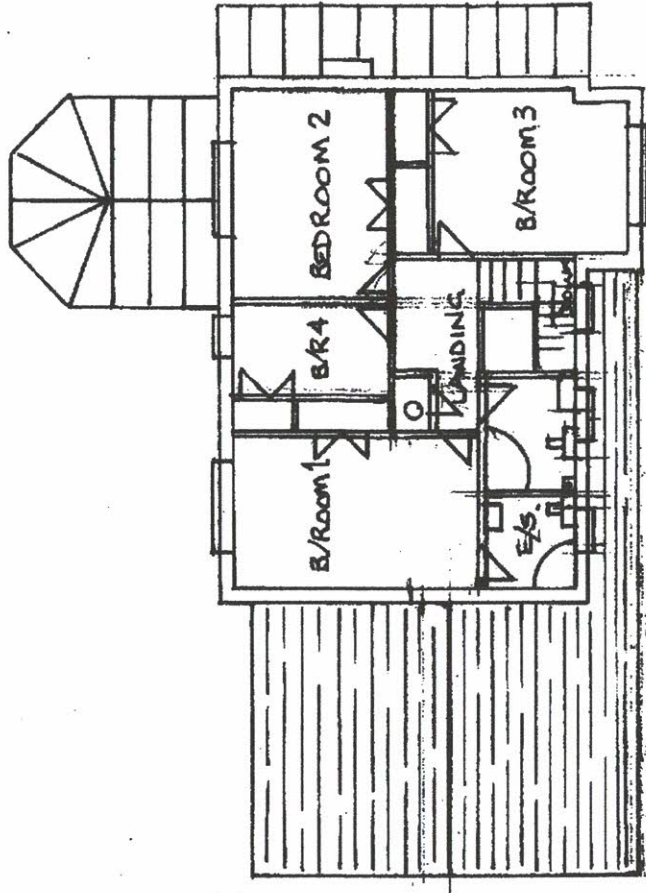
PROPOSED ELEVATIONS OF 1, COURT VIEW, LANGSTONE.

SCALE 1:100

DRG. REF. 4



EXISTING GROUND FLOOR PLAN



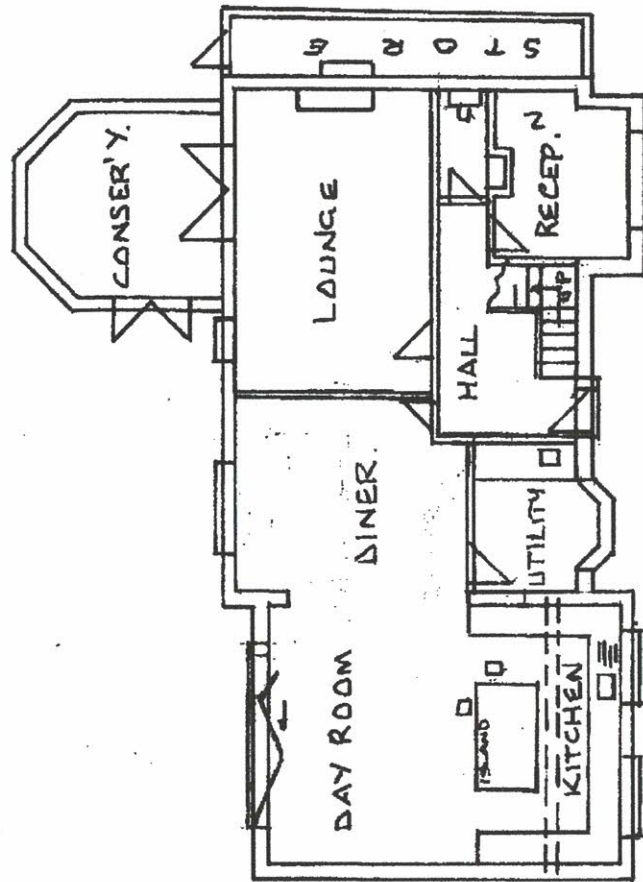
EXISTING FIRST FLOOR PLAN

@A3

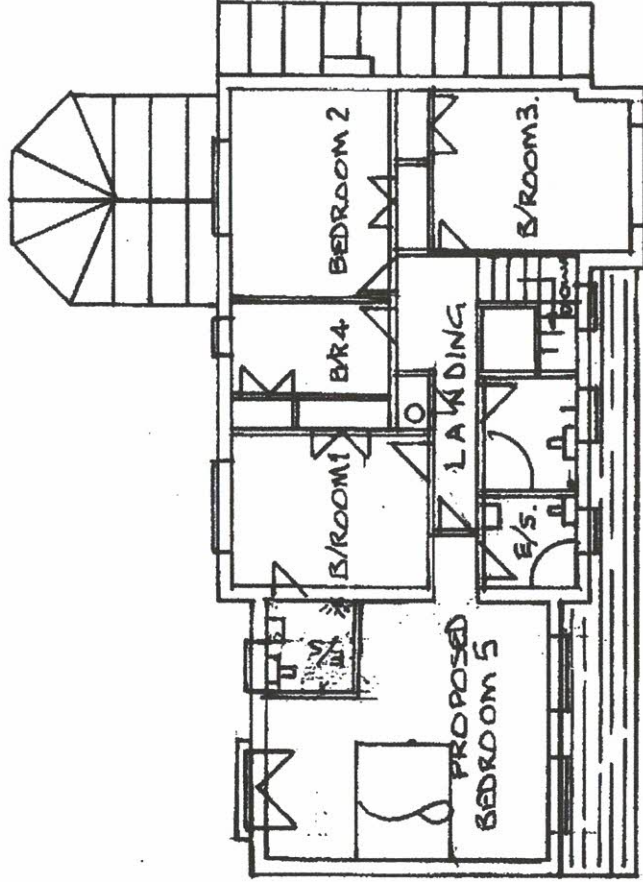
EXISTING FLOOR PLANS OF 1, COURT VIEW, LANGSTONE.

SCALE 1:100

DRG. REF. 2



PROPOSED GROUND FLOOR PLAN



PROPOSED FIRST FLOOR PLAN

Q A3

PROPOSED FLOOR PLANS FOR 1, COURT VIEW, LANGSTONE.

SCALE 1:100

DRG. REF. 3

Our Ref/Ein Cyf CONNEX/ 20/1161
Your Ref/Eich Cyf
Tel/Ffôn 01633 656656
Direct Dial/Rhif Union 01633 235389
DX 99463 Newport (Gwent) 3
E-Mail/E-Bost planning@newport.gov.uk



Langstone Community Council
Room 14, Merlin House,
Priory Drive,
Langstone,
Newport,
NP10 2HJ

Civic Centre/Canolfan Ddinesig
Newport/Casnewydd
South Wales/De Cymru
NP20 4UR

21st December 2020

Dear Sir/Madam,

PROPOSAL: CONSTRUCT A DETACHED GARAGE WITH GYMNASIUM
AT FIRST FLOOR AND A PERGOLA
SITE: Llandevaud Farm, The Cottage Llandevaud Lane
Llandevaud Newport NP18 2AD
APPLICATION TYPE: Full Application

A planning application has been received in regards to the above site. The documents can be viewed at www.newport.gov.uk/planningonline using the case number 20/1161. We would appreciate your observations within 21 days of this letter. You may also choose to monitor the progress of this application through the website and view the decision made in due course.

As the application falls into the **delegated** decision category it is intended to determine the application as soon as possible after the end of the consultation period. Should you have any observations to make, I would be grateful to receive them as soon as possible.

You will be aware that the Council has been set a target by the Welsh Assembly to determine at least 80% of its applications within 8 weeks, which therefore necessitates a strict adherence to a timetable. In exceptional circumstances if you require an extension of the period for submitting observations would you please telephone Lydia Burrows, in order that satisfactory arrangements can be agreed.

