


**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 20xx, 20yy, 20zz**

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

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| 1. | The audit of accounts for the Langstone Community Council for the years ended 31 March 2023, 2024 and 2025 has been concluded. |
| 2. | The annual return is available for inspection by any local government elector for the area of the Langstone Community Council on application to: |
| (a) Insert name, position and address of person to whom local government electors should apply to inspect the annual return | (a) Sharon Davies (chair) or The Clerk
Langstone Community Council
Merlin House
Langstone Business Park
NP18 2HJ |
| (b) Insert the times between which a local government elector may apply to inspect the annual return | between (b) 11 am and (b) 2 pm on Mondays & Wednesday

(excluding public holidays), when any local government elector may make copies of the annual return. |
| 3. | Copies will be provided to any local government elector on payment of (c) |
| (c) Insert a reasonable sum for copying costs | £4.50 plus postage for each copy of the annual return. |
| (d) Insert name and position of person placing the notice | (d) Sharon Davies (Chair Langstone Community Council)
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| (e) Insert date of placing of the notice | (e) 12 th February 2026 |