



## **Full Council Meeting of Langstone Community Council**

Tuesday 27 May 2025 at 19:30 PM at Llandevaud Community Hall, off Chepstow Road,  
Llandevaud, Newport, NP18 2AA

### **Minutes**

**Present:** Councillors: R Bevan, J Bryant (online) , S Davies, S George, J Humphries, L Humphries, R Lewis, B Newport, I Riley, B Sheppard, J Smith, S Voyle.

**Absent:**

**Also Present:** Cllr R Mogford (NCC), PCSO Daniel Sutherland (Gwent Police), 3 members of the public

#### **25/072 Apologies for Absence**

None received from members. Apologies received from NCC Councillor William Routely

#### **25/073 Declarations of Interest**

Declarations were received from Councillor J Smith & Councillor S George

#### **25/074 Public Questions and Representations**

i) Members received representation from Mr Andrew Hopkins regarding a right of way issue on public footpath on land owned by Mr Hopkins, where the council had asked NCC for clarification over changes, this was construed as an objection to the change of use. Mr Hopkins outlined how the change of use would make use of natural barriers and would be safer for pedestrians leaving them less open to farm traffic.

[Action: Clerk to write to NCC to remove any objections.](#)

ii) members also heard representations regarding the beginning of a place plan for Langstone CC area.

[Action: Clerk to explore options to begin place planning process and report to members](#)

#### **25/075 Update from NCC Councillors**

Members listened to update from NCC Cllr R Mogford who has begun the process of street sign maintenance and will chase up as necessary. Cllr Mogford also took questions relating to barbed wire and will come back to members after contacting NCC, Cllr Mogford then thanked members who attended the Mayor's charity evening and welcomed the new clerk, before taking questions over the bus stop on Magor Road, opposite the crematorium.

[Action: Clerk to email Cllr Mogford regarding specifics of the bus stop outside crematorium and circulate update from Cllr Routley.](#)

#### **25/076 Update from Gwent Police**

Members were introduced to PCSO Daniel Sutherland, members asked questions regarding police surgeries, information TBC.

[Action: Clerk to circulate surgery information when available.](#)

### **Minutes**

#### **25/077 Council Meeting:**

- i. Members agreed the minutes of the meeting held 24 April 2025 and they were signed by Cllr S Davies
- ii. The only matter arising was an inquiry over whether the HR committee had delegated responsibility over the decision to offer the new clerk the job. The clerk informed members that even if the HR Committee did not have a specified delegated power, by approving the recommendation at the full council meeting, members were able to ratify the decision.

#### **25/078 Finance Committee**

- b. No finance committee meeting had been held.
- c. Members received an oral update on bank statements and reconciliation from the clerk
- d. Members approved the following payments

| Method | Payee                 | Reason for Invoice         | Amount  |
|--------|-----------------------|----------------------------|---------|
| BACS   | Anthony Bird          | Clerks Wages               | £563.91 |
| BACS   | Cllr Sam George       | Refreshments VE Day Event  | £114.35 |
| S/O    | Storage Giant Newport | Storage                    | £104.60 |
| BACS   | Llandeud Hall         | Meeting Room Hire          | £252.00 |
| BACS   | Jacqueline Ford       | Interim Clerks Wages April | £850.00 |
| BACS   | Jacqueline Ford       | Interim Clerks Wages May   | £293.36 |
| BACS   | Vision ICT            | ICT Services               | £576.00 |
| BACS   | Cllr Steward Voyle    | Milage and Paint           | £163.00 |
| BACS   | Cllr Iain Riley       | Padlock                    | £9.99   |
| BACS   | Cllr S Davies         | VE Day Printing            | £32.00  |

- e. Members received grant applications from the following
- The RJS Memorial Trust- (Cllr J Smith declared both personal and prejudicial interest in the application however remained in the meeting to give further information on the application, but did not vote)- Members expressed concern over the local benefits but were assured Newport Cllrs and MS's would be in attendance and would share best practice. Members agreed to fund £500, on the condition that Langstone CC is referenced in publicity materials.
  - Langstone Primary PTA (Cllr S George declared a non prejudicial interest). Members considered the application and expressed interest both in terms of supporting the application but also as a means of community engagement. Members agreed to fund £500.

## **25/079 HR Committee**

- f. No HR Committee meeting was held.

- g. Members were updated on clerks working arrangements, agreed that clerk will use own telephone number for the foreseeable future, and main working day will be a tuesday, however will be available for members and public enquiries on an ad hoc basis Mon, Wed, Thurs, Fri.

#### **25/080 Events Committee**

- h. No Events Committee has taken place
- i. Members received a report on the council's VE Day celebrations- Agreed to send a letter of thanks to St John's Ambulance and the Chair agreed to organise flowers as a token of thanks to the minister. Members also thanked Cllr S George for hosting the event.
- j. Members were updated on plans to reinstate the Senior Citizens Christmas Lunch, and that a working group would be set up soon.

#### **25/081 Planning Committee**

- k. No Planning Committee meeting has taken place
- l. Members noted schedule of planning decisions by Newport City Council
- m. No planning applications received before the meeting.
- n. No pre planning application received by the clerk.

#### **25/082 Parks Committee**

- o. Members received a brief update on the state of play regarding the park. And updates to equipment.

### **Community**

#### **25/083 Biodiversity Plan**

Members adopted the biodiversity plan as a placeholder for further development as a working document

Action: Clerk to begin rolling program of policy updates and Liaise with Cllr George over council training plan

#### **25/084 Planters**

Members received an update on community planters and ongoing situation, noting that many had been done, some were still awaiting work.

Action: Clerk to be provided with a list of planter locations and list of who is responsible for maintaining each one.

#### **25/085 Correspondence**

Members received a brief update on the situation with the maintenance of Bethel Cemetary, and the Old Hamlet of Llanmartin Residents Association.

Action: Clerk to produce report for next full council.

#### **25/086 Social Media Policy**

Members agreed to add this to rolling policy updates

#### **25/087 Dates of Future Meetings**

Members noted the attached schedule of council meetings for the 2025/2026 municipal year

| Date              | Meeting  |
|-------------------|--|
| May (27/05)       | AGM & Full Council   |
| June (10/06)      | Full Council   |
| July (08/07)      | Full Council (annual return)   |
| August            | Recess (The chair of council reserves the right to convene meetings during this time period where appropriate notice is given) |
| September (09/09) | Full Council   |
| October (14/10)   | Full Council   |
| November (11/11)  | Full Council (Clerks Performance Review)   |

|                  |   |
|------------------|---|
| December         | <b>Recess</b> (The chair of council reserves the right to convene meetings during this time period where appropriate notice is given) |
| January (13/01)  | Full Council (Precept)  |
| February (10/02) | Full Council  |
| March (10/03)    | Full Council  |
| April (14/04)    | Full Council  |
| May (12/05)      | AGM & Full Council  |

**Meeting ended 20:35**