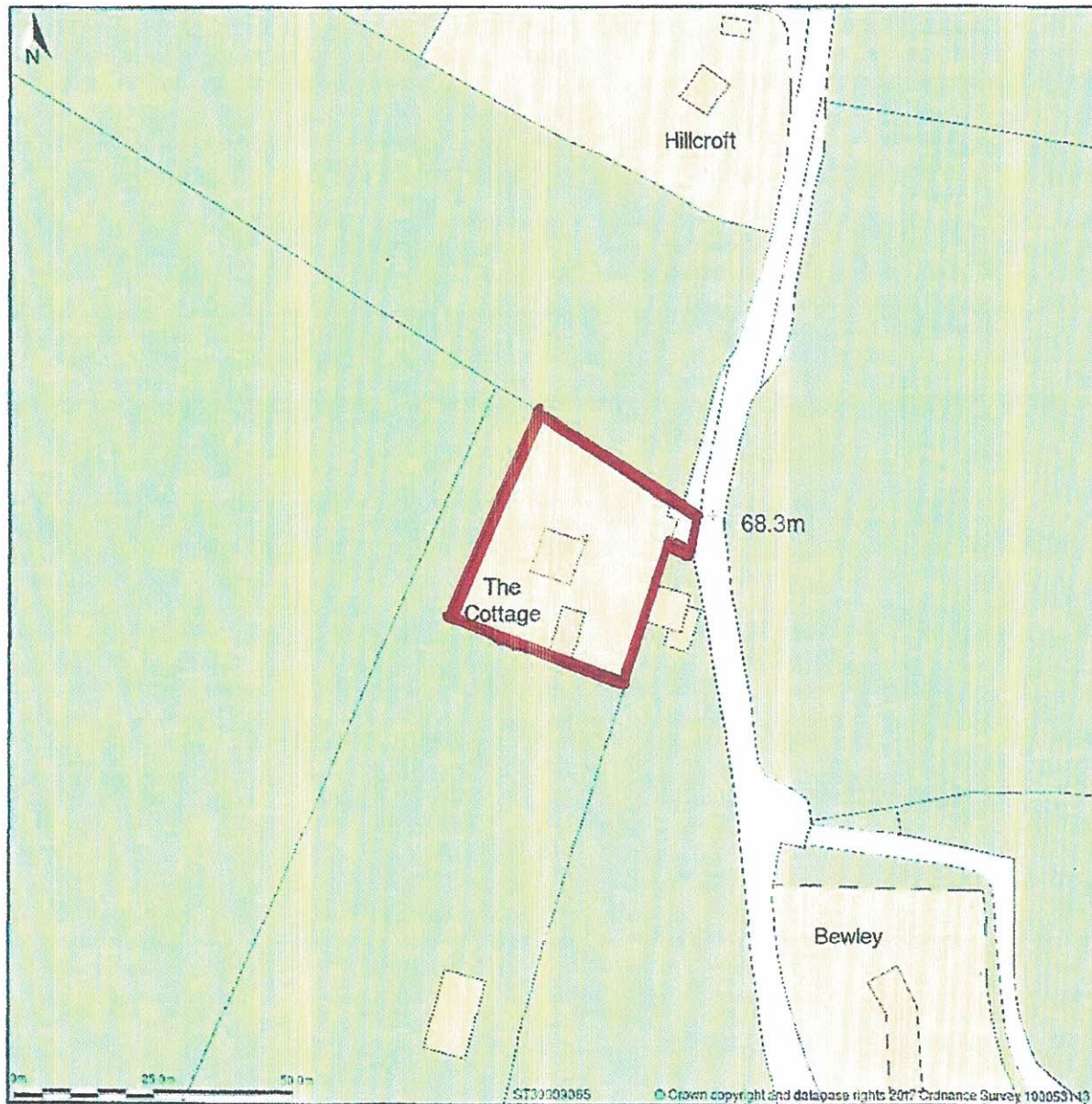
This application will have a Design & Access Statement if one is required by Article 7 of the Town And Country Planning (Development Management Procedure) (Wales) Order 2012 or Regulation 6 of The Planning (Listed Buildings And Conservation Areas) (Wales) Regulations 2012.

Please reply to planning@newport.gov.uk with your observation quoting the following reference in any response you make 20/1161. Please note that any comments you make will be in the public domain and may be posted on the Councils website.

