

Langstone Community Council
Minutes of the Ordinary Meeting held at Llandevaud Village Hall
Tuesday 13 June 2023 at 6:30 pm

Date: 13 June 2023

In attendance:
Adrian Edwards Clerk
4 members of the public

Time: at 18:30 hrs

23/538 Cllr's Present
C Bryant (Chair)
L Humphries
J Humphries
Mrs A Jarman

M Oliver-Mardon
K Wilson

Apologies received:
M Harring-Burn
J Harring-Burn
Ms A Jarman
K Wilson

Absent:
M Griffiths

23/539 Agenda item 1. Apologies for absence.

Apologies received by those named above. The council received no paper apologies

23/540 Agenda item 2: Declarations of interest

Members will declare an interest as and when appropriate. The Clerk reminded those present about declarations of interest and the forms need to be completed.

23/541 Agenda Item 3: 15 minutes set aside for Community interaction and members of the community to ask the Clerk or elected members questions of local interest. **Any questions should be submitted to the Clerk 3 clear working days before the meeting. All questions need to be relevant to the agenda.**

No request received.

23/542 Agenda Item 4: To consider any verbal or written reports from Gwent Police.

The Police Inspector gave a verbal report on several issues in the Community Council ward. For example, the Inspector explained that there were 40 crimes reported in the Langstone Ward and the crimes were committed by persons 16 years and over. There were 5 crime and disorder reports.

It was reported that there have been incidents with youths lighting fires and causing damage to hay bales in farmers' fields.

23-06-13 June Ord meeting AE Draft

Meeting Note:

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Chairman's initials

It was asked how will the proposed 20 MPH be enforced when that comes into operation in September 2023.

Officers have visited the school and inspected the road markings on the approach roads to the school.

The Inspector left the meeting at 18:43

23/543 Agenda Item 5: To receive and sign minutes of Special Meeting on the 2 May 2023.

This item was deferred to the next meeting.

23/544 Agenda Item 6: To receive and agree the minutes of Annual General Meeting on the 9 May 2023.

Minutes were agreed as a true record, the minutes will be signed at the next AGM in May 2024

23/545 Agenda Item 7: To receive and sign minutes of Ordinary Meeting on the 9 May 2023

Minutes were agreed as a true record.

All those present agreed

23/546 Agenda Item 8: Matters to report.

No matters to report

A member of the public wished to ask a question. It was explained that this part of the meeting is not for public participation as, the council sets aside 15 minutes under item 3 of the agenda.

23/547 Agenda Item 9: To receive and sign minutes of Special Meeting on the 16 May 2023.

Minutes were agreed as a true record.

All those present agreed

23/548 Agenda Item 10: Matters to report.

No matters reported

23/549 Agenda Item 11: Amended Standing Orders, revised by the OVW joint working group

Proposed: by Cllr Oliver-Mardon this item is deferred to the next meeting.

All those present agreed

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23/550 Agenda Item 12: Service of Remembrance 12 November 2023 (Cllr Carol Bryant)

Cllr Bryant raised the point about holding a Service of Remembrance at the memorial in Langstone in November 2023. There was some discussion relating to this. It was agreed that a Service of Remembrance should go ahead if the appropriate Risk Assessments can be done and provided to the Highway Authority and Newport City Council.

A report will be presented to the next meeting.

All those present agreed

23/551 Agenda Item 13: Risk Assessment for work on the side of the Highway. (Cllr Oliver-Mardon)

There was some discussion relating to Risk Assessments for undertaking Highway maintenance and the cleaning of some of the local signage in the Langstone area by elected members. It was explained that any activity relating to this would need agreement with the Highway Authority and it would need a robust Risk Assessment.

It was proposed:- by Cllr Oliver-Mardon that a Risk Assessment is undertaken, and the appropriate person or company is engaged to undertake this.

This was agreed

23/552 Agenda Item 14: To consider any verbal or written reports from the Clerk

No reports presented

23/553 Agenda Item 15: Community, forward planning, and community plan committee including the Community Led Plan.

The clerk explained that Community Councils must provide the council's priorities, activities, and achievements over the previous year, in an annual report that provides information that strengthens the accountability of the council and increases transparency of the work undertaken. After some discussion, it was agreed:

The following members would make up a working group to look at this and propose the way forward.

Cllr's Bryant, Oliver-Mardon, Ms A Jarman and Mrs J Harring-Burn.

All those present agreed

23/554 Agenda Item 16: Macmillan's Coffee Morning. (Cllr Carol Bryant)

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Cllr Bryant asked elected members would they consider holding a coffee morning to support Macmillan Cancer research. Cllr Bryant would like to hold a coffee morning on the 29th or 30th September at Llandevaud Village Hall. There was some discussion around this and it was also suggested that the Community Council should consider holding a Coffee morning in Langstone. After some further discussion it was:

Agreed that further information will be sought and reported to the next meeting.

23/555 Agenda Item 17: To consider the training needs of Members and Staff

The LGE of (Wales) Bill 2021 Requires Community Councils to consider and address the training needs of members and staff. It is not the intention to ensure that each and every councillor necessarily receives training on the same subjects but to seek to bring about a situation where the councillors as a group, and the staff collectively, possess the knowledge and awareness they need to operate effectively. The Community Council must make a new training plan no later than three months after each ordinary election of community councillors to the council.

