

Langstone Community Council
Minutes of the Ordinary Meeting held at Llandevaud Village Hall
Tuesday 9 May 2023 at 6:30 pm

Date: 9 May 2023

In attendance:

Adrian Edwards Clerk

1 member of the public on Zoom

Time: at 19:00 hrs

Apologies received:

23/526 Cllr's Present

C Bryant (Chair)

L Humphries

J Humphries

Mrs A Jarman

Ms A Jarman

M Oliver-Mardon

K Wilson

M Harring-Burn

J Harring-Burn

Absent:

M Griffiths

23/527 Agenda item 1. Apologies for absence.

No apologies were received

23/528 Agenda item 2: Declarations of interest

Members will declare an interest as and when appropriate. The Clerk reminded those present about declarations of interest and the forms need to be completed.

23/529 Agenda Item 3: 15 minutes set aside for Community interaction and members of the community to ask the Clerk or elected members questions of local interest. **Any questions should be submitted to the Clerk 3 clear working days before the meeting. All questions need to be relevant to the agenda.**

No request received.

23/530 Agenda Item 4: To receive and sign minutes of Ordinary Meeting on the 10 April 2023

Cllr Oliver-Mardon explained that the minutes doesn't reflect the meeting the Chair had with the City Cllr's. It was explained that this meeting was an informal discussion, and the Chair hasn't provided any notes. The minutes were noted, and no amendments were made.

Proposed: by Cllr C Bryant seconded by Cllr A Jarman that the minutes are agreed.

No amendments were tabled and all those present agreed

23/531 Agenda Item 5: Matters to report.

23-05-09 May Ord meeting AE Draft REDACTED FOR WEBSITE

Meeting Note:

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

Chairman's initials

No matters to report

23/532 Agenda Item 6: To consider any verbal or writing reports from the Clerk.

The clerk read out a briefing note that was sent to all members prior to the meeting for consideration.

Briefing note to all councillors

This briefing note is to give elected members notice following a meeting where the Chair and Vice Chair plus a number of other elected members attended a meeting with the Monitoring Officer of Newport City Council, where it was recommended that an item of inclusion was put in the Councils Standing Orders.

SO 3 Current SO states:

Members of the public or press will be allocated an item on the agenda to address the members of the council. That agenda item will not be no more than 15 minutes, unless directed by the Chairman.

Amend to say:

Members of the public or press will be allocated an item on the agenda to address the members of the council. That agenda item will not be no more than 15 minutes, unless directed by the Chairman. Langstone Community Council sets aside, 15 minutes for Community interaction and members of the community to ask the Clerk or elected member's questions of local interest. Any questions should be submitted to the clerk 3 clear working days before the meeting. All questions need to be relevant to the agenda.

During the meeting with the Monitoring Officer, it was agreed that any item on the agenda is the clerks, or a motion by a member. The above item is a working tool to manage meetings, with inclusion in the Standing Orders, it's a protocol tool.

Following several concerns addressed by elected members over several months, this briefing note is providing clarity to what is included in the Standing Orders relating to public participation at meetings.

1. The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 2 minutes unless directed by the chairman of the meeting. No member of the public can address the council more than once unless directed by the Chairman.

In accordance with Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

Proposed: Cllr M Harring-Burn seconded by Cllr Bryant that the report is accepted.

Meeting Note:

It was **resolved:** to note and accept this report.

Briefing note to all councillors

This briefing note is Confidential.

Redacted item from this point.

23/533 Agenda Item 7: To consider any verbal or writing reports from Gwent Police.

One officer gave a verbal report on the current issues in the Community.

The comments were noted by those present.

23/534 Agenda Item 8: Consider any Planning applications considered or received before the meeting.

The clerk presented two applications that the Community Council had received since the last meeting.

- i) The proposed Planning Application for the construction of one dwelling on Rosecroft Drive in Langstone.
- ii) Appeal against the Planning Authorities refusal decision Priory Farm Langstone.

A robust discussion took place with a range of views expressed by elected members. Following the discussion, it was agreed that members would send the clerk any observations.

23/535 Agenda Item 9: To note finance matters, including Income & Expenditure.

Meeting Note:

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Date	Payment to	Amount	Cheque
17/4/23	Clerk reimbursement for recorded delivery Cancelled cheque	3.75	534
31/3/23	HMRC		535
31/3/23	HMRC underpayment	0.80	536
31/3/23	Clerks March Salary		537
31/3/23	HMRC		538
20/4/23	Llandeud Common Committee (Kings Coronation event) Grant	1,050.00	539
20/4/23	Clerk reimbursement for recorded delivery for Cancelled cheque above (534	3.75	540
3/4/23	HMRC		541
3/4/23	Clerks April Salary		542
3/4/23	Llandeud Common committee (Balance to Grant)	380.00	543
3/4/23	Newport City Council	227.40	544
3/4/23	People Resources Consultancy	533.00	545
3/4/23	Rialtas systems	246.12	546
3/4/23	Newport City Council	300.00	547

Proposed: by Cllr C Bryant seconded by Cllr M Harring-Burn that the payments are noted and agreed.

All those present noted the payments.

The Clerk presented a statement of account. This statement was circulated to all members prior to the meeting for consideration. The clerk read out the relevant headings and the outcomes. Following a short discussion, the statement was accepted by all those present.

23/536 Agenda Item 10: To Note any miscellaneous items of correspondence received since the last meeting.

Members noted all the miscellaneous correspondence received since the last meeting which the Clerk has forwarded. No observations have been reported back to the Clerk, therefore it was assumed the Community Council had no further comment.

23/537 Agenda Item 11: Reports from members on outside bodies

No reports were made relating to bodies that members have been co-opted onto by the Council. A discussion took place relating to the King Coronation. It was explained that the event on Llandeud Common saw a large number of people in attendance and everyone seemed to have enjoyed the event.

23/538 Agenda Item 12: Members requests for items for inclusion on the agenda (Motions need to be tabled with the Proper Officer at least 10 clear days before the meeting.)

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The clerk informed members that a public meeting has been suggested for several months, and he asked members if they had any preferred dates to convene a meeting. It was agreed that the clerk investigate if there is a hall available and the inform members of dates.

The clerk informed members that a notice of a vacancy had been published in line with the relevant legislation and no requests have been made to call a by-election. The clerk informed members that he had received an email from a resident expressing an interest in the current vacancy on the Council. It was agreed to co-opt the person. Following a discussion, it was

Proposed: by Cllr J Harring-Burn seconded by Cllr Wilson that the resident who expressed an interest is co-opted. No amendments were made therefore it was:

Resolved: that Mr John Bryant be co-opted as an elected member of Langstone Community Council

No matters reported for the next meeting

The meeting closed at 20:56 hrs and the date of the next meeting 13 June 2023

Meeting Note:

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