Yours faithfully

Lydia Burrows
Lydia Burrows

The Cottage, Llandevaud Farm, Llandevaud Lane, Newport, NP18 2AD



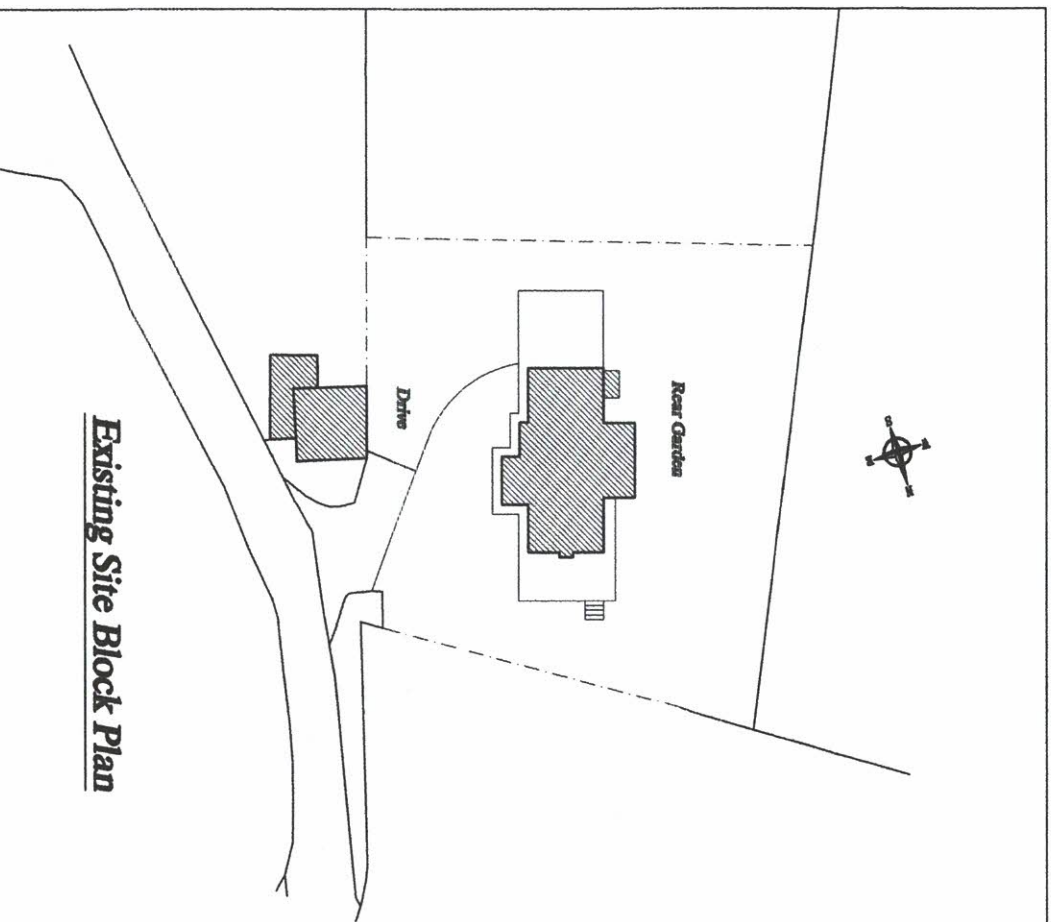
Site Plan shows area bounded by: 339800.0, 190557.0, 340000.0, 190757.0 (at a scale of 1:1250), OSGridRef. ST39909065. The representation of a road, track or path is no evidence of a right of way. The representation of features as lines is no evidence of a property boundary.

