

POLICY AND FINANCE COMMITTEE AGENDA



Dear Members

You are summoned to attend the following meeting:

Langstone Community Council Policy and Finance Committee

Tuesday 14/04/ 2026 at 19:00 PM

The meeting will commence at 19:00 at Llandeud Community Hall, off Chepstow Road, Llandeud, Newport, NP18 2AA

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

Agenda

To: Councillors: R Bevan, S Davies, R Lewis, B Newport, I Riley, B Sheppard, J Smith.

For meetings of the committee, the Quorum shall be at least a third of the total membership.

PF26/013 Apologies for Absence

To receive any apologies for absence from members

Apologies must be submitted in advance by the Member concerned.

(Members are reminded that failure to attend at least one relevant meeting within six months will result in automatic disqualification from holding office unless the absence is approved)

PF26/014 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

Minutes

PF26/015 Minutes: of the meeting held 10/03/26

- i. To receive and, if approved, confirm the above minutes. (*The Chair will be asked to sign and initial the minutes of the above meetings in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.*)
- ii. To discuss matters arising

PF26/016 HR and Staffing:

- i. Update on staffing matters to approve any:
 - a. Overtime (14hrs)
 - b. Expenses
 - c. Annual leave requests (59.4 hours remaining)

PF26/017 Finance

- i. To formally approve any expenditure and expenses

Payment Method	Payee	Reference	Ammount
BACS	Anthony Bird	Clerks Wage (April)	£581.78
BACS	Anthony Bird	Clerks Overtime (14hrs)	£214.34
S/O	Storage Giant Newport	Storage (March)	£104.60
S/O	Rombourne	Virtual office (March)	£43.26
S/O DD	Microshade	Web hosting (March)	£61.01
BACS	Vision ICT	Email repair	£60
BACS	Vision ICT	ICT Services	£612
BACS	Rialtis	Accounts Software	£252

- ii. To Consider any grant applications received

PF26/018 Policy Documentation

For members to discuss the position of council policy documentation ahead of Council AGM

PF26/019 Council Banking Arrangements

For members to discuss banking and card payment options for council finances

Anthony Bird

*Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
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P&F Committee Agenda 10/04/26