It was explained that the Community Council has a training plan that has been adopted. All elected members will need to list their training needs and present to the clerk.

This was noted by those present.

A member of the public wished to ask a question and it was explained again that members of the public can't be part of a meeting.

23/556 Agenda Item 18: Consider any Planning applications considered or received before the meeting.

The following planning applications were considered:

23/0431, The installation of a 22.5M high lattice Tower supporting 3 No antennas on Land South of Church Farm, Magor Road, Newport.

Resolved: to offer no objection

Llandevaud Farm, The Cottage, Llandevaud Lane, Llandevaud, Newport, NP18 2AD Appeal

Variation of Condition 02 of Planning Permission APP/G6935/D/21/3278455 (LPA ref 21/0501) for construction of domestic detached garage.

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Resolved: to offer no further observation and support the Planning Authority.

Hillcroft Garage, Workshop at Chepstow Road Newport NP18 2JN

Demolition of existing shop/garage workshop and MOT station with associated carparking and vehicle charging points and reconfigured canopy.

Resolved: to offer no objection

Tethers End Chepstow Road Newport NP18 2LU

Installation of 4 No roof windows.

Resolved: to offer no objection

23/557 Agenda Item 19: To note finance matters, including Income & Expenditure.

Date	Payment to	Amount	Cheque
03/04/23	Newport City Council (Mayor's appeal)	300.00	547
25/05/23	Microshade VSM	58.44	D/D
25/05/23	Vision ICT	261.60	548
25/05/23	Sam Kellaway (Garden Benches)	610.00	549
25/05/23	Langstone Village Hall	15.00	551
25/05/23	Rombourne Services (inc room hire for hearing)	92.46	D/D
26/05/23	Microshade VSM	58.44	D/D
25/05/23	Chepstow Garden Centre (Cancelled)	0.00	552
25/05/23	Greenmoor Nursery's	461.25	553
25/05/23	Clerks Salary & agreed overtime		554
25/05/23	HMRC		555
25/05/23	Clerks Reimbursement for travelling	23.40	556
25/05/23	Clerks Reimbursement for postage	3.75	557
	Council renewal insurance	1624.44	558
13/6/23	Langstone Village Hall	15.00	559
13/6/23	Microshade VSM	58.44	D/D
13/6/23	Zoom Platform	15.59	560
13/6/23	Complete Business Sol	0.02	561
13/6/23	Clerks Salary		562
13/6/23	HMRC		563

One member asked about the ongoing costs of online storage with one of the payees and the ongoing provision of use with Zoom. Following some discussion, it was agreed that notice to withdraw **from** online

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storage should be given and the Community Council consider using Teams not Zoom, but to retain the Zoom service for several months before changing.

Proposed: by Cllr J Humphries seconded by Cllr M Oliver-Mardon that the payments are noted and agreed.

All those present noted the payments.

23/558 Agenda Item 20: Signatories on Bank Mandate.

There was some discussion relating to this topic and it was explained that Cllr L Humphries should remain a signatory until all the other signatories have been accepted by the Bank.

It was proposed to defer this agenda item to the next meeting

23/559 Agenda Item 21: Newsletter (Cllr Oliver-Mardon)

The question relating to a publication of a Community Council newsletter was discussed and several opinions was put forward. Some of the points raised were, publication date, content, area of coverage and distribution. Further discussion took place with a range of views expressed by elected members, and it was agreed.

Cllr's Oliver-Mardon, Ms A Jarman and C Bryant would meet with the clerk and form a small working group and report back to the next meeting.

All those present agreed

23/560 Agenda Item 22: Website and social media (Facebook) (Cllr Oliver-Mardon)

There was some discussion relating to the current website, and it was explained that some of the links need to be updated or removed. Following further discussion, it was agreed Cllr's Oliver-Mardon, Ms A Jarman and C Bryant would meet with the clerk and form a small working group and report back to the next meeting.

All those present agreed

23/561 Agenda Item 23: To Note any miscellaneous items of correspondence received since the last meeting.

Members noted the miscellaneous correspondence that was emailed direct to Members as appropriate. No further comments were made.

Resolved: to note all correspondence

All those present agreed

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The clerk made an observation, relating to correspondence the Community Council had received from the ladies' fellowship group in Langstone following a grant application that was submitted. He explained that this correspondence had been forwarded to all member previously. A discussion took place with a range of views expressed, and it was explained that the Community Council resolved not to award a grant and twenty-six weeks need to pass before the Community Council could consider any other form of application. The secretary of the ladies' fellowship group noted the observation made.

A member of the public wished to ask a question and it was explained again that members of the public can't be part of a meeting.

23/562 Agenda Item 24: Reports from members on outside bodies.

No reports were presented.

A question was asked about grant funding, and this generated some discussion. No resolutions were made as this wasn't part of the agenda.

A member of the public wished to ask a question, again it was explained members of the public can't be part of a meeting.

23/563 Agenda Item 25: Members requests for items for inclusion on the agenda (Motions need to be tabled with the Proper Officer at least 10 clear days before the meeting.)

No matters reported for the next meeting

The meeting closed at 20:56 hrs and the date of the next meeting 11 July 2023

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