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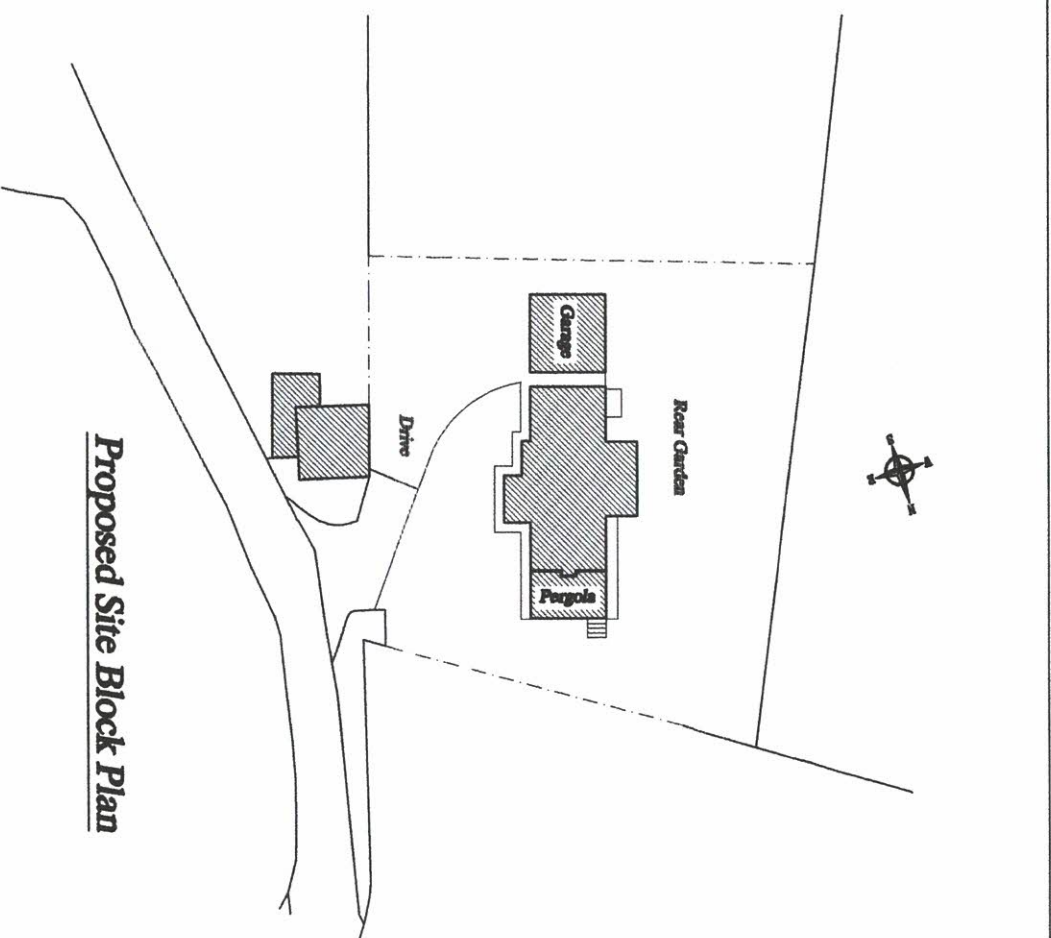
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Dean Lock Design
36 Apollo Way
Blackwood
NP12 1WB
Tel : 01495 423502

SCALE 1:1250 @ A4



Existing Site Block Plan



Proposed Site Block Plan

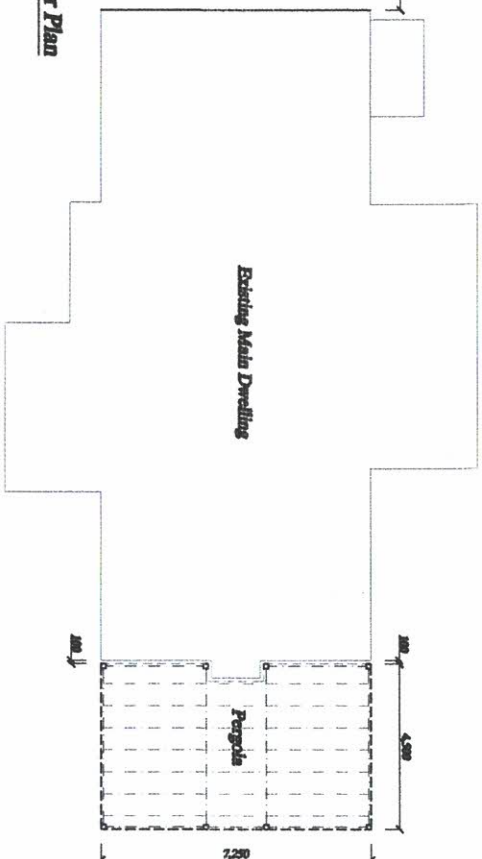
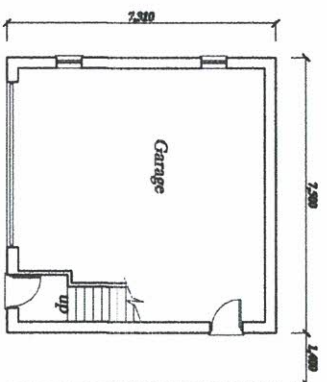
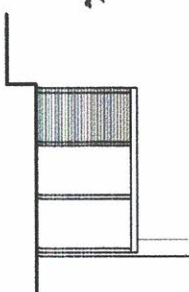
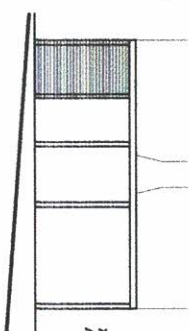
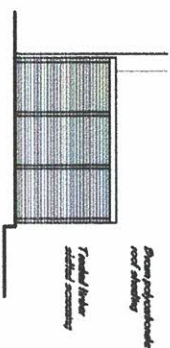
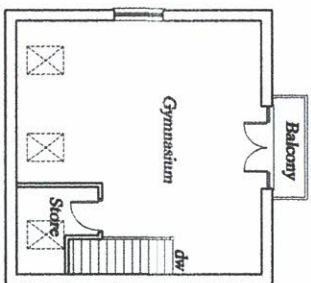
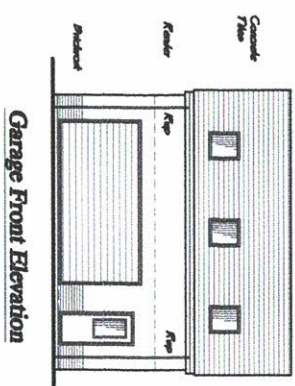
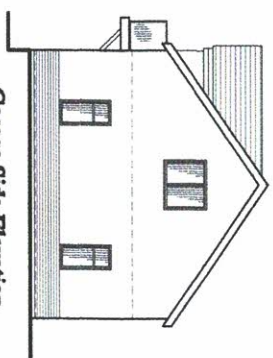
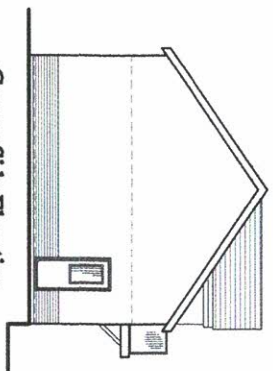
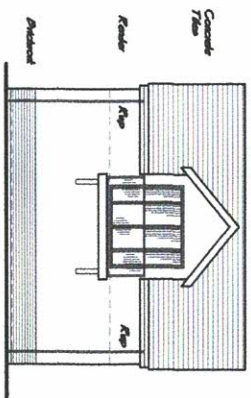
Dean Lock Design
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Email : lockdesign@aol.com
Beverleens

Site Block Plans Drawing

**Proposed Detached Garage & Pergola
at The Cottage, Llandeudaud,
Newport, For Mrs J. Lord**

Scale 1:500 @ A3 Nov, 2020 Dwg. No. 1247/2



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Proposal Drawing

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Revisions

News

Proposal Drawing

**Proposed Detached Garage & Pergola
at The Cottage, Llandevaud,
Newport, For Mrs J. Lord**

Scale 1100 @ A2

Nov. 2020

Drug No. 124711



Clerk: Ms Heather Jones
LCC Office
Merlin House
Langstone Business Park
Langstone
Newport NP18 2HJ
Tel: 01633 415393

clerk@langstonecommunitycouncil.org.uk

Langstone Community Council usually meets in The Kennett Room in Langstone Village Hall.

Due to Coronavirus restrictions, meetings will be held online via Zoom until further notice. A link can be found on agendas published on our website or can be obtained from the Clerk via email.

Council Meetings commence at 7pm.

All members of the community are invited to attend any or all meetings. 15 minutes are allocated within the Full Council Meeting for Public Participation.

The dates of the meetings scheduled for 2021 are:

Monday	11 th January
Monday	8 th February
Monday	8 th March
Monday	12 th April
Monday	10 th May
Monday	14 th June
Monday	12 th July
No meeting in August	
Monday	13 th September
Monday	11 th October
Monday	8 th November
No meeting in December	

Signed

A handwritten signature in cursive script that reads "Heather Jones".

Clerk