

Langstone Community Council
Minutes of the Annual General Meeting held at Llandevaud Village Hall on
Tuesday 9 May 2023
at 7.00 pm

Date: 9 May 2023

In attendance:
Adrian Edwards Clerk
1 member of the public
2 officers from Gwent Police

Time: at 19:00hrs

Venue: Llandevaud Village Hall

Apologies received:

Cllr's Present
C Bryant (Chair) Mrs J Humphries
L Humphries M Harring-Burn
Mrs J Harring-Burn Ms A Jarman
M Oliver-Mardon
K Wilson
Mrs A Jarman

Absent:
M Griffiths

23/509 Agenda Item 1. Report from current Chairman.

No report presented to record in the minutes from the Chair.

23/510 Agenda Item 2. Election of Chairman for 2023/24

Cllr J Harring-Burn proposed Cllr Carol Bryant, seconded by Cllr Mrs A Jarman

Resolved Cllr Bryant will serve as Chair for the 2023/24 year.

23/511 Agenda Item 3. Chairman to sign the Acceptance of Office.

The Acceptance of office was signed by Cllr Bryant

23/512 Agenda Item 4. Election of Vice Chairman for 2023/24

Cllr Carol Bryant proposed, Cllr Mrs J Harring-Burn seconded by Cllr Mrs A Jarman.

Resolved Cllr J Harring-Burn will serve as Vice Chair for the 2023/24 year.

23/513 Agenda Item 5. To note the minutes of the AGM held on Monday 16th May 2022 (Minutes agreed as an accurate record in the June 2022 meeting).

Proposed: by Cllr M Harring-Burn seconded by Cllr C Bryant the minutes are noted and accepted, following the minutes being agreed in June 2022 as a true and accurate record

23-5-9 May Minutes AGM meeting

Meeting Note:

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.

Chairman's initials

23/514 **Agenda Item 6.** Adopt the Members Code of Conduct, Standing Orders and Finance Regulations, Risk Assessment and all other Community Council policies listed on the Council website.

Proposed by Cllr J Harring-Burn seconded by Ms A Jarman

Resolved: to accept the polices

All those in attendance agreed

23/515 **Agenda Item 7.** To receive amended register of members interests.

Resolved: to receive the members declaration of interests within 28 days of the AGM.

23/516 **Agenda Item 8.** To confirm the dates for the next twelve months community council meetings (the second Monday in the month) (Committee meetings will be convened as and when required by the community council)

Proposed by Cllr M Harring-Burn seconded by Cllr J Harring-Burn that the meetings are convened on the second Tuesday of the month and to be convened at Llandevaud Village Hall.

Resolved: the meeting date will be the second Tuesday of the month, with consideration to amend this if appropriate during the forthcoming year.

All those in attendance agreed

23/517 **Agenda Item 9.** To agree a remuneration payment under the Local Government (Wales) Measure 2011, for Community and Town Council members, under the relevant Determination section of the Remuneration Panel, and, whether and how to recover any payments made to a member who leaves their role during the financial year 2023/24.

Proposed by Cllr C Bryant seconded by Cllr Mrs A Jarman to accept the recommendations made by the remuneration panel.

Resolved: to accept the recommendations made by the remuneration panel

All those in attendance agreed

Meeting Note:

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23/518 Agenda Item 10. Confirm members of the Finance & Tenders Committee (all members are the F&TC).

A discussion took place with a range of views expressed by elected members, that all payments will be made before the commencement of the full council, and the full council will be the finance and tenders committee.

Resolved: The full council will be members of the Finance & Tenders Committee

All those in attendance agreed

23/519 Agenda Item 11. Confirm members of the Planning Committee.

A discussion took place with a range of views expressed by elected members, that the Planning Applications will be considered before the commencement of the full council, and the full council will be the Planning Committee.

Proposed: that Cllr M Harring-Burn seconded by Cllr M Oliver-Mardon

All those in attendance agreed

23/520 Agenda Item 12. Complaints Panel members. (Min of three)

Resolved: This committee will be selected if the Community Council receives any complaints.

All those in attendance agreed

23/521 Agenda Item 13. Members to agree the formation of any other committee or sub-committee as when required.

Resolved: Members on these committees will be selected following the co-option of further members

All those in attendance agreed

23/522 Agenda Item 14. Members to consider the continuation of its membership of One Voice Wales and the Society of Local Council Clerks.

Resolved: to renew the memberships

All those in attendance agreed

23/523 Agenda Item 15. The Council resolved to lift the time capsule under the war memorial in 2017 (to be confirmed annually).

This item was noted and to be included on the next agenda of the 2024/25 agenda for noting.

All those in attendance agreed

23/524 Agenda Item 16. Nominations to other Bodies.

23-5-9 May Minutes AGM meeting

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Chairman's initials

16.1 One Voice Wales area group meeting.

Proposed: Cllr Carol Bryant.

16.2 Langstone Village Hall Trustee.

Proposed: Cllr M Oliver-Mardon

16.3 Newport City Council Liaison Meetings

Proposed: Cllr Carol Bryant

16.4 Langstone Primary School Board of Governors

Proposed: Cllr Carol Bryant.

16.5 Neighbourhood Police Liaison

Officer from Gwent Police to report back to the Clerk if this committee still exists.

16.6 One Newport Third Sector Partnership / Community Engagement Group

Proposed: Cllr Carol Bryant

16.7 Play parks

Proposed: All members

16.8 Environment

Members believe this committee has been disbanded.

16.9 Best Kept Village / Bee Friendly Village

Members believe this committee has been disbanded.

16.10 Neighbourhood Watch

Officer from Gwent Police to report back to the Clerk if this committee still exists.

16.11 Community Speed watch / Road Safety (if still in operation)

Officer from Gwent Police to report back to the Clerk if this committee still exists. Cllr Oliver-Mardon will take the lead if this committee still exists.

16.12 Press Liaison

Agreed the clerk will make all press releases and be the contact for the Council.

16.13 Confirmation of Council Cheque Signatories.

Cllr L Humphries expressed that he didn't wish to continue as a signatory.

Meeting Note:

23/525 The Chair closed the AGM at 19:45 hrs and the date of the next AGM meeting will be 14 May 2024

Meeting Note:

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