## **Langstone Community Council**



Clerk: Adrian Edwards Merlin House Langstone Business Park Newport NP18 2HJ Tel: 01633 415393 Mobile: 077 70 41 73 55

Email: clerk@langstonecommunitycouncil.org.uk

Members are summoned to the **Ordinary Meeting** of Langstone Community Council which will be held on **Monday 8 Mayl 2023 at 7:00 pm Venue to be confirmed**, to consider the following agenda items. Member of the public wishing to login to this meeting will need to contact the clerk by emailing <a href="clerk@langstonecommunitycouncil.org.uk">clerk@langstonecommunitycouncil.org.uk</a> for the link. Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial. The council may consider excluding members of the press and public from a meeting of a council during any item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence. Copies of this agenda can be made available to members of the public attending a meeting by requesting a copy from the Clerk to the Council on 077 70 41 73 55 or by email at <a href="clerk@langstonecommunitycouncil.org.uk">clerk@langstonecommunitycouncil.org.uk</a>. <a href="Pelease note:">Please note:</a> Requests will need to be made giving 3 clear days' notice prior to the meeting in order to provide you with this agenda.

Adrian Edwards
Clerk to the Council
Date May 2023

#### **Draft Agenda**

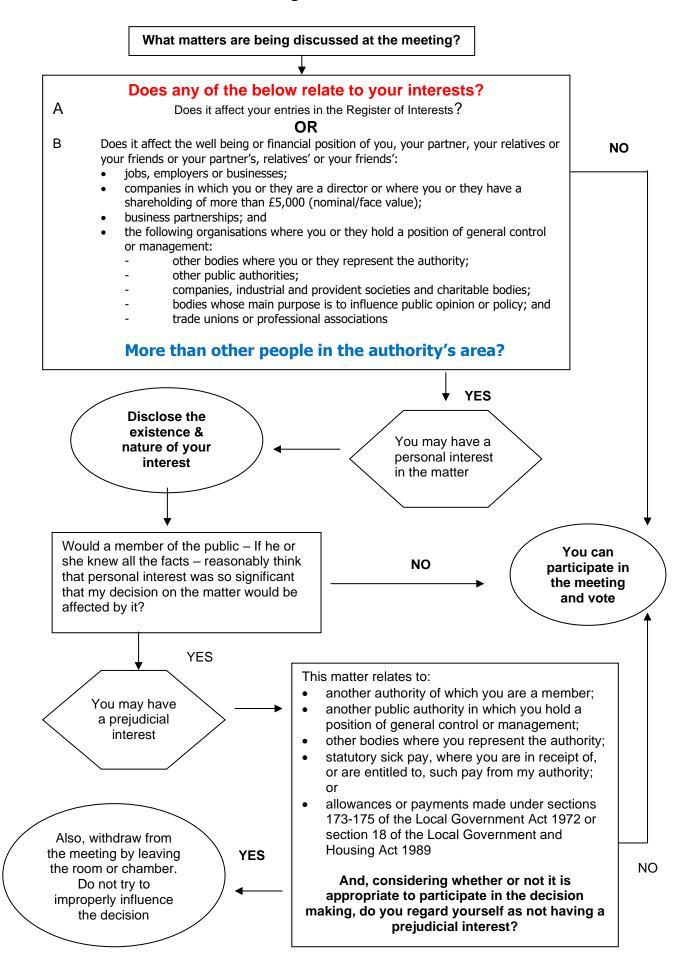
- 1. Apologies for absence.
- 2. Declarations of interest.
- 3. 15 minutes set aside for Community interaction and members of the community to ask the Clerk or elected member's questions of local interest. Any questions should be submitted to the clerk 3 clear working days before the meeting. All questions need to be relevant to the agenda.
- 4. To receive and sign minutes of Ordinary Meeting on the 10 April 2023.
- 5. Matters to report.
- 6. To consider any verbal or writing reports from (Clerk)
- 7. To consider any verbal or writing reports from Gwent Police.
- 8. Consider any Planning applications considered or received before the meeting.
- 9. To note finance matters, including Income & Expenditure.
- 10. To Note any miscellaneous items of correspondence received since the last meeting.
- 11. Reports from members on outside bodies
- 12. Members requests for items for inclusion on the agenda (Motions need to be tabled with the Proper Officer at least 10 clear days before the meeting.)

# **Langstone Community Council**

### Apology for Absence

	Held on	/	/	_ details of which are set out below
REASON FOR ABSE				
	(111)			
		Guidanc	e Note:	
Whenever	possible this form should			to the Clerk/Proper Officer before
		be handed	or emailed	to the Clerk/Proper Officer before apologies'. 'Noting apologies' tells
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#### **Members Declaring an Interest Flowchart**



#### MEMBERS CODE OF CONDUCT - PARAGRAPHS 10 & 11& 12

I, Community Councillor
give the Community Councils, Proper Officer written notification of an interest declared by me at meeting of Langstone Community Council:
Held on/
Please tick the relevant box below:
Personal Interest
It was not a prejudicial interest
It was a prejudicial interest and I left the meeting
<ul> <li>It was a prejudicial interest but I have received dispensation from the Standards Committee.</li> </ul>
Agenda item:
Details of the business on the agenda which the Personal Interest relates to:
<u>Details of the personal/prejudicial interest:</u>
<b>Please Note:</b> in addition to the written disclosure of an interest, members have an obligation to declare the interest orally at the meeting, before, or at the commencement of the consideration of the item, or when the interest becomes apparent. Members should hand the Declaration of Interest forms to the Proper Officer at the end of the meeting or returned to the council office before the end of the week following the meeting.
Signed:
Date: