

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in January – March 2025 please bring this to the attention of your council.

The cost of the training is £40 for members or £63 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

<b>Date</b>	<b>Day</b>	<b>Module</b>	<b>Time</b>
<b>13/01/2025</b>	<b>Monday</b>	<b>New Councillor Induction</b>	<b>6.30-8.00pm</b>
<b>04/02/2025</b>	<b>Tuesday</b>	<b>New Councillor Induction</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Tuesday</b>	<b>New Councillor Induction</b>	<b>6.30-8.00pm</b>
<b>20/02/2025</b>	<b>Thursday</b>	<b>New Councillor Induction</b>	<b>6.30-8.00pm</b>
<b>05/03/2025</b>	<b>Wednesday</b>	<b>New Councillor Induction</b>	<b>6.30-8.00pm</b>

<b>15/01/2025</b>	<b>Wednesday</b>	<b>The Council - Module 1</b>	<b>6.30-8.00pm</b>
<b>10/02/2025</b>	<b>Monday</b>	<b>The Council - Module 1</b>	<b>6.30-8.00pm</b>
<b>18/03/2025</b>	<b>Tuesday</b>	<b>The Council - Module 1</b>	<b>6.30-8.00pm</b>
<b>27/03/2025</b>	<b>Thursday</b>	<b>The Council - Module 1</b>	<b>6.30-8.00pm</b>

<b>22/01/2025</b>	<b>Wednesday</b>	<b>The Councillor - Module 2</b>	<b>6.30-8.00pm</b>
<b>24/02/2025</b>	<b>Monday</b>	<b>The Councillor - Module 2</b>	<b>6.30-8.00pm</b>
<b>04/03/2025</b>	<b>Tuesday</b>	<b>The Councillor - Module 2</b>	<b>6.30-8.00pm</b>
<b>20/03/2025</b>	<b>Thursday</b>	<b>The Councillor - Module 2</b>	<b>6.30-8.00pm</b>

<b>23/01/2025</b>	<b>Thursday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>05/02/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>The Council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>18/02/2025</b>	<b>Tuesday</b>	<b>The council as an Employer - Module 3 - Welsh</b>	<b>6.30-8.00pm</b>

<b>04/03/2025</b>	<b>Tuesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>12/03/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>17/03/2025</b>	<b>Monday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>

<b>20/01/2025</b>	<b>Monday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>29/01/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>05/02/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Tuesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>20/02/2025</b>	<b>Thursday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>06/03/2025</b>	<b>Thursday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>19/03/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>

<b>21/01/2025</b>	<b>Tuesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Tuesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>03/03/2025</b>	<b>Monday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>24/03/2025</b>	<b>Monday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>

<b>20/01/2025</b>	<b>Monday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>28/01/2025</b>	<b>Tuesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>19/02/2025</b>	<b>Wednesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>05/03/2025</b>	<b>Wednesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>24/03/2025</b>	<b>Monday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>

<b>28/01/2025</b>	<b>Tuesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>
<b>26/02/2025</b>	<b>Wednesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>
<b>11/03/2025</b>	<b>Tuesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>

<b>22/01/2025</b>	<b>Wednesday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>
<b>25/03/2025</b>	<b>Tuesday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>

<b>14/01/2025</b>	<b>Tuesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>30/01/2025</b>	<b>Thursday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>03/03/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>11/03/2025</b>	<b>Tuesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>30/03/2024</b>	<b>Thursday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>31/03/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>

<b>15/01/2025</b>	<b>Wednesday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
<b>24/02/2025</b>	<b>Tuesday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
<b>13/03/2024</b>	<b>Thursday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
<b>31/03/2025</b>	<b>Monday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>

<b>14/01/2025</b>	<b>Tuesday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>
<b>10/03/2025</b>	<b>Monday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>

<b>16/01/2025</b>	<b>Thursday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>
<b>26/02/2025</b>	<b>Wednesday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>
<b>10/03/2025</b>	<b>Monday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>

<b>27/01/2025</b>	<b>Monday</b>	<b>Equality and Diversity - Module 14</b>	<b>6.30-8.00pm</b>
<b>13/03/2025</b>	<b>Thursday</b>	<b>Equality and Diversity - Module 14</b>	<b>6.30-8.00pm</b>

<b>06/02/2025</b>	<b>Thursday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>18/02/2025</b>	<b>Tuesday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>04/03/2025</b>	<b>Tuesday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>31/03/2025</b>	<b>Monday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>

<b>16/01/2025</b>	<b>Thursday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>
<b>25/03/2025</b>	<b>Tuesday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>

<b>04/02/2025</b>	<b>Tuesday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>
<b>27/02/2025</b>	<b>Thursday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>
<b>18/03/2025</b>	<b>Tuesday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>

<b>27/01/2025</b>	<b>Monday</b>	<b>Effective Staff Management - Module 18</b>	<b>6.30-8.00pm</b>
<b>12/03/2025</b>	<b>Wednesday</b>	<b>Effective Staff Management - Module 18</b>	<b>6.30-8.00pm</b>

<b>23/01/2024</b>	<b>Thursday</b>	<b>Devolution of Services / Community Asset Transfer - Module 19</b>	<b>6.30-8.00pm</b>
<b>17/03/2025</b>	<b>Monday</b>	<b>Devolution of Services / Community Asset Transfer - Module 19</b>	<b>6.30-8.00pm</b>

<b>21/01/2025</b>	<b>Tuesday</b>	<b>Well-being of Future Generations/Sustainability - Module 20</b>	<b>6.30-8.00pm</b>
<b>19/02/2025</b>	<b>Wednesday</b>	<b>Well-being of Future Generations/Sustainability - Module 20</b>	<b>6.30-8.00pm</b>
<b>20/03/2025</b>	<b>Thursday</b>	<b>Well-being of Future Generations/Sustainability - Module 20</b>	<b>6.30-8.00pm</b>

<b>23/01/2024</b>	<b>Thursday</b>	<b>Advanced Local Government Finance - Module 21</b>	<b>6.30-8.00pm</b>
<b>18/02/2025</b>	<b>Tuesday</b>	<b>Advanced Local Government Finance - Module 21</b>	<b>6.30-8.00pm</b>

<b>26/03/2025</b>	<b>Wednesday</b>	<b>Advanced Local Government Finance - Module 21</b>	<b>6.30-8.00pm</b>
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<b>15/01/2025</b>	<b>Wednesday</b>	<b>Community Asset Transfer - Module 23</b>	<b>6.30-8.00pm</b>
<b>19/02/2025</b>	<b>Wednesday</b>	<b>Community Asset Transfer - Module 23</b>	<b>6.30-8.00pm</b>
<b>19/03/2025</b>	<b>Wednesday</b>	<b>Community Asset Transfer - Module 23</b>	<b>6.30-8.00pm</b>

<b>14/01/2025</b>	<b>Tuesday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>
<b>30/01/2025</b>	<b>Thursday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Monday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>
<b>25/02/2025</b>	<b>Tuesday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>
<b>11/03/2025</b>	<b>Tuesday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>
<b>27/03/2025</b>	<b>Thursday</b>	<b>Finance and Governance Toolkit - Module 24</b>	<b>6.30-8.00pm</b>

<b>14/01/2025</b>	<b>Tuesday</b>	<b>Biodiversity Part 1 - Module 25</b>	<b>6.30-8.00pm</b>
<b>03/02/2025</b>	<b>Monday</b>	<b>Biodiversity Part 1 - Module 25</b>	<b>6.30-8.00pm</b>
<b>06/03/2025</b>	<b>Thursday</b>	<b>Biodiversity Part 1 - Module 25</b>	<b>6.30-8.00pm</b>

<b>21/01/2025</b>	<b>Tuesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>
<b>19/03/2025</b>	<b>Wednesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>

<b>28/01/2025</b>	<b>Tuesday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>
<b>27/02/2025</b>	<b>Thursday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>
<b>18/03/2025</b>	<b>Tuesday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>

Please don't hesitate to contact me via email to make a booking.

Kind regards,  
Wendi