**LANGSTONE COMMUNITY COUNCIL**

**Chair: Councillor Sharon Davies Interim Clerk: Mrs Jacqueline Ford**

**E-mails:** **sdavies@langstonecommunitycouncil.org.uk** **Tel No: 07522 859372**

**Web-site:** [**https://www.langstonecommunitycouncil.org.uk/default.aspx**](https://www.langstonecommunitycouncil.org.uk/default.aspx)

 19th April 2025

Dear Councillors,

You are summoned to attend the Ordinary Meeting of the Langstone Community Council, to be held on the **24th April 2025 at 7.30 p.m. at Llandevaud Village Hall.**

A copy of the draft Minutes of the meeting on the 18th March 2025 is attached to this invitation.

Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial.

The Council may consider excluding members of the press and public from a meeting of a council during any item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence.

If you have any queries concerning the meeting agenda, please contact the clerk.

Yours sincerely,

Mrs J Ford

**AGENDA**

**25/053 Apologies for absence**

**25/054 Declarations of interest and consideration of Councillors’ declarations of interest forms**

**25/055 To approve and sign minutes of the Full Council Meeting on the 18th Mar 2025**

**25/056 Matters arising from the Council Meeting on the 18th Mar 2025** (not covered in agenda items)

**25/057 To consider any verbal or written reports from the Clerk or Councillors and correspondence received (**where not covered in agenda items**)**

**25/058 15 minutes for the Newport City Councillors to report**

**25/059 Finance Committee/Working Group Update.**

1. Update on Finance Working Group meeting outcomes
2. Recommendations or resolutions of importance from Finance Committee?
3. **Motion:** To adopt the revised Financial Regulations (2024) as recommended by the Finance Committee following drafting by Working Group
4. Accept monthly accounts reports for March 2025 (Receipt/Payments listing and monthly bank statement and reconciliation.

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| **Unity Trust Bank Account** |
| Opening Balance | 1 March 2025 | £116,064.75 |
| Closing Balance | 31 March 2025 | £109,452.43 |

1. Approve payments:

|  |  |  |  |
| --- | --- | --- | --- |
| **Method** | **Payee** | **Description** | **Amount** |
| BACS | Newport CC | Bi-election costs | £8,405.16 |
| BACS | Storage Giant Ltd | Storage rent | £108.60 |
| BACS | VisionICT | IT (email added)/Website | £320.00 |
| BACS | Microshade | Citrix hosting | £61.01 |
| BACS | Rombourne | Virtual Office | £43.26 |
| BACS | Interim Clerk | Hours/Travel expenses | £1009.40 |
| BACS | Heather Jones | IT Support/year end | £195.50 |
| BACS | Royal British Legion | Silhouete | £200.00 |
| BACS | Metro Rod | Park/Drainage | £288.00 |
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1. Consider and decide on any further Grant Applications received for 2024/25
2. Date(s) for bookings for Llandevaud Hall for 2025.

**25/060 Police report previously circulated.**

**25/061 Community**

1. Decision on NVA planter painting design options and update on project progress
2. Update on Community volunteers agreeing to look after planters and feedback from NCC (Cllr Newport action).
3. Agreement on number of planters to be managed by contractor and final cost.
4. LCC to consider whether to follow Newport City Council in banning the release of helium balloons whilst also publicising and encouraging alternative, more environmentally friendly means of celebration and remembrance. (*Refer also to additional document LCC-24-Apr-2025 Doc01*)

**25/062 Planning Committee/Working Group Update**

 (i)Consider report from the Planning Committee/Working Group (if relevant)

(ii) Consider any Planning applications considered or received before meeting [Weekly List](https://publicaccess.newport.gov.uk/online-applications/search.do?action=weeklyList)

1. 25/0226 The Arch Bungalow, Watery Lane, Langstone. Proposal: Side and rear extension and relocation of existing outbuilding.
2. 25/0241 Stonewall, Lower Road, Llandevaud. Proposal: Additional storey including new higher roof and dormers.

**25/063 Events Committee/Working Group Update**

1. VE Day 80th anniversary events update
	1. Langstone Memorial service (beacon lighting etc) and decision on whether will include singing the hymn “I Vow To Thee, My Country”
	2. Update on any community requests for support of events (including any relevant Council decisions to contribute necessary)

**25/064 HR Committee /Working Group Update**

1. Update on Clerk recruitment (interviews)

**25/065 Parks Committee/Working Group update**

1. Update on Centenary Park flooding/drainage issues
2. Update on park equipment maintenance situation (also FoI from Mr Mardon).

**25/066 15 minutes set aside for Community interaction and members of the community to ask the Clerk or Councillors questions of local interest.** Whilst members of the community should feel free to raise matters of importance, it is requested that any questions should be submitted to the clerk at least 24 hours before the meeting

**25/067 Agree next meeting (Annual Meeting) –** scheduled provisionally for 27 May 2025**